

**Wollondilly Shire Council  
CREDIT APPLICATION (Tip Account)  
CONFIDENTIAL**

Completed applications may be faxed to (02) 4677 2339, posted to PO Box 21 Picton NSW 2571 or emailed to [council@wollondilly.nsw.gov.au](mailto:council@wollondilly.nsw.gov.au).

Please allow 14 days for processing.

Please contact Council's Waste Services Officer on (02) 4677 9669 if you have any enquires about the account application process.

<b>Application Lodgement Requirements</b>			
A bond payment equivalent to your requested monthly limit must be paid to Council before the application can be considered for approval. An authorised personal guarantor and previous trade reference contacts are also required. Applicants must also agree to and authorise Council to access their personal records which may include, but are not limited to, credit file, criminal checks and business trade reference enquiries.			
<b>Bond Payment Details</b>			
Cash	Eftpos	Credit Card	Cheque (please circle)
Bond Amount \$			_____
Please note: The entire bond will be released once service ceases and the accounts closing balance has been paid in full.			
<b>Customer Details</b>			
Entity Type	Individual / Sole Trader / Partnership / Company / Government / Trustee		
Trading Name	_____		
Registered Name	_____		
ABN	_____		
ACN	_____		
Registered Address	_____		
Suburb	_____	Postcode	_____
Postal Address	_____		
Suburb	_____	Postcode	_____
Telephone	_____	Mobile	_____
Email Address	_____	Fax	_____
Website	_____		
<b>Applicant Details</b>			
<b>Applicant 1</b>			
Position/Title	Director / Proprietor / Partner / Sole Trader / Other: _____		
Name	_____		
Address	_____		
Suburb	_____	Postcode	_____
Drivers Licence No.	_____	Issuing State	_____
<b>Applicant 2</b>			
Position/Title	Director / Proprietor / Partner / Sole Trader / Other: _____		
Name	_____		

Address			
Suburb		Postcode	
Drivers Licence No.		Issuing State	

**If there are more than two (2) applicants, please attach another page to the end of your application.**

**Applicants Declaration**

The signatory hereby declares that the information contained in this application is true, accurate and correct. It is acknowledged by the signatory that the information is for the purposes of obtaining credit. The applicant also declares that he/she is not an un-discharged bankrupt. The applicant acknowledges that he/she has read and understood this document and has been advised, and given opportunity, to seek independent legal advice.

We note that:-

1. The terms and conditions appearing on this application comprise part of the application, and completing this application will constitute acceptance by the Applicant(s) of these terms and conditions and any credit limit.
2. The credit limit extended to the Applicant will be solely at the discretion of Wollondilly Shire Council.
3. The Directors (or some other party) will be required by Wollondilly Shire Council to sign personal guarantees to support this application.

Please indicate your required monthly limit \$\_\_\_\_\_

Applicant 1 Signature:\_\_\_\_\_

Applicant 2 Signature:\_\_\_\_\_

Witness – Name (please print) \_\_\_\_\_

Address:\_\_\_\_\_

Signature:\_\_\_\_\_ Date:\_\_\_\_\_

**Personal Guarantee**

I confirm that I, \_\_\_\_\_ am approving and agreeing to become the **personal guarantor** for this application.

Consequently meaning, that if for any reason the applicant becomes unable to pay any monies which are owed to Council, I will become personally liable and responsible for paying the amount outstanding.

Authorisation and Acknowledgement that as the personal guarantor of this application, I am accepting full responsibility in becoming liable for all unpaid service account balances which are owing to Wollondilly Shire Council.

I have read and understood this document and have been advised, and given opportunity, to seek independent legal advice.

Full Name (please print):

Home Address:

Relationship to Applicant:	Email:	
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Signature:	Date	
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**Witness – Name (please print)**

Address:

Signature:	Date	
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**Business Trade References**

Business Trading Name	Contact Person	Telephone
1.		
2.		
3.		

**This agreement constitutes a Security Agreement pursuant to the Personal Property Security Act 2009 (PPSA)**

- Completing a Credit Application does not infer that credit will be granted.
- The document must be completed in full with no alterations or deletions. Any such alterations or deletions will void the application and a new form will have to be completed.
- The Applicant consents to Wollondilly Shire Council effecting a registration on the PPSA register (in any manner the Council deems appropriate) in relation to any security interest arising under or in connection with or contemplated by these terms.

**Terms and Conditions**

1. In the event of Wollondilly Shire Council granting credit to the Applicant the applicant shall settle all accounts in full no later than 30 days from the date of issue of the invoice or no later than the due date shown on the invoice.
2. Granting of credit to an Applicant will only be on receipt of a fully signed and completed application and satisfactory assessment and evaluation.
3. Where accounts are overdue by 30 days or more, the credit facility may be withdrawn and debt may be referred to a debt recovery agent.
4. The applicant will not be granted credit before this application has undergone a Wollondilly Shire Council credit assessment and received approval.
5. Applicants will be notified by Wollondilly Shire Council if the application is successful, at which time the Applicant will need to advise the Waste Management Centre of the truck registrations and whom will be tipping on their behalf.
6. Wollondilly Shire Council has the right, at its discretion, to cancel any credit facility at any time. In the event of any credit facility being cancelled, for whatever reason, the monies due to Wollondilly Shire Council shall become due and payable immediately.
7. Wollondilly Shire Council reserves the right to amend at its discretion the credit limit without prior notice
8. The Customer will notify Wollondilly Shire Council no later than 14 days after any change of ownership or change in particulars.
9. Any expenses, costs or disbursements incurred by Wollondilly Shire Council in recovering any outstanding monies, including debt collection costs and solicitor fees, shall be paid by the Customer estimated at up to 25% of the amount owing.
10. An \$11.35 account keeping fee will be charged to the account monthly, whilst the account is active.
11. A minimum 1% Service Fee applies to all payments made by Credit Card.
12. The Wollondilly Shire Council is committed to protecting your privacy. Its policy is to comply with the National Privacy Principles for the handling of personal information as set out in the Privacy Act, 1988.

OFFICE USE ONLY: BOND RECEIPT NO. (QUICK CODE 21) \_\_\_\_\_ CSO \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

TRIM 358-7# 25