

TAHMOOR REGIONAL SPORTS COMPLEX  
355 MANAGEMENT COMMITTEE  
MINUTES 20th July, 2023

Held at Tahmoor Sports Ground

**Meeting Opened:-** 7:00pm

**Present:-** Joy Rope; David Scrimgeour; Kaylene Scrimgeour; Lou Deshto; Nyra Moroz; Nadia Badger; Tully Dee; Craig Matthews; Damian Aiken

**Apologies:-** Nicole Hanger, Carol Domsalla, Pamella Ellis, Stephen Bonello; Craig Bethune,;

**Absent:-** nil

**Guests:-** nil

**Declaration of any pecuniary interest or conflict of interest:-** nil

**Minutes:-** from 29th June Meeting presented. Alter Joy Mason to Joy Rope, accepted by Lou , seconded by Nyra

**Business Arising:-**

On Hold: Has everyone reviewed their storage needs. Appears to be Dogs that may need more but they will have to measure up and compare old to new and then we can place an argument for additional storage.

**Financial Report:-**

Account ending in 9257 - Sportsground account  
\$17,940.48

Term Deposit account ending 3609 \$51612.49

New Account moved from MAC bond account 1993 \$3841.23

New payments,  
plumber plus cleaning goods  
To be paid BBQ \$2500 and Garbage bins \$700

Meeting next Friday to get Xero up and running, hoping this time next month will have it working need signatory's to get Xero for information to be disclosed to them to allow it to work.

Moved by Kaylene seconded by Nyra (David signed documents at meeting)

**Correspondence:-** 29/06/23 to 20/07/23 = 88 emails sent or received on Gmail account Highlights bellow

2 letters  
1 x IMB  
1 x MAC  
Email summary  
A phone contact number for sport ground bookings

Fees and charges  
Otto Bin order  
Issuing of key fobs to groups  
Tucker BBQ's  
Signing up with Xero for finances  
Booking enquiries

Accepted Lou Seconded Tully

### **Bookings:-**

Reviewed calendar.  
Checking if all users have been able to access.?

### **User Group Reports:-**

#### **TDCC -**

AGM this Sunday, will know more once that is done  
Using these meeting rooms is there a cost for meetings, advised no, only a cost for functions

#### **WNA -**

Junior state titles a few weeks ago one team came third which is good going

Questions re the roundabout re no parking on the roundabout, also need review of parking out the front we have had two reports of accidents already.

The toilets flooded on the weekend we had to get a plumber into fix it.

The toilet doors no longer remain open when the building is opened we don't know why that changed

Note that the pa system has not been moved yet, council rang today to advise that the speakers were vulnerable in the positions that was proposed and so are looking at making them more vandal proof.

We have been advised that courtcraft have looked at the court and they will look at repairing it

#### **TSC -**

We are ¾ through our season, we still have concerns re the couch grass being proposed for Tahmoors new fields as Wilton is in terrible shape and that is with no training on it just games. We note that Oran park which is a new field with couch grass is in terrible shape and you are running on sand.

Soccer is upset re the price increase for minimum fee for being made annual hirers and will be looking at making an appeal.

Can we confirm last years agreement re six a side soccer, cricket will re confirm at AGM

#### **WABKC –**

Training on Wed and Friday nights going well .

**WLA -** Nichole Hanger apology

## **Health and Safety:-**

The lumps/ bubbled surface at netball note court 3 and 10 is getting larger and needs to be repaired, it has been reported as a CRM. We need to check on when it was first reported for warranty purposes.

Sprinkler head on the little A's field and uneven ground

No Smoking/ Vaping sign has been proposed we need to see what council are going to do and then we can add to it with some additional signs, we all agree pending what we hear back from council that sports ground to pay for it.

Safety of the staircase fire exit the kids or young people can enter the side of the screen and the stair case an additional partition is required

Bolts sticking up in garbage room

There is no Signage on outside of lift for not using in case of fire. We thought this would be a requirement

We need parking signage on the round about

## **General Business:-**

Nyra has spoken to Peter Myers re 25 years of minutes and we will store them once we get the building.

Motion: Tahmoor sports ground purchase the PA system and hooter system from Netball who owned the original one.

Vote Unanimous.

Price to be negotiated with netball and then we can raise it and the next meeting to confirm the price is suitable

Craig to organise a first aid bed

Approval of committee to spend up to \$1000 on 6 x 80 ltr bins red lid and 6 x 80 ltr bins yellow lid invoice received for under \$700 and will be purchased in immediate future

Tv and audio for function room discussed not ready yet to decide

Craig will get a quote on a Lectern.

BBQ discussed we agree to purchase but want to wait for the new model

Storage.

Discussed the need for sports ground to have storage at the new building for common use items, proposal to swap the sports ground storage shed in the old storage area with one of the new ones. no resolution to date.

On hold: We will invite the other Wollondilly 355 committees to our next meeting if it is going to be held in the new building or postponed if not until the following meeting.

Locks on cupboards for the user groups needs to be sorted

We are willing to buy 20 ish sets of crockery and cutlery for bookings, meetings and guests.

Maximum budget is \$500

Discussed setting a cupboard aside in the function room for function items. Black table clothes for all 15 tables to be purchased.

Agreed unanimously

Approved maximum budget of \$500

BBQ purchase. We have been advised that the trays were not included and they are an extra \$300.

Vote unanimous to purchase trays as well.

Building issues:

Rocks being pulled out of the wire and kids climbing the wire.

No hand dryer or paper in the public toilets ( CRM 53973)

Tap handles for the outside taps

TV's have no aerial or internet access.(CRM 53975)

No TV upstairs in meeting room 2 /3 ( CRM 53975)

Water bubbler for outside / bottle filler ( CRM53978)

Public Garbage bins for Little a's / netball area as dog dropping bag and public garbage being left around (CRM 53980)

Consider safety barrier for void area (CRM 53988)

Retainers for the doors (CRM 54000)

Approval to install Video cameras

For us to review night time lighting around building

Male public toilet signs to be moved to the door not on the wall as no one is seeing it

Defibrillator to be transferred to first aid room and foyer.

A cupboard in the first aid room for the ground hirers and user groups to be set aside to place first aid kit

Approval for purchase of a first aid kit for first aid room. Damian to look into it and advise will seek a budget when we know more.

A cupboard in first aid room locked for user groups only.

Shopping list

Basic Tool kit budget approved of \$100 and will be stored in common cupboard in first aid room.

Key storage box for inside the cleaners room for all fobs to be issued and key register in it.

Budget \$300 approved

Key lock box to be purchased for casual hirers to be able to collect and drop off their key fobs

Budget \$100 to buy one Damian will look into it

Clocks for the walls was voted against.

Council have insisted that we have a mobile phone for customers to be able to. Approval granted for Craig to find and purchase a mobile phone.

Door mats for main entry

Not approved at this stage need to look into it further.

We need cleaning items for people that hire the grounds and they need access to it.

We think the first aid room cupboard. Which will be marked and left unlocked

**Next Meeting:-** 7pm 17<sup>th</sup> August 2023

**Meeting Closed:-** 9pm