

YOUTH WEEK 2017 “Be Here, Be Heard”

WOLLONDILLY PARTNERSHIP FUNDING - EXPRESSION OF INTEREST INFORMATION

Wollondilly Shire Council is calling for local youth services and community groups to submit an Expression of Interest (EOI) for partnership funding towards a project, activity or event to be held during National Youth Week, Friday 31 March to Sunday 9 April 2017.

We are looking for projects that:

- Provide an opportunity for young people aged 12 to 24 to express their ideas and views, raise issues of concern to them, act on issues which affect their lives and create and enjoy entertainment;
- Provide an opportunity for the wider community to listen to young people, and to acknowledge and celebrate the positive contributions made by their efforts and achievements; and
- Promote a community focus on issues of concern to young people.
- Reflect the Youth Week Theme “Be Here, Be Heard”

As this is a partnership funding program, all funding recipients must match the grant funding dollar for dollar, or in kind. Applications close Friday 12 December 2016. Late applications will not be accepted.

Applications must address the key strategies and/or outcomes identified in the *Wollondilly Shire Community Strategic Plan (CSP)*. The key outcomes and strategies identified in the CSP are:

- Outcomes:
 - Access to a range of activities, services and facilities;
 - A connected and supported community;
- Strategies:
 - Deliver a range of community programmes, services, facilities and events which strengthen the capacity, well-being and cultural identity of our community;
 - Undertake strategic social planning research regarding community needs and issues;
 - Work with other agencies and service providers to deliver community programmes, services and facilities which complement and enhance Council’s service provision;
 - Implement excellence in our community engagement by listening to and responding to the needs and concerns of our residents;

All projects, events or activities must:

- Be completed/undertaken during National Youth Week, Friday 31 March to Sunday 9 April 2017
- Be held within the Wollondilly Shire Local Government Area
- Be planned for young people aged between 12 and 24 years
- Be promoted on Wollondilly Shire Council’s Program of Events Calendar
- Acknowledge Wollondilly Shire Council’s support on promotional media and related material
- Address **all** National Youth Week priorities (below)
- Address **at least one** of the key Outcomes and/or Strategies identified in *Wollondilly Shire CSP* (above)
- Supply an evaluation report and financial expenditure information at the conclusion of Youth Week; and
- **Only one application per organisation will be considered**

CONDITIONS OF WOLLONDILLY SHIRE COUNCIL'S YOUTH WEEK PARTNERSHIP FUNDING PROGRAM

All partnerships funded by Wollondilly Shire Council must meet the National Youth Week priorities and conditions of funding as outlined below. Please read the conditions before completing the Expression of Interest (EOI) form.

Applications close Friday 12 December 2016. Late applications will not be accepted.

Successful applicants will be advised in writing by the end of January 2017. The final decision is at the discretion of Wollondilly Shire Council.

Youth Week 2017 Partnership Funding is made available by Wollondilly Shire Council on condition that:

1. All funded projects, activities and events must take place during Friday 31 March to Sunday 9 April 2017 (Youth Week) and/or begin prior e.g. workshop series;
2. Youth Week Partnership Project Funding must be spent on projects, that:
 - Provide young people aged 12 to 24 years with an opportunity to express their views and act on issues that impact on their lives at a local level;
 - Ensure young people are involved in the planning, coordination and implementation of local Youth Week programs and activities;
 - Reflect the 2017 Youth Week Theme "Be Here, Be Heard"
 - Raise the issues and concerns of young people and develop strategies to address them;
 - Increase the community's awareness of young people and the issues which are important to them; and
 - Highlight young people's contributions to the local community.
3. Applicants must demonstrate that they will be contributing 50% of their total project costs, by matching dollar for dollar funding or by in kind support.
4. Funding requested may be spent on prizes, project resources and material, catering, facilitators and/or equipment hire.
5. Only one application per organisation will be considered;
6. Funding cannot to be used for activities on which the funds have already been spent (i.e. retrospective funding or budget deficits); or are regular activities for the applicant; or contributions towards service operating expenses;
7. Applicants must be schools or community based, not for profit groups, local youth services or organisations;
8. Successful applicants must document the projects i.e. record attendance numbers and take photographs (preferably digital) that are to be submitted along with the evaluation report;
9. Particular effort must be made to include a range of young people within the local community including: young Aboriginal and young Torres Strait Islander people; young people with disabilities; young people who are geographically isolated; young people from non-English speaking backgrounds (CALD); young people disadvantaged by their socio economic background; young women; and/or young offenders;
10. That a signed funding agreement be returned to Council by **Friday 3 February 2017** (provided by Council);
11. Successful applicants will be required to provide Council with a copy of their insurance policy, demonstrating they have public liability cover for the approved project, activity or event (required at the time of submitting the EOI);



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12. Successful applicants must include both Wollondilly Shire Council and Youth Week 2017 logo on all promotional material, and any other required sponsor's logos or written acknowledgement. The following dates must be adhered to:
 - 10.1 Confirmed details of the funded event must be forwarded to Council by **Friday 3 February 2017**, so that they can be included in the program of events. Details required include: confirmed event name, date, time, venue, cost, contact phone number and/or email address and a two line (max) description of activity or event. This information will need to be submitted to Council using the *Youth Week 2015 Activities Information Form* (supplied with funding agreement);
13. Successful applicants must submit an evaluation report and financial expenditure information at the conclusion of the project. This must be submitted to Council no later than **Friday 12 May 2017**; and
14. Successful applicants must have participants complete an evaluation survey, in which collated results form part of the evaluation report.

For all enquiries relating to the conditions of the 2017 Wollondilly Shire Council Youth Week Partnership Funding please contact Council's Community Projects and Events Team on the details below:

Community Projects & Events Team

P: 02 4677 9611

E: youth@wollondilly.nsw.gov.au



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