

355 Committee Meeting

DATE: Tuesday 13th February 2024

TIME: 7.00pm

LOCATION: Douglas Park Community Centre

CHAired BY: Christine T

PRESENT: Leah H, Liz W, Melissa W, Max S. Tom S, Danny S, Stephen M,

GUESTS:

Danyelle C – President Douglas Park/Wilton Little Athletics,

Eddie M – Vice President Douglas Park/Wilton Little Athletics

Samantha B – Canteen Manager Douglas Park/Wilton Football Club

Cassandra T – Canteen Manager Douglas Park/Wilton Football Club

Dean P – President Douglas Park/Wilton Football Club

Christine gave an opening address advising how the 355 Committee works and what their role is within the community.

Minutes from the previous meeting – Moved Melissa Seconded Max Carried

Business arising from minutes.

Tom Soccio has been adopted into the 355 Committee by Council.

CORRESPONDENCE IN/OUT - As circulated.

TREASURERS REPORT - As Circulated Moved Max Seconded Liz - Carried

Not much is outstanding now. Melissa has checked with Council about invoicing user groups for facilities when its outside their season. Mia confirmed that there is an out of season per player fee that will apply when it's out of season usage.

Kate Buick has been invoiced for her usage of the facility.

Plumbing invoice needs to be paid.

Invoice for Locksmith will be emailed.

Reimbursements needs to be paid to Leah for Toilet paper and garbage bags.

General Business

Douglas Park/Wilton Football Club - canteen request

The current canteen is not suited to the needs of a growing club – WHS Hazard with knives and hot water etc. There are people bumping into each other whilst serving as the area is quite small. Seems they have outgrown it now for the size of the club. Soccer is requesting to use the Community Centre kitchen to suit the needs of their growing club.

The Line up to the existing canteen is travelling down the hill and terraces when canteen is busy. The Playground entry is blocked by the lineup also. Having use of the Community Centre kitchen will alleviate both issues.

Discussion regarding above request

It was suggested that the committee give a **3-month** trial period, with conditions to for use of the Community Centre kitchen. We will review this at the August 355 meeting.

Conditions are:

- If there is a booking enquiry for the Community Centre on a day that soccer is using the Community Centre kitchen – preference will be given to the booking and soccer will revert to their old canteen facility for that day.
- The Community Centre kitchen area is to be left clean and tidy after each use.
- All supplies are to be kept in the Soccer club storage room and brought over to kitchen on the day of use.
- No access at all into the main Community Centre area. The door into this area must be always closed and monitored by a canteen rep.
- There are to be no children in the Community Centre kitchen at any time.
- Only canteen managers and volunteers are to be in canteen – no other members of the public at all.
- The kitchen shutters are to be locked and checked after each use.
- The 2 canteen managers/ reps will need to share contact details with Liz (Booking Officer)
- If any damage occurs the soccer club will pay for the damage and their use of the kitchen will cease.
- All rubbish is to be taken out of kitchen and disposed of by soccer.

These same conditions will apply for Little Athletics if they request use of the Kitchen for their season.

All members were in favour of a 3-month trial. The committee will have the lock on the kitchen door replaced and a new key will be for your lockbox. This will be subject to council approval.

At the end of the soccer season usage will be reviewed prior to any handover to another user group. User groups seeking to follow the same process need to come through committee to discuss.

Booking Officer Suggestions

The 355 Committee may need some direction from council regarding costs for kitchen hire only. If there were any enquiries/bookings for the hall on Saturdays, they would take precedence over Soccer/Athletics.

Membership - Jodie Lagalo from Douglas Park/Wilton football club is no longer a member of the 355 Committee. Motion to remove.

Community member input

Danny Stewart spoke about when committees of the user groups change over each year, things are left in their storeroom and new committee members don't know anything about it. Suggestion - when committees change over it might be an idea to look at storerooms etc before new committee takes over.

Terrace Improvement

A sample of soft fall was shown to the committee and a quote has been obtained for this from Glooploop - \$41,000. A quote was obtained for synthetic grass also from Glooploop - \$61,000

Tom S from Douglas Park/Wilton football club will endeavour to obtain a quote from a sponsor for synthetic grass for comparison.

New Membership

Eddie Mumberson from Douglas Park/Wilton Little Athletics has taken an application for membership.

New Change Rooms

Christine met with a building company - ADR Construction at the oval change room area. A quote has been obtained for the new change rooms \$9,960.00.

Grant Applications - Ongoing. No announcement has been made for the winners of the grant on the website yet. Christine to speak with Member of Parliament about this grant.

New Grant Applications are open at Mulwaree. – Douglas Park/Wilton Football Club to apply for funds to put towards the refit of change rooms. 2 quotes are needed to be able to apply for this grant. A letter of support from council, 355 Committee, Soccer and Little Athletics will be required. Another quote needs to be obtained ASAP. Letter to go out to user groups requesting letters of support for this. 355 committee support this application. President Dean Pike of soccer to prepare the application for grant due to Tom's conflict of interest with this.

Dean Pike from soccer advised that he and Brendan Bird had a meeting with Council and were advised that they didn't have to apply through the 355 committee for any grants, So the communication is fuzzy. Council to advise what the actual procedure is.

Masterplan was handed to Little A's and Soccer to view.

Christine advised soccer of how to apply for grants. All applications must go through the 355 Committee.

Defibrillator Update – Little Athletics' have a new defib which is in their storage room. Soccer have a new defib which is being held at council awaiting a representative from soccer to pick up. Tennis club have their new defib installed. Defib in breezeway to be taken and put into the Community Centre kitchen due to vandalism.

Old chairs

Chairs from the old building are not being used. Christine has spoken to council and they do not want them. They have been offered to user groups to take to use.

Little Athletics would like some to use for their club.

Bookings Update – PROPOSED MOTION FOR MINUTES RE CHURCH BOOKING.

In September/October the committee agenda discussed the church request to hold a youth group on Saturday evenings. The decision was to request church hold the youth group on Friday evenings as Saturdays would then prohibit any community function.

Unfortunately, this was not recorded in the minutes neither was the response which was Friday did not suit the church and proposed youth group be held 1st Saturday of each month 7pm – 9pm plus use of the oval. If a community function booking was enquired the church would cancel their booking.

Blinds – Ongoing

Seating - Chairs and tables outside the old canteen need to be sanded and painted. Christine to organise for this to be carried out.

FUTURE PROJECTS

1. Soccer Changerooms
2. Carpark upgrade/extension
3. Skate Park
4. Solar Panels - Ongoing
5. New tennis court

Next meeting – Tuesday 12th March 2024 – 7pm

There being no further business the meeting concluded at 9.43pm