

## **Meeting Minutes Douglas Park Reserve Management Trust**

**MEETING:** 7<sup>th</sup> July, 2015 at Douglas Park Community Centre

**OPENED:** 7:30 pm

**CHAired BY:** Christine T

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**PRESENT:** Christine T, Max S, Robert S, Simon C, , Keith D & Melissa W.

**GUEST:** David S

**APOLOGIES:** Maryanne M, , Karl C, Travis M, Michelle S

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June Minutes moved by Christine T and second Max S with an alteration to the price of the defibrillator.

### **Correspondence:**

- Letter of support received from Travis on behalf of DP Evangelical Church.
- Letter of support received from Karl on behalf of DP Little Athletics Club.
- Email sent to WSC by Karl outlining Little Athletics concerns over the oval's topdressing schedule, requesting to be advised when the date is known and the quality of the top dressing used is checked as it has been poor in previous years. Response from WSC received stating the comments were noted.
- Christine T emailed all user groups the new procedure for future building projects which applies to all projects through the committee's books.
- CRM raised by Christine T requesting the wattage of the recently installed street lights be reduced to appease the facilities neighbours.
- CRM raised by Karl to replace the missing cooper logs that bordered the northern carpark at the oval as there is concern that vandals can gain access to the oval.
- Email sent by Karl to WSC informing the council that Little Athletics is applying for funding to Illawarra Coal for a 75% funding contribution.
- Email sent by Karl requesting a letter of support for Little Athletics storage shed application to the CPP Board.
- Email sent by Christine T to Karl on behalf of Little Athletics a request for a written plan of the proposed shed measurements and site plan so that the committee can review before providing support.
- Email received from Illawarra Coal in relation to the terracing application that move funds need to be contributed by WSC given the project is largely focused on safety issues. Email was forwarded to Robert S at WSC.
- Email received from WSC 2015/2016 Fees & Charges to be adopted from 1<sup>st</sup> July.
- Email received from WSC requesting all financial information for the committee be submitted by Tuesday 14<sup>th</sup> July.
- Email forwarded to Little Athletics from 19<sup>th</sup> June in relation to moving the soil/debris from the long jump project requesting a reply. Reply email received by Karl outlining the status of all issued raised to Little Athletics.
- Email sent by Simon to Karl in relation to the waste bin being filled with debris from the site clean-up. Karl responded expressing his apologies and acknowledging that the additional empty would be at Little Athletics cost.

Business from correspondence moved to General Business

### **Treasurers Report:**

Treasurer being absent no report was submitted.

**General Business:**

**Motions moved by Christine T;**

1. All business to be discussed will be submitted in writing from the user group committee to the 355 committee and be placed on the next meeting agenda.
2. No committee member is to contact council or any other authority – all items to be dealt with through the 355 committee executive except in an emergency.
3. Meetings will commence at 7.30pm and complete at 9pm unless otherwise resolved and agreed by all members.
4. Any business of an urgent nature will be dealt with at the end of the meeting or left over the next meeting.

Motion seconded by Keith D. All in Favour. All 4 motions were carried.

**Other General Business:**

- All user groups agreed to pay their share of the balance of the defibrillator cost. Soccer will issue invoices which can be paid on the next meeting.
- Little Athletics advised that their CPP application required a letter of support from the committee. A number of concerns in relation to the shed location were again raised. It was agreed that the way forward was to provide a letter of support to the construction of the storage shed subject to agreement on its location. A site meeting was suggested with Little A's, Council and members of the hall committee to resolve the location issue. Christine T to arrange.
- Netball storage cupboards application at \$11,500 to be submitted to CPP board moved to be approved by Christine T. Seconded by Robert S. All in favour. Carried.
- Terracing application submitted to the CPP Board was held over. The CPP board require an additional funding. Request was sent to Robert S at council, awaiting their response.
- Christine T was informed that for the pathway to be approved it will need to be much closer to the outside fence of the oval to minimise the danger of the cliff. Christine T to arrange a daytime meeting with Zina, & Council to review.
- Max to take the mini Netball Hoop not being weighted down to their next meeting for a solution. Max to advise at our next meeting.
- Wheelchair access to the oval. Keith D & Simon C to draw the gate proposal for the next meeting.
- It was suggested that a mural be designed on the outside of the public toilets (possible competition to be run at the school). Christine T will request WSC paint the wall as a first step. Ongoing
- Keith D suggested that our management committee begin to oversee the river - Douglas Park Beach area (part of the crown land) to improve its outlook and maintenance. Letter to be sent to WSC requesting responsibility for this land. Ongoing
- It was suggested that hand dryer's be installed in the toilets. Travis M to investigate cost. Ongoing.

**Maintenance Items:** None Reported.

**Future Projects – Priority List:**

1. Pathway/Running Track around oval.
2. Covered seating area – Grand stand.
3. Clear up crown land south of the reserve along Nepean Street (possible BMX track).

**Items for Council Action:**

**Next meeting: Tuesday 4<sup>th</sup> August, 2015 at 7.30pm**

**Close:** Chairperson, Christine T closed the meeting.

There being no further business the meeting concluded at 9:15pm.

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Chairperson

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Date

cc: Wollondilly Mayor/Councillor Col Mitchell, Councillor Kate Terry, Councillor Ray Law