



Create WOLLONDILLY

DELIVERY PROGRAM 2017/18 - 2020/21
OPERATIONAL PLAN 2017/18



Create WOLLONDILLY

Integrated Planning and Reporting (IP&R) framework Council's Corporate Planning and Reporting documents

The Delivery Program and Operational Plan is where the directions and strategies in the long term Create Wollondilly, Community Strategic Plan 2033 are translated into actions.

It is designed to be a single point of reference for all principle activities, actions and services undertaken by Council during its term of office.

Council's Corporate Planning documents consist of:

- Create Wollondilly - Community Strategic Plan 2033;
- Resourcing Strategy;
- Delivery Program 2017/18 - 2020/21 and annual Operational Plans;
- Quarterly, Annual and End of Term Report.

All Council's Corporate Planning documents can be sourced from
www.wollondilly2033.com.au



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MAYOR AND GENERAL MANAGER'S INTRODUCTION

Council is pleased to present this four year **Delivery Program 2017/18 – 2020/21** and annual **Operational Plan 2017/18** to you as a statement of Council's commitment in implementing the long term Community Strategic Plan (CSP).

These two plans are combined into a single document to outline Council's key services, projects, initiatives and actions for this term of Council. The document is structured under the 5 themes outlined in our long term CSP.

Over the last few years Council has taken significant steps towards being assessed as being 'Fit for the Future', this was a major achievement for us and is ultimately a result of the professional work done by all staff and Councillors, sound financial management, and by securing the Special Rate Variation. This now gives us the certainty we need to focus on the challenges and opportunities ahead with a number of these highlighted for this term of Council.

Tourism and Economic Development

Council is committed to boosting tourism in Wollondilly and will use it as a platform to encourage local entrepreneurial activity and generate investment in employment and infrastructure. The implementation of our Economic Development Strategy and the preparation of a new Tourism Strategy will assist with achieving beneficial outcomes. The revamped Tourism website will raise awareness of Wollondilly's assets highlighting the beauty of our bushwalks, farm stays, wineries and unique shopping precincts, all of which have the potential to create boutique destinations for weekend travellers.

Community Safety

Public safety is a top concern for Council and we are taking the lead in this matter. We will continue to advocate on behalf of the community and raise awareness of the need for greater police presence in our towns and villages.

Drive Investment and Research in Agriculture

Driving investment and research in agriculture will continue to be a focus of Council and we will look towards innovative schemes and projects to achieve this. Concepts like the Agricultural Enterprise Credit

Scheme will be considered by Council as tools to support local farmers and drive agricultural investment in Wollondilly. The scheme when developed, is intended to be used to encourage owners of non-productive peri-urban land to convert their land into food producing land and will provide farmers on existing productive land an incentive to further invest in their business.

Communicating with our Community

A renewed focus on communicating with the community has delivered new opportunities for our residents to stay in touch with Council. The new Community Newsletter will be delivered to all the homes in Wollondilly on a quarterly basis and the Ordinary Council Meetings will continue to be live streamed and made available to view online. Council's Communications Strategy will be revised using the results from the recent Customer Satisfaction Survey. As part of the review newer forms of communication tools will be considered and Council's existing forms of communication tools will be evaluated. The revised strategy will incorporate traditional methods of communication as well as newer technologies to increase our reach and engagement.

Infrastructure

Roads and community spaces are a top priority for Wollondilly residents. Council will continue to engage with residents and in response to their feedback will significantly invest in the maintenance and improvement of Wollondilly's roads and infrastructure. A schedule of road reconstructions, resealing and heavy patching will be implemented throughout the Shire so that trouble spots are made safer. The "Footpath Program" will review pedestrian access within the Shire and look towards improving walk ways and crossings. Investment in Wollondilly's community spaces will be enhanced with masterplans developed, approved or implemented for a number of popular parks, reserves and sportgrounds in the Shire. Overall Council has committed to a large volume and a wide range of works and services that seek to meet the community's needs and priorities over the next four years, whilst continuing to remain in a strong financial position into the future. We look forward to reporting back to the community of our achievements and challenges through our quarterly and annual reports.

Wollondilly Shire Council's **Draft Delivery Program 2017/18 - 2020/21** and **Operational Plan 2017/18** were on public exhibition from Monday 24 April 2017 till Monday 22 May 2017 and **adopted by Council 19 June 2017**.

“A PLACE TO LIVE

and work that values the inherent beauty of the Shire, is proud of its community and supports innovation and inclusiveness.”

Residents vision for Wollondilly in 2033

Create WOLLONDILLY

For many years the Shire has identified **Rural Living** as its vision. We know that these words can mean different things to different people. The previous Community Strategic Plan (CSP) involved a community engagement process to explore the meaning of Rural Living, a definition comprising six key characteristics was developed:

1. Rural setting and character

The rural setting is obvious with farmland and natural areas located between separate towns and villages and residents experience and value this setting irrespective of where and how they live.

2. Viable agriculture

Agriculture and associated industries are encouraged and supported and continue to be a productive, sustainable and integral part of our economy, our community and our landscape.

3. Community lifestyle

Our community values its sense of community spirit which is fostered through a strong identity with village life, a sense of belonging, and commitment to community participation and co-operation.

4. Diverse environment

The Shire's diverse environmental assets, including its waterways and catchments, natural areas, biodiversity and agricultural lands are valued and protected because of their environmental significance.

5. Heritage

The Shire's wealth of aboriginal and non-aboriginal heritage is valued and protected because of its cultural significance and its contribution to our sense of place and belonging.

6. Towns and villages

Development is carefully managed to maintain the separation of our towns and villages and their unique identities and strives to enhance their role as focal points which provide opportunities – housing, jobs, shopping, business, leisure, civic and cultural events, community facilities, education, and social interaction.

By understanding these characteristics of Rural Living we are better able to appreciate that it's not just about development issues, but about the broader aspects of life in a rural area - towns and villages, community spirit, working agriculture, and a deep sense of place.

So Rural Living does not imply a “no-growth” position. Nor does it say “no” to change and progress. In fact to achieve the community's aspiration for better services, a growing economy, more jobs, more schools, health services, better infrastructure and transport choices, we need to have both.

The theme of the revised CSP Create Wollondilly is all about how we need to maintain the value of Rural Living while at the same time creating new opportunities for growth and change.

SELECTION

YOUR
COUNCILLORS



YOUR COUNCILLORS

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EAST



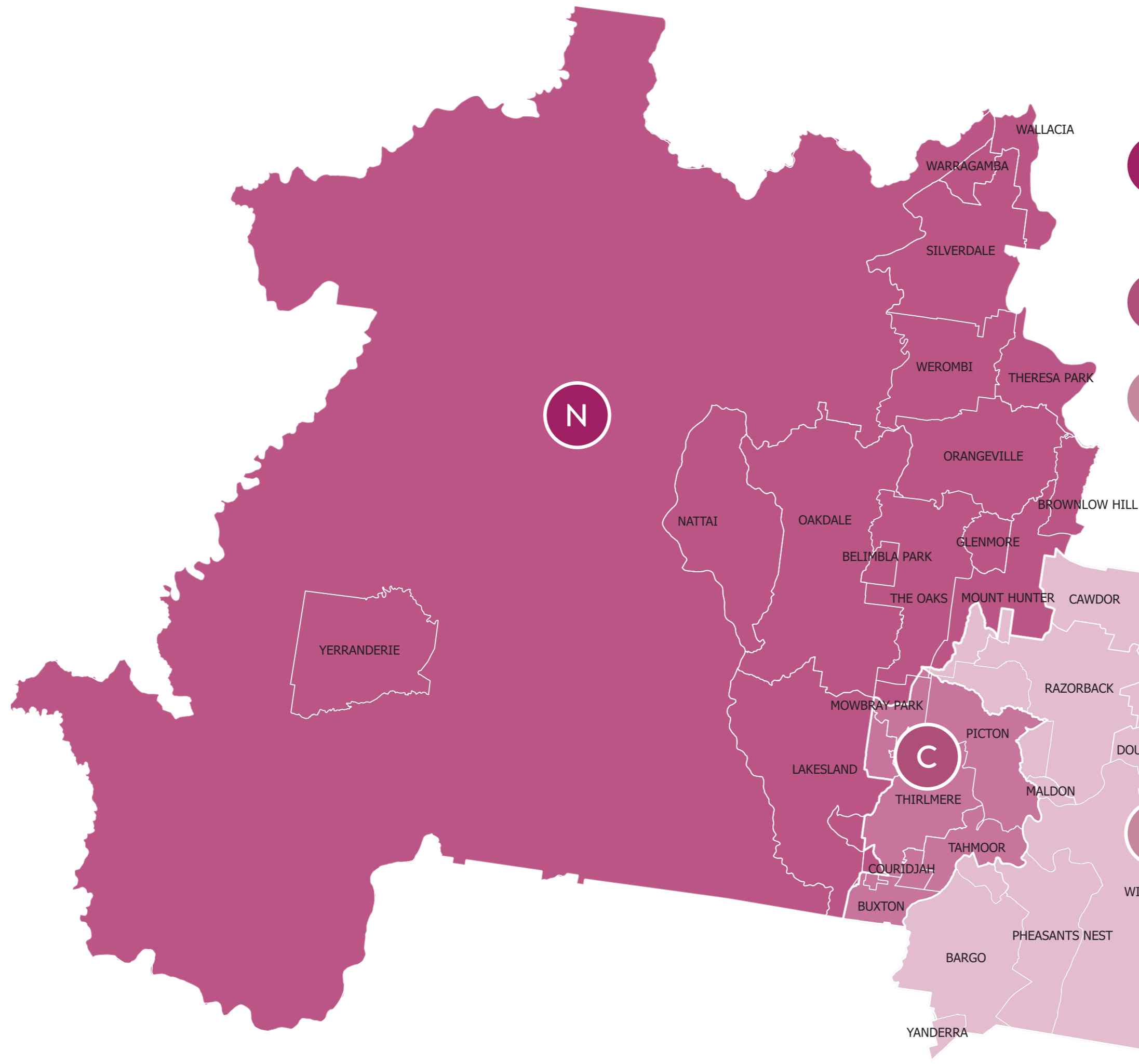
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YOURWARD

N

NORTH

Wallacia | Warragamba | Silverdale | Werombi | Theresa Park
Orangeville | Brownlow Hill | Glenmore | Mount Hunter
The Oaks | Belimbla Park | Oakdale | Nattai | Mowbray Park
Lakesland | Yerranderie

C

CENTRAL

Picton | Thirlmere | Tahmoor | Couridjah | Buxton

E

EAST

Cawdor | Camden Park | Menangle | Razorback
Douglas Park | Maldon | Wilton | Pheasants Nest
Bargo | Yanderra | Cataract | Appin | Darkes Forest



WHAT TO EXPECT FROM *your* Councillors

Better outcomes for the community

Leadership - Being an effective leader of the local community by:

- Setting the vision and direction for the community with limited involvement in the day-to-day operations of council.
- Implementing an advocacy role by working as a team with other councillors to make decisions that benefit the whole community.
- Balancing short and long term community needs and interests.
- Fostering and maintaining positive internal and external relationships.

Open decision-making - Ensure effective participation in council business by:

- Making informed decisions through good preparation and involvement.
- Following Council's Code of Meeting Practice and/or legislation in meetings.
- Relying on the information and assistance provided by the General Manager and Council staff can provide to councillors to assist in informed decision-making.

Conduct - Behave in a way that enhances and maintains the credibility of council and local government as a whole by:

- Being lawful, honest, transparent and respectful in line with Council's Code of Conduct.

- Exercising care and diligence in carrying out Councillor functions.
- Ensuring relationships with the General Manager and Council staff are based on trust and mutual respect, following clear and agreed protocols about staff contact.

Accountability - Be accountable to the community by:

- Engaging and consulting with the community.
- Responsibly managing Council's money and assets to meet current and future needs.
- Considering the long term consequences of decisions.

Learning - Take responsibility for ongoing learning and professional development by:

- Regularly assessing learning needs.
- Actively seeking opportunities to acquire further knowledge and skills.
- Contributing knowledge and skills to the development of local government as a whole.

SELECTED

2020

YOUR COUNCIL



ALL ABOUT
Wollondilly
AND ITS
“PERI-URBAN” SETTING

The Wollondilly Shire is located on the south western fringe of Sydney at the foothills of the Southern Highlands.

Although it covers 2,560 square kilometres, almost two thirds of the Shire’s area is made up of national parks and water catchment areas. These protected lands are spectacular natural areas with enormous environmental and heritage value. Outside of these protected areas the Shire is a patchwork of agriculture, rural landscapes, bushland and separate towns and villages.

The Shire is rich in Aboriginal history and the backdrop of gorges, ranges and plains is interwoven with the dreamtime legends of the first Australians.

Wollondilly’s rural landscape, towns and villages date back to the early European settlers who followed the first fleet’s famous straying cattle to the “Cowpastures”. This location (around the Menangle and Camden Park area) was the birthplace of modern agriculture in Australia and from that time onwards agriculture has been integral to the development, character, economy and identity of the Shire.

Today the Shire continues to be proudly “rural”. The community values this identity and character and the unique lifestyle opportunities of being in a rural setting within close proximity of Sydney. This context, where we are on the periphery (or edge) of the city, is referred to as being “peri-urban”.

Peri-urban lands typically comprise a mix of urban and rural residential areas with productive agricultural lands, biodiversity areas and diverse topographies.

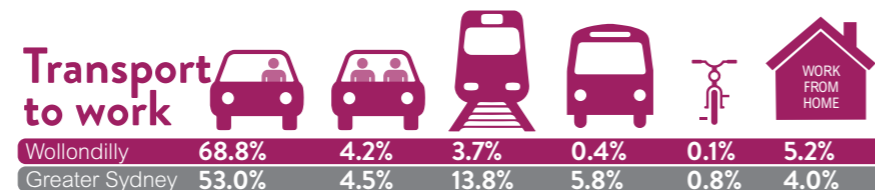
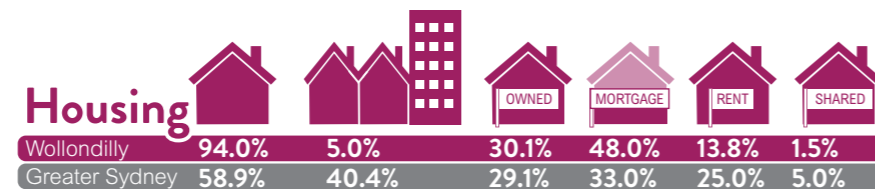
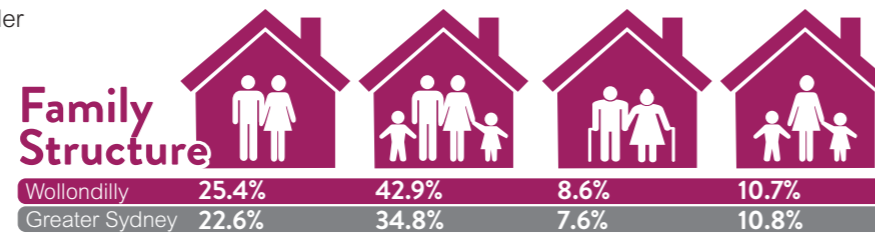
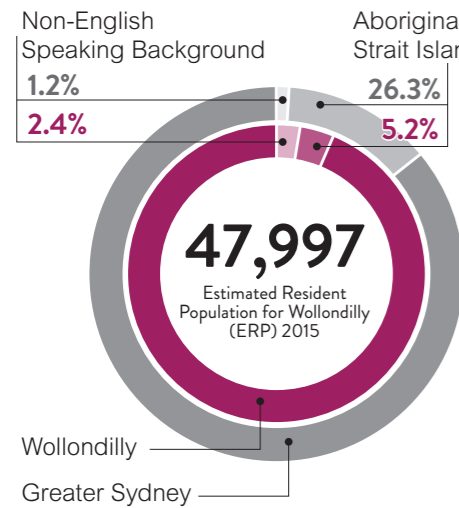
Because of their location they face a unique set of challenges:

- Management of growth and development pressures.
- Agricultural land being lost to urban development and land fragmentation.
- Conflicts being rural and urban land uses.
- Limited infrastructure and services.
- Limited employment opportunities.

Peri-urban areas such as Wollondilly have enormous environmental, economic and social value and are critical to the future resilience and functioning of Sydney as a whole, so they need to be carefully managed and protected. Wollondilly Council, along with 12 other Councils on the periphery of Sydney, is part of the Sydney Peri-Urban Network of Councils (SPUN) which works to stimulate discussion and strategic approaches to the management of Sydney’s peri-urban fringe.

WHO WE ARE

● Wollondilly ● Greater Sydney



Education

11% 24%
Bachelor or High Degree

26% 15%
Vocational Education

Top 5 Industry types we work in

12.6% 8.5%
Manufacturing

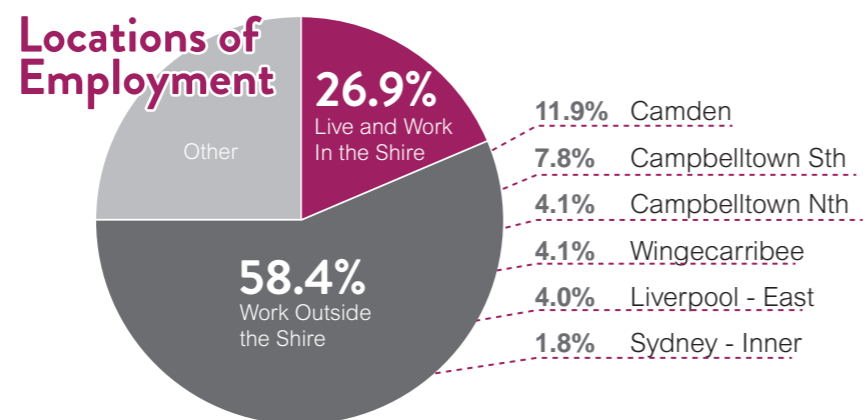
11.9% 7.1%
Construction

9.9% 10.9%
Health Care and Social Assistance

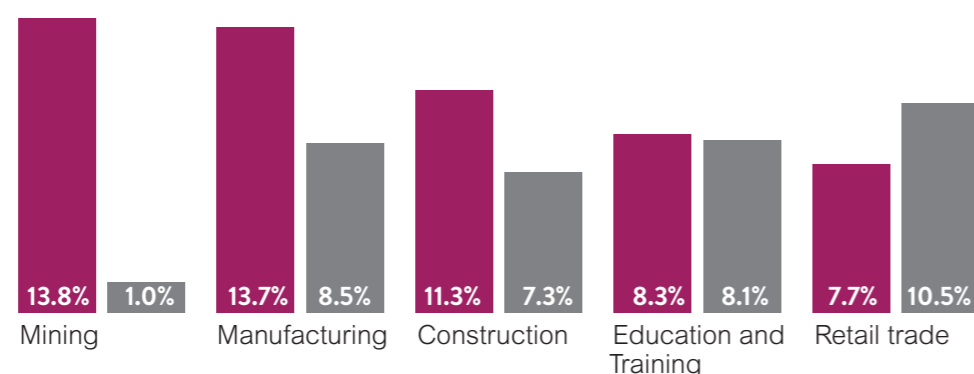
9.8% 9.8%
Retail trade

8.3% 7.6%
Education and Training

Locations of Employment



Top 5 Industries in the Shire



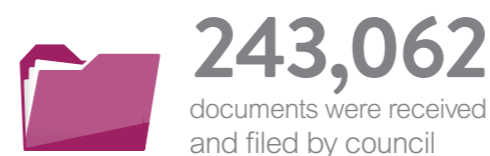
DID YOU KNOW?

During the 2015/16 year...

STAFF



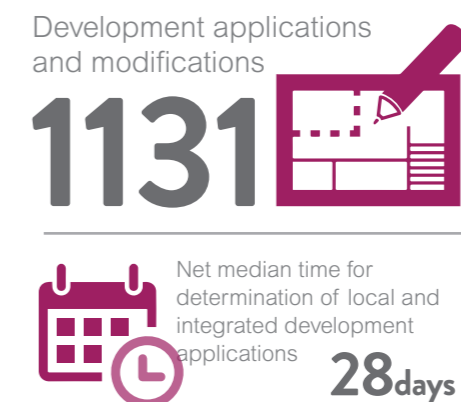
ADMIN AND CORRESPONDENCE



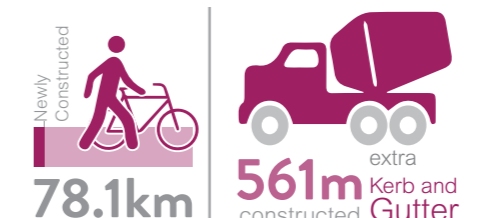
COMMUNITY



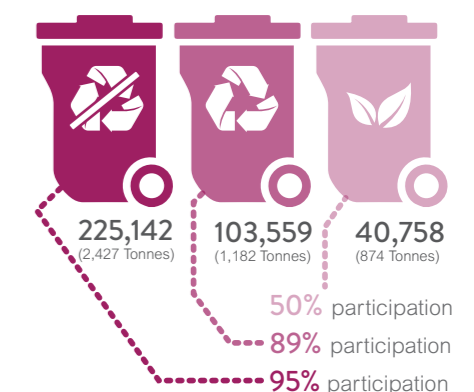
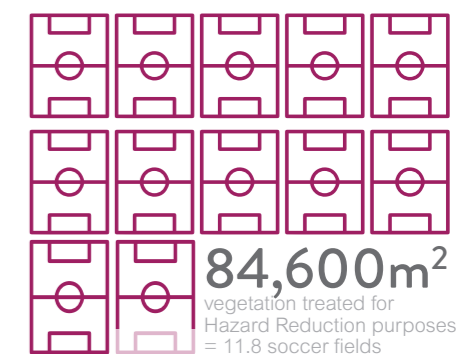
DEVELOPMENTS



ROADS, PATHS AND OUTDOOR AREAS



ENVIRONMENT



OUR CHALLENGES AND OPPORTUNITIES

Wollondilly's residents are very proud of the Shire and value its rural lifestyle, local village identity, community spirit and friendly atmosphere. However, there is a 'trade-off' to some extent. To enjoy the great rural lifestyle opportunities of Wollondilly, the community can face challenges that arise from the Shire's relatively low population, its location on the fringe of a city, and its dispersed and varied towns and villages.

Life Opportunities

Our Shire has limitations regarding employment opportunities, schools, human services, cultural and recreational opportunities, shopping, leisure and more. People often need to leave the Shire to access these kinds of opportunities. This issue is compounded by limited access to public transport and a high reliance on having to travel significant distances.

One of our biggest long term challenges is therefore to ensure that these life opportunities become available and accessible to all, either within our Shire or at least regionally.

Managing Growth

With more housing growth planned for the next 20 years and beyond, we need to ensure that our existing towns and villages, as well as our new residential areas, are developed in accordance with best-practice approaches to urban development to deliver high quality environmental, economic and social outcomes for now and the future. Our challenge will be to maximise opportunities for healthy, safe, accessible, affordable and connected communities with access to local jobs.

While managed growth is encouraged, it needs to be balanced and should not be at the cost of the natural environment, heritage, our valued rural character or agricultural land. Achieving this balance will require well planned development and infrastructure while considering our unique towns, villages and rural setting.

As our population grows the interaction between the community and our natural environment needs careful management to minimise risks to the environment, human health, safety and property. Bushfire hazard reduction, waste water and catchment management, waste management, illegal clearing, dumping and littering, regulating development and land use, control of weeds and pest animals are all critical matters for the Shire.

Road Network

As the Shire grows our asset management responsibilities will increase as there will be more infrastructure to look after. As an example, our future growth will require the capacity of the road network to improve to cater for increasing vehicle volumes.

Council is responsible for many community assets including roads, buildings, parks and reserves, cemeteries and waste facilities. Council is required to review its assets, long term finances and workforce arrangements under the Integrated Planning and Reporting framework, which details what the community sees as being important.

A major asset review in 2010 found a substantial and ongoing shortfall in the funding required to maintain our assets in a satisfactory condition. If not addressed, the overall condition of Council's assets would have continued to deteriorate, posing a risk that key assets will no longer be able to provide safe and appropriate services to the community.

Following an extensive community engagement program during the second half of 2014, Wollondilly Shire Council submitted an application for a Special Rate Variation (SRV) of 10.8% pa over four years to fund asset maintenance. The Independent Pricing and Regulatory Tribunal (IPART) approved this application.

The challenge is that all of the extra funds are not immediately available. Renewing our assets to meet the needs and expectations of the community will therefore occur over an extended period of time. The projected asset backlog is estimated to be addressed over a ten year period, assuming no external factors affect Council's ability to do so, such as a significant natural disaster.

Communication

We need to continue to embrace all forms of digital communication. Using innovative technology and media is essential to delivering services which are responsive to our community. Council does however need to be mindful that although these digital approaches can increase inclusion and involvement for many, they need to be balanced with more traditional media so that other sections of our community are not excluded.

Key to achieving a connected and collaborative community will be striking a balance between increased legislative requirements, increasing participation by the community and achieving objectives in appropriate timeframes. Council and the community will need to work together to determine the most appropriate and efficient way to "have the conversation" so that we are inclusive and equitable, transparent and responsive, yet remain operationally effective and sustainable in the long term.

Continuous Improvement

Our workforce's ability to rise to the challenges and cope with a continually changing environment is crucial to success. We will need to examine our operational efficiency, delivery of customer services and the provision of organisational training. Having a resilient, safe and supported workforce is critical to ensuring that we are achieving the outcomes the community expects. We will achieve this vision through the development and implementation of an innovative Workforce Management Plan. This Plan will enable our workforce to effectively respond to the needs of a growing community.

Tourism Opportunities

There is opportunity and a community desire to strengthen and support tourism in the Shire. Wollondilly's enormous environmental and cultural assets, its agricultural landscapes, and its proximity to Sydney provide great potential to harness and encourage opportunities for agri-tourism, eco-tourism, adventure tourism, bushwalking, cycling, day visitation, and tourism associated with events and festivals.

Working Together

Our challenges, opportunities and aspirations are a mix of valuing what we currently have, but also wanting to create more. Our long term strategy therefore needs to be about keeping the great opportunities we've already got while at the same time maximising (creating) new opportunities that can arise from future change and growth. Council, government and non-government agencies, the private sector and the community all need to work as partners to achieve these goals and Create Wollondilly together. For further information on the community's aspirations please refer to the Create Wollondilly – Community Strategic Plan 2033.

Organisational STRUCTURE

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SOCIAL JUSTICE PRINCIPLES

Council will build the following principles into all facets of our organisation and everything we do:

Equity

We will strive for the fair distribution of resources with a particular emphasis on protecting those people who are considered vulnerable.

Access

We will provide all people with opportunities to use relevant services and facilities regardless of their circumstances.

Participation

We will encourage and provide opportunities for people to take part in decision making processes that impact on their quality of life.

Rights

People should not be discriminated against and everyone is entitled to honesty, information and involvement.

CORPORATE VALUES

In November 2016 Council commenced the process of reviewing our existing Corporate Values; the existing values were designed and implemented by the Leadership team in 2006.

Integrity

We act with honesty, always doing the right thing

Collaboration

We openly share and partner with others to deliver results

Accountability

We own our work and take responsibility for our actions & results

Respect

We show mutual consideration for others and acknowledge our differences

Embrace Innovation

We encourage new ideas, welcome change and continuously improve



The current process was designed to give all employees the opportunity to provide input into the refreshed values, not just the leadership team.

Over three months Council staff were involved in numerous workshops and surveys, with approximately 140 staff participating in the development of our values.

The Corporate Values were launched in March 2017 by the General Manager

– Luke Johnson.



I.C.A.R.E.



INTEGRATED
PLANNING AND
REPORTING

se
cti
on
3

INTEGRATED PLANNING AND REPORTING FRAMEWORK

In 2009, the NSW Government introduced a framework to guide local government with a new approach to planning for and reporting.

This framework is known as IP&R or our 'Corporate Planning documents', these documents work together to provide a solid plan for the Shire's sustainable future.

Wollondilly's Corporate Planning documents consist of:

- Create Wollondilly - Community Strategic Plan 2033;
- Resourcing Strategy;
- Delivery Program 2017/18 - 2020/21 and annual Operational Plans;
- Quarterly, Annual and End of Term Report.

Create Wollondilly - Community Strategic Plan 2033

The Community Strategic Plan articulates where we want to be as a community in the future (10 years). It is the highest level plan for Wollondilly Shire Council and is used by Council and other agencies and stakeholders to guide policy and service delivery. It details our key issues, strengths, opportunities and challenges for the future.

Resourcing Strategy

The Resourcing Strategy is a critical link when it comes to translating strategic objectives into actions. The Community Strategic Plan provides the means for our Community to express its long term aspirations; however they will not be achieved without sufficient resources – time, money, assets and people to carry them out.

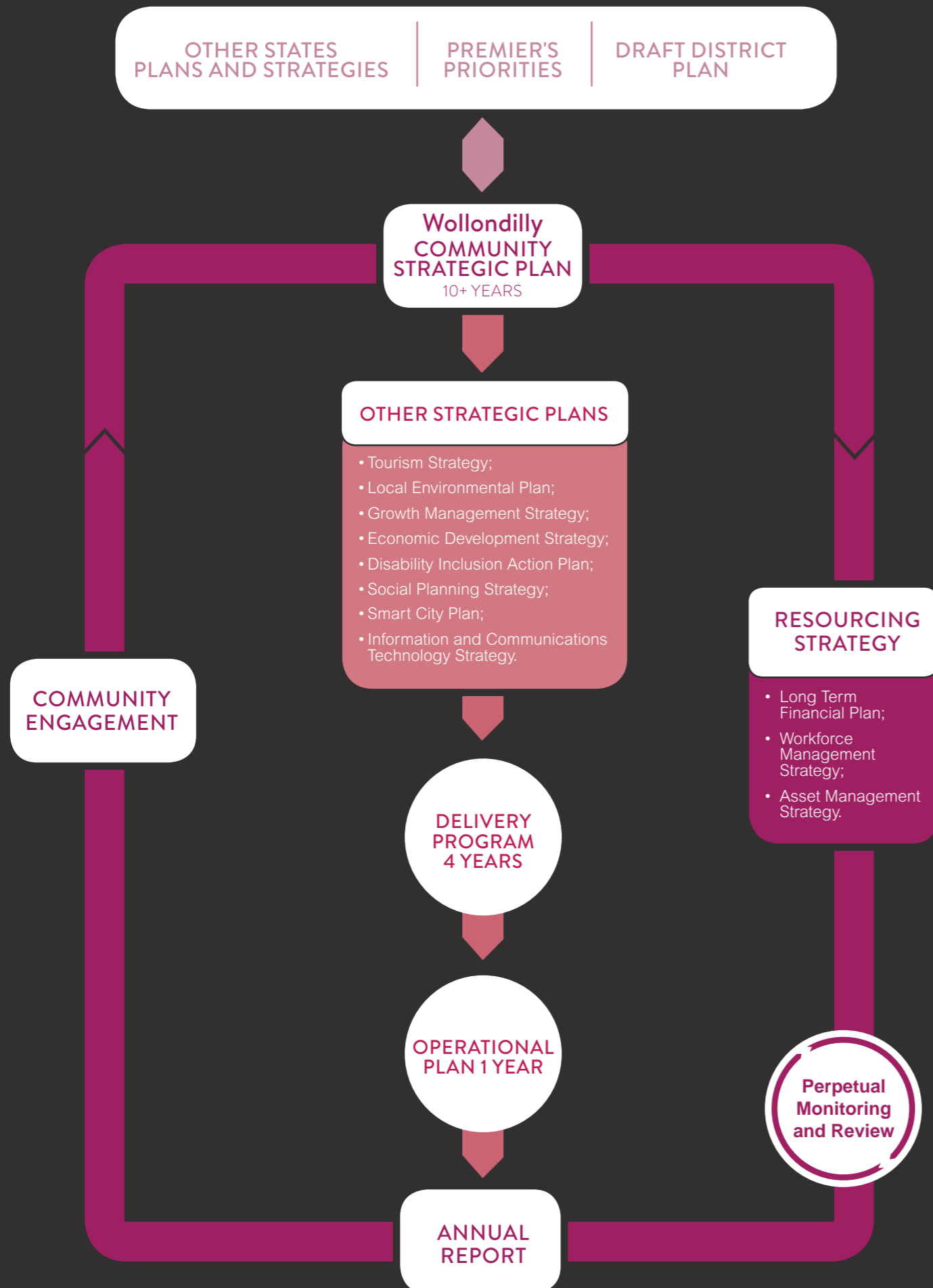
The Resource Strategy includes:

- Long Term Financial Plan;
- Work Force Management Strategy;
- Asset Management Strategy.

Delivery Program sets strategic direction, projects and activities that Council has prioritised over its four year term to achieve the outcomes in the Community Strategic Plan. It addresses the full range of Council's operations.

Operational Plans is a one-year plan that is developed each year providing the detail of the services, actions and projects identified for that year aligned with the Delivery Program. The Operational Plan allocates responsibility and provides a detailed budget for each year. The Operational Plan is an opportunity to review our progress and achievements and report to the community through quarterly and annual reporting.

Together the Delivery Program and Operational Plan are Council's commitment in response to the Community Strategic Plan (CSP), which was developed in consultation with the Community. This directs Council with the priorities the community impressed to be important to our future.





LINKING OUR CORPORATE DOCUMENTS

Create WOLLONDILLY Community Strategic Plan 2033

Councils need to focus on long term strategic planning and to set priorities and aspirations through community consultation. The preparation of the Community Strategic Plan (CSP) is an important part of this process.

The CSP is meant to ask four key questions:

- Where are we now?
- Where do we want to be?
- How do we get there?
- How do we know we've arrived?

In other words the CSP captures the strengths, issues and potential opportunities for our Shire and in response it establishes strategies for achieving the outcomes we all want.

What does Create Wollondilly mean?

The aspirations expressed by our community have been clear and consistent over the years. We want to secure a positive future for ourselves and our children by having:

- A quality lifestyle in a rural setting;
- A network of prosperous towns and villages that achieves a balance between growth and maintaining our rural character and community spirit;

- Better roads, infrastructure and transport options to support community and future growth;
- A wider range of local services, facilities, community events and activities;
- A growing economy with more local jobs and education;
- A protected and enhanced natural environment.

So our aspirations are a mix of valuing what we currently have, but also wanting to create more. Our long term strategy therefore needs to be about keeping the great opportunities we've already got while at the same time maximising ("creating") new opportunities that can arise from future change and growth.

Council, government and non-government agencies, the private sector and the community all need to work as partners to achieve these goals and Create Wollondilly together.

“A HAPPY

and functional community with plenty of opportunity for all people to grow within the community.”

Resident's vision for Wollondilly in 2033

The Delivery Program and Operational Plan supports

Create WOLLONDILLY FOCUSES ON 5 THEMES:



Sustainable and Balanced **GROWTH**



Management and Provision of **INFRASTRUCTURE**



Caring for the **ENVIRONMENT**



Looking after the **COMMUNITY**



Efficient and Effective **COUNCIL**



**“HOUSING GROWTH,
open spaces, agricultural lands,
environmental protection.”**

Resident's vision for Wollondilly in 2033



THE RESOURCING STRATEGY

To deliver the services and operations documented in the Delivery Program 2017/18 – 2020/21 and Operational Plans and to meet statutory obligations; Council needs to have sufficient resources – time, money, equipment and people.

The Delivery Program and Operational Plans are not developed in isolation. Council has concurrently developed a Resourcing Strategy that tests long term community aspirations and goals against financial realities.

The Resourcing Strategy is the point where the Council assists the community by sorting out who is responsible for what, in terms of the issues identified in the Community Strategic Plan. Some issues will clearly be the responsibility of the Council, some will be the responsibility of other levels of government and some will reply on input from community groups and individuals.

The Resourcing Strategy consists of three components:

Long Term Financial Planning

The Long Term Financial Plan seeks to answer the questions:

- Can we survive the pressures of the future?
- What are the opportunities for future income and economic growth?
- Can we afford what the community wants?
- How can we go about achieving these outcomes?

Workforce Management Planning

The Workforce Management Strategy seeks to answer the questions:

- Do we have the right people?
- Are they in the right job at the right time?
- Do we have the right skills to implement the Wollondilly Delivery Program?

Asset Management Planning

The Asset Management Strategy enables Council to show how our asset portfolio supports the delivery needs of the Shire's communities into the future

The Resourcing Strategy can be sourced from www.wollondilly2033.com.au



Monitoring and REPORTING

Council will strive to deliver 36 Principle Activities, 57 Strategic Projects and 165 actions that will work towards achieving the outcomes detailed in Create Wollondilly, Community Strategic Plan 2033.

Council will keep track of our progress and achievements through:

- Quarterly Reports including Council's Quarterly Budget Review Statement (QBRs), progress of Council's operations and works program set in the Wollondilly Operational Plan.
- An Annual Report at the end of each financial year which includes a thorough financial report, an overview of all of Council's spending, achievements in implementing the Delivery Program and Operational Plan as well as Statutory Information.
- A cumulative report at the end of the Council's four year term which details progress towards achieving the outcomes set in the Community Strategic Plan 2033 through the key performance measures and customer satisfaction survey as detailed in the CSP.

MEASURING PROGRESS

Council's corporate planning documents use different methods to measure our progress and performance in achieving the outcomes set in the Community Strategic Plan.

The Operational Plan – The things we did

Council aims to deliver all 165 operational actions as set in the Operational Plan and will report against the measure on all actions as well as:

- Proportion of actions delivered within budget and timeframes

The Delivery Program – What's working well and what's improving

Council aims to deliver 36 Principle Activities/Services and 57 Strategic Projects as set in the Delivery Program and will report the outcomes on all activities and projects as well as:

- Proportion of strategic projects achieved with budget and timeframes
- Key Performance Measures

The Community Strategic Plan – Moving towards our long term outcomes

Council is committed in progressing towards the 16 identified outcomes set in the CSP. Council has developed the following measures and indicators to track progress:

- Key Performance Indicators (KPIs) which measure the efficiency and effectiveness of service delivery by Council.
- A Customer Satisfaction Survey that is conducted every two years to measure and monitor the community's needs and priorities.
- Supporting data sourced from government and non-government agencies on local community indicators to give an overall picture of Wollondilly Shire.

Council will report on the above measures and indicators in the Quarterly Review, Annual Report and the End of Term Report which is a cumulative report at the end of the Council's four year term and is published in that year's Annual Report.

DELIVERY PROGRAM

2017/18 - 2020/21

OPERATIONAL PLAN

2017/18



COUNCIL'S CONTRIBUTION TO **CREATE** **WOLLONDILLY**

Community Strategic Plan 2033

The Delivery Program sets strategic direction, projects and activities that Council has prioritised over its four year term to achieve the outcomes in the Community Strategic Plan. It outlines at a high level what Council is committed to delivering under the Five Theme areas as set out in the CSP.

The Delivery Program will guide Council over the four years and be reviewed each year, as over time there are many factors such as changes in government which can lead to changes in policies and legislation, grant opportunities and even natural disasters that can affect what Council has planned. Therefore, a detailed Operational Plan is developed each year that will outline the details of what Council will deliver for its community along with any required changes as detailed in pages 55 -139.

ALIGNMENT TO **NSW STATE PLANNING**

Our Delivery Program supports the broader objectives of NSW Strategic Plans such as the State Plan "Improving NSW" and the Draft South West District Plan. The NSW Government's strategic plans provide strategic direction in medium to long term planning, investment and service or program delivery for the NSW community as a whole.

The priorities and targets within the State Plan "Improving NSW" and the Delivery Plan will contribute to achieving the desired community outcomes that have been identified within Create Wollondilly – Community Strategic Plan 2033.

The NSW State Plan commits to:

- Assist the Wollondilly community to manage adverse events (through the work of emergency services and aspects of the health system)
- Provide appropriate social services on behalf of government departments such as Health, Social Services, Employment and Education.
- Provide evidence-based and accountable policy development and service delivery at a local level.

Draft South West District Plan

The Draft South West District Plan (Draft SWDP) was prepared by the Greater Sydney Commission and was released in late 2016. The South West District comprises the local government areas of Wollondilly, Camden, Campbelltown, Fairfield and Liverpool. The Draft SWDP is intended to be an overarching State Government led strategic plan for the District.

DELIVERY PROGRAM

2017/18 – 2020/21

The Delivery Program is a statement of commitment to the community from each newly elected council. In preparing the Delivery Program, the Council is accounting for its stewardship of the community's long term objectives, outlining what it intends to do towards achieving these outcomes during its term of office and what the priorities will be. The Delivery Program is designed as the single point of reference for advocacy opportunities and strategic projects undertaken by the Council during its time of office.

STRATEGIC PROJECTS

The Delivery Program is where Council takes ownership of the Community Strategic Plan objectives that are within our area of responsibility. The program is designed as a fixed-term four year plan to align with the Council electoral cycle.

ADVOCACY OPPORTUNITIES

The Council advocates for key opportunities that impact upon the Wollondilly community that is not under the direct control of Council.

Council's role is to stand beside, support and speak out on behalf of our communities, so the community's voice is heard and views are genuinely considered when decision are being made about the lives of our community.

Our aim is:

- Maximise opportunities for our Community
- Explore choices and options
- Have appropriate access to information and services
- Promote rights and responsibilities
- Be responsive and oriented towards outcomes for our community not under the direct control of Council
- Challenge stereotypes and stigma

FIT FOR THE FUTURE

We are very pleased that as part of the Fit for the Future process in 2015, Council was declared 'Fit for the Future', thus avoiding amalgamation. The journey ahead will involve striving to ensure we continuously review and improve the way we work and the services we provide.



"SOMEONE THAT CAN
actually plan and balance housing, industry, education and infrastructure all while maintaining the initial reason people came to Wollondilly in the first place."

Resident's vision for Wollondilly in 2033

STRATEGIC PROJECTS SUMMARY

Theme	Project
Sustainable and Balanced Growth 	Adoption of an Employment Land Strategy.
	Adoption of Agricultural Support and Peri-Urban Resilience Strategy.
	Develop strategies for Housing.
	Assist Department of Planning and Environment to prepare master plans for East and West Wilton.
	Undertake Place Making.
	Full review of Section 94 Contributions.
	Review Local Environmental Plan and Development Control Plan.
	Integrate Health and Well-being into Council Planning
	Implement e-planning initiatives.
	Review and implement the Economic Development Strategy.
Management and Provision of Infrastructure 	Develop, implement and deliver Wollondilly Tourism and Marketing Strategy (Destination Management Plan) to increase Wollondilly's value as a tourist destination.
	Support achievement of Wilton New Town's job targets.
	Build and commission Bargo RFS Station.
	Investigate and develop a Strategy for a replacement Administration Building.
	Rolling 5 year program for major capital works – for asset categories, including roads, buildings and open space.
	Further development of Asset Management Plans to include infrastructure growth from master plans and Growth Management Strategy.
	Completion of the Warragamba Inclusive Playground.
	Completion of 'Stage 1a' of the Wilton Recreation Reserve upgrade.
	Plan and implement an agreed facilities upgrade to Cubbitch Barta Reserve at Bridgewater Estate.
	Deliver the staged upgrade for the Bargo Waste Management Centre.

Caring for the Environment



- Develop Sustainability Indexes for council operations and improvement strategy.
- Revise the Waste and Resource Recovery Strategy.
- Commence development of a Shire domestic waste collection and disposal plan for 2024 onwards along with the supporting procurement strategy.
- New filling and services plan for the Bargo Waste Management Centre.
- Develop a public space waste and cleansing strategy.
- Develop an implementation plan for bio-banking and other conservation agreements.
- Develop a public tree management plan and policy.
- Contribute to the development of an operational management strategy for open spaces and reserves and supporting deployment plan.
- Contribute to managing the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.
- Development a pest and feral animal management strategy.
- Develop a Parking Patrol Strategy.

Looking after the Community



- Implement Council's Social Planning Strategy.
- Continue to strengthen the Wollondilly Health Alliance.
- Develop IlluminARTE as Wollondilly's key annual arts and cultural event.
- Develop a Public Arts Strategy.
- Strengthen community resilience through strategic approaches to disaster recovery.
- Implement innovative community engagement and communication initiatives.
- Implement the Disability Inclusion Action Plan.
- Develop a Strategic Plan for the delivery of future Library Services.
- Develop and implement new approaches to library branding, marketing and communications.

Efficient and Effective Council



- Develop and implement the Workforce Management Strategy Actions and Outcomes.
- Review and implement the 10 year Resourcing Strategy.
- Implement next phase of the Continuous Improvement Program.
- Review and implement the Information Technology Digital Strategy/ Plan.
- Establish a centralised customer contact centre.
- Continue to build on Governance Health Check.
- On-line Conveyance Certificates (149 certificates).
- Continue refinement and implementation of Audit Recommendations.
- Implementation 2016 Referendum (popularly elected Mayor and ward boundary changes).
- Implementation of legislative changes.
- Participate, advocate and deliver regional benefits through the Western Sydney City Deal.
- Implement a range of smart city and digital technology strategies for Wollondilly to support the following:
 - Wollondilly Smart Shire Strategy;
 - Western Sydney City Deal;
 - Smart City and Suburbs Program.

ADVOCACY OPPORTUNITIES

<div>Sustainable and Balanced Growth</div> <div></div>	Endorsement of Council's Growth Management Strategy.
	Innovative policy and consent conditions in a Peri Urban area. Acknowledgement of the Peri Urban area. Classification of Peri Urban areas as a unique category in District Plans.
	Sound planning controls and incentives - For the retention of agriculture/food security and the protection of natural habitats, air and water quality.
	Jobs creation and economic development initiatives.
	Affordable housing opportunities.
	Planning and economic development outcomes and improved public transport services.
<div>Management and Provision of Infrastructure</div> <div></div>	Adequate funding for development contributions.
	Access to Appropriate transport infrastructure.
	Implementation of High Speed Rail with a station near Wilton.
	Sound infrastructure planning for Silverdale and Warragamba and a social procurement strategy in the delivery of the 2nd Sydney Airport.
	Movement and connectivity around the Shire and into bordering areas including the certainty of the route of the M9.
	Inclusion in the Resources for Regions program.
	Appropriate funding to address asset management requirements.
	Balancing provision of needs for release areas by providing facilities and infrastructure for Wollondilly's 17 rural villages.
<div>Caring for the Environment</div> <div></div>	Appin Road improvements Picton and Appin By-passes.
	Completion of the Maldon-Domabarton rail line.
	Increase passenger capacity and rail services and electrification of the rail services in our Shire.
	Regional All Abilities playground in Wollondilly.
<div>Looking after the Community</div> <div></div>	Innovative co-existence solutions between environmental, agricultural and urban activities.
	Waste management improvements and illegal dumping solutions.
	Off-Leash Areas in Wollondilly.
	Bargo-Nepean River National Park Proposal.
<div>Efficient and Effective Council</div> <div></div>	Coexistence between urban development and underground coal mining.
	Healthy communities framework embedded in planning for new communities.
	Innovative approaches to tertiary education.
	Innovative health provision – Ongoing support for the Wollondilly Health Alliance.
	Reduction in domestic violence.
	Increased community connectedness.
	Less red tape and more legislative reform.
	Integrated and shared service provision.
	Request government support and financial resourcing to manage growth impacts.
	Improved telecommunication, online services and access to information.
	Promote Engaged, informed and connected communities.

FIT FOR THE FUTURE Improvement Action Plan

Summary of the key improvement actions as detailed in Council's Fit for the Future Application.

1. Strengthen on Strategic Partnerships and Alliances with:

- Macarthur Regional Organisations of Council (MACROC) – Wollondilly, Camden and Campbelltown Council;
- Joint training initiatives and regional training sub-committee;
- Asset Management collaboration sub-committee;
- Regional Spoils sub-committee and Business Unit scoping;
- Local and NSW Chambers of Commerce;
- Sydney Peri Urban Network of Councils (SPUN);
- The Wollondilly Health Alliance (WHA);
- The Dilly Wanderer.

Responsibility – Executive Team

2. Success Management Program – Continuous Improvement Program

- Deliver 2 Continuous Improvement Reviews per annum;
- Completion of outstanding projects;
- Staff Well-Being Program to continue.

Responsibility – Executive Director Community Services - Corporate Support

3. Special Rate Variation Application Process

- Quarterly Reporting to Council and the community;
- Annual Reporting to Council and the Community.

Responsibility – Executive Director Community Services - Corporate Support

4. Asset Management Plan implementation

- Major programs developed by Q.1;
- Develop geospatial defects reporting and repair tracking program;
- Works Program completed.

Responsibility – Director Infrastructure and Environment

5. Review Budget Processes

- Budget adopted and reported;
- Quarterly Reviews reported to Council and community;
- Annual Reporting to Council and community.

Responsibility – Executive Director Community Services - Corporate Support

6. Procurement processes and policies review

- Reviewed annually;
- Induction and refresher training developed and implemented;
- Compliance Reporting developed.

Responsibility – Executive Director Community Services - Corporate Support

7. Optimising Developer Contributions System

- Commence review of Section 94/94A Plan;
- Complete Planning Agreements Policy;
- Update web page for Developer Contributions;
- Complete and maintain Planning Agreement Register.

Responsibility – Director Planning

8. Implement adopted Social Planning Strategy

Responsibility – Executive Director Community Services - Corporate Support

9. Internal Audit completed within timeframes

Responsibility – Executive Team

10. Implement Workforce Strategy

Responsibility – Manager Executive Services – Employee Relations

DELIVERY
PROGRAM AND

OPERATIONAL
PLAN



17/18-20/21

4 year program

Sustainable and Balanced GROWTH

OUTCOMES *what do we want?*

1. A built environment that supports liveable communities respects the character, setting and heritage of our towns and villages and retains the vision of Rural Living.
2. A unique environment and rural landscape balanced with managed growth that is consistent with Council's Position on Growth and vision of Rural Living.
3. A strong local economy providing employment and other opportunities.
4. Expansion of employment and other opportunities based on the Shire's natural assets, strong agricultural base and tourism potential.
5. A strong and viable agricultural sector supported by the protection and preservation of agricultural assets and resources.

STRATEGIES *how will COUNCIL work to achieve what we want?*

Strategy GR1 – Growth

Manage growth to ensure that it is consistent with Council's Position on Growth and achieves positive social, economic, and environmental outcomes for Wollondilly's towns and villages.

Strategy GR2 – Built Environment

Manage land use and development to achieve a high quality built environment and innovative planning outcomes, while protecting our agricultural and rural landscape.

Strategy GR3 – Economic Development and Tourism

Enhance economic development and tourism in Wollondilly Shire through the implementation of the Economic Development Strategy and the development of a Tourism Strategy and an Employment Strategy.

Strategy GR4 – Liveable Communities

Plan for and enhance Wollondilly's liveability by encouraging great places to live with communities that are resilient, safe, affordable, healthy, well connected and retain their unique characters.

Strategy GR5 – Wilton New Town

Create a new walkable and connected community supported by integrated public transport and matched by sustainable long-term local employment growth.

Strategy GR6 – Peri-urban Areas

Manage, promote and adequately protect peri-urban lands and their values.

Strategy GR7 – Agriculture

Encourage and support agriculture and associated industries so that they continue to be a productive, sustainable and integral part of our economy, community, landscape and environment.

Strategy GR8 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to planning and economic development outcomes and improved public transport services.

Strategic Projects

- Adoption of an Employment Land Strategy;
- Adoption of Agricultural Support and Peri-Urban Resilience Strategy;
- Develop strategies for Housing;
- Assist Department of Planning and Environment to prepare master plans for East and West Wilton;
- Undertake Place Making;
- Full review of Section 94 Contributions;
- Review Local Environmental Plan and Development Control Plan;
- Integrate Health and Well-being into Council Planning;
- Implement e-planning initiatives;
- Review and implement the Economic Development Strategy;
- Develop, implement and deliver Wollondilly Tourism and Marketing Strategy (Destination Management Plan) to increase Wollondilly's value as a tourist destination;
- Support achievement of Wilton New Town's job targets.

Key Performance Measures

- Increase the promotion and numbers of visitors to the Wollondilly Area as a Tourist destination.
- Implement the Economic Development Strategy.
- Increase capacity for dwellings within 800 metres of urban services (train station, shops).
- Achieve housing targets in the South West District Plan.
- Reduce the net processing time (median) for development applications.
- Reduce the net processing time (median) for construction certificates.
- Improve service levels for urban design and heritage advisory service.
- Improve the application lodgement and assessment service to reduce delays.
- Development approvals for new dwellings exceed the on ground delivery of housing (measured by number of bins issued compared to number of DA dwelling approvals).
- Improved Service Levels within Council to support environmental values for development proposals.

Key Council Section	Key Service Provided
<ul style="list-style-type: none">• Strategic Planning;• Growth Centres;• Economic Development and Tourism;• Development Assessment;• Building Assessment and Certification;• Development Contribution Planning.	<ul style="list-style-type: none">• Provide a building and development enquiry service;• Deliver a Building inspection and certification service;• Assessment of Development Applications and Part 4A Certificates;• Facilitate Rural Industry Community Advisory Committee;• Manage Development Contributions Planning;• Assessment of Planning Proposals;• Process amendments to Wollondilly Local Environmental Plan;• Develop Strategic land use policy;• Plan and manage growth;• Update Development Control Plan to match Local Environmental Plan Amendments;• Maintain Wollondilly's heritage listings and heritage advisor service;• Organise and run quarterly business support training events when needed throughout the shire;• Engage and support local business chambers;• Manage the Economic Advisory Group and Tourism and Heritage Committee;• Delivery of tourism support services;• Deliver Your Business quarterly newsletter.

Sustainable and Balanced

GROWTH

GR1. Growth	
CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR1 Manage growth to ensure that it is consistent with Council's Position on Growth and achieves positive social, economic, and environmental outcomes for Wollondilly's towns and villages.
Principle Activity	GR1 Growth
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Department of Planning and Environment; Transport for NSW; Greater Sydney Commission; Community; Environment NSW; Development Industry; Sydney Water; Water NSW; Roads and Maritime Services; South Western Sydney Local Health District; MACROC; WESROC; Subsidence Advisory NSW; Various other State Agencies.
Key Documents	<ul style="list-style-type: none"> A Plan for Growing Sydney; South West District Plan; Wollondilly Local Environmental Plan; Growth Management Strategy 2011; Wollondilly Development Control Plan; Wollondilly Development Contributions Plan; NSW Legislation.

Action	Measure	Responsibility
GR1.1 Maximise employment outcomes for Wilton Priority Growth Area	<ul style="list-style-type: none"> Deliver advice to proponents and government agencies that promotes employment opportunities. 	Manager Growth and Strategic Planning
GR1.2 Maximise social outcomes by ensuring that Wilton develops as a whole new town	<ul style="list-style-type: none"> Deliver a focussed Social Plan for Wilton. 	Manager Community Services
GR1.3 Maximise environmental sustainability in the Development of Wilton Priority Growth Area	<ul style="list-style-type: none"> Consult with environmental experts on all proposals within the Wilton Priority Growth Area. 	Manager Growth and Strategic Planning
GR1.4 Develop strategies to increase housing diversity and affordability	<ul style="list-style-type: none"> Commence preparation of draft housing strategy for public exhibition that is consistent with the South/West District Plan. 	Manager Growth and Strategic Planning
GR1.5 Ensure sufficeint industrial land preserved for long term needs	<ul style="list-style-type: none"> Undertake industrial land needs analysis. 	Manager Growth and Strategic Planning

GR2. Built Environment

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR2 Manage land use and development to achieve a high quality built environment and innovative planning outcomes, while protecting our agricultural and rural landscape.
Principle Activity	GR2 Built Environment
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Department of Planning and Environment;• Transport for NSW;• Greater Sydney Commission;• Community;• Environment NSW;• Development Industry;• Sydney Water;• Water NSW;• Roads and Maritime Services;• Subsidence Advisory NSW;• Various other State Agencies.
Key Documents	<ul style="list-style-type: none">• A Plan for Growing Sydney;• South West District Plan;• Wollondilly Local Environmental Plan;• Growth Management Strategy 2011;• Wollondilly Development Control Plan;• Wollondilly Development Contributions Plan;• NSW Legislation.

Action	Measure	Responsibility
GR2.1 Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none">• Deliver items identified in the Continuous Improvement Program for improving development assessment.	Manager Development
GR2.2 Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none">• Complete review of Development Control Plan identified in Continuous Improvement Program.	Manager Growth and Strategic Planning
GR2.3 Manage development assessment and certification to achieve approved processing times	<ul style="list-style-type: none">• Net median processing times for Complying Development Applications less than 20 days.• Provide Heritage Advisory Service.• Net mean determination for Development Applications 90% within 40 days .	Manager Development
GR2.4 Enhance appearance of new residential estates	<ul style="list-style-type: none">• Ensure appropriate road widths and landscaping in all new residential estates.	Manager Infrastructure Planning
GR2.5 Use Voluntary Planning Agreements to provide innovative planning outcomes	<ul style="list-style-type: none">• Negotiate and Deliver appropriate Voluntary Planning Agreements that increase community benefits from development.	Manager Growth and Strategic Planning

GR3. Economic Development and Tourism

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR3 Enhance economic development and tourism in Wollondilly Shire through the implementation of the Economic Development Strategy and the development of a Tourism Strategy and an Employment Strategy.
Principle Activity	GR3 Economic Development and Tourism
Responsibility	Manager Economic Development and Tourism
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Business Chambers;• Local Businesses;• NSW Trade and Investment;• Small Business Commissioner;• SWSC Business Enterprise Centre;• Federal Departments;• Wollondilly Tourism Association;• MACROC and WESROC Councils;
Key Documents	<ul style="list-style-type: none">• Economic Development Strategy;• Wilton Junction ECDEV Strategy;• District Plans;• Western Sydney Jobs Strategy;• Community Strategic Plan.

Action	Measure	Responsibility
GR3.1 Conduct events and educational activities that support and promote business and economic development (ED)	<ul style="list-style-type: none">• Evaluate and enhance current events program to strengthen economic development and tourism outcomes.• Support and provide input to other sections of Council regarding ED opportunities.	Manager Economic Development and Tourism
GR3.2 Engage and support existing businesses in the Shire	<ul style="list-style-type: none">• Engage and meet with local businesses on a regular basis.• Connect local businesses to business support programs.• Continue to advocate on behalf of Council to local businesses.	Manager Economic Development and Tourism
GR3.3 Position and promote the Shire as a place for business development, tourism and agriculture	<ul style="list-style-type: none">• Identify and promote investment opportunities.• Manage and facilitate EDAG and Tourism and Heritage.• Lead, collaborate and engage other sections of Council in marketing and promotion.	Manager Economic Development and Tourism
GR3.4 Improve Development Application Assessment Process so that it does not delay applications for employment generating developments	<ul style="list-style-type: none">• Complete review of development control plan identified in Continuous Improvement Program.	Manager Development

GR4. Liveable Communities

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR4 Plan for and enhance Wollondilly's liveability by encouraging great places to live with communities that are resilient, safe, affordable, healthy, well connected and retain their unique characters.
Principle Activity	GR4 Liveable Communities
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Community;• Department of Planning and Environment;• Transport for NSW;• Greater Sydney Commission;• Development Industry;• Roads and Maritime Services;• Various other State Agencies.
Key Documents	<ul style="list-style-type: none">• A Plan for Growing Sydney;• South West District Plan;• Community Strategic Plan;• NSW Legislation.

Action	Measure	Responsibility
GR4.1 Develop strategies to increase housing diversity and affordability	<ul style="list-style-type: none">• Commence housing strategy for public exhibition that is consistent with the South West District Plan.	Manager Growth and Strategic Planning
GR4.2 Undertake Place Making Exercises to develop plans to improve public places to match community needs	<ul style="list-style-type: none">• Prepare Place Plans.	Manager Growth and Strategic Planning
GR4.3 Maximise public safety in new developments	<ul style="list-style-type: none">• Complete policy referrals on development applications in accordance with Memorandum of understanding.	Manager Development
GR4.4 Seek improved public transport options	<ul style="list-style-type: none">• Participate in City Deal Process.	Director Infrastructure and Environment
GR4.5 Position Wollondilly as a smart city destination	<ul style="list-style-type: none">• Develop the Wollondilly Smart City Strategy Q.1.• Ensure the Wollondilly Smart City Strategy Actions are implemented via Council Delivery Plan/ Operational PlanQ.4.• Complete the Smart City Suburbs Program proposal Q.1.	Manager Governance
GR4.6 Investigate ways to integrate health outcomes into Land Use Planning	<ul style="list-style-type: none">• Meet regularly with South West Sydney Health District to pursue health opportunities to integrate health into land use planning.	Manager Growth and Strategic Planning
GR4.7 Review bicycle and pedestrian connections	<ul style="list-style-type: none">• Review Wollondilly Bike Plan and incorporate pedestrian connectivity plan.	Manager Infrastructure Planning and Manager Growth and Strategic Planning

GR5. Wilton New Town

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR5 Create a new walkable and connected community supported by integrated public transport and matched by sustainable long-term local employment growth.
Principle Activity	GR5 Wilton New Town
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Community;• Department of Planning and Environment;• Transport for NSW;• Greater Sydney Commission;• Development Industry;• Local Businesses;• Roads and Maritime Services;• Various other State Agencies.
Key Documents	<ul style="list-style-type: none">• A Plan for Growing Sydney;• South West District Plan;• Community Strategic Plan;• NSW Legislation.

Action	Measure	Responsibility
GR5.1 Develop strategies to increase housing diversity and affordability	<ul style="list-style-type: none">• Prepare draft housing strategy for public exhibition that is consistent with the South West District Plan.	Manager Growth and Strategic Planning
GR5.2 Improve funding options for connecting infrastructure	<ul style="list-style-type: none">• Commence a full review of Wollondilly Development Contributions Plan.	Manager Growth and Strategic Planning
GR5.3 Ensure development applications are processed in a timely manner	<ul style="list-style-type: none">• Net mean determination for Development Applications 90% within 40 days.	Manager Development
GR5.4 Create Planning Controls suitable for Wilton Priority Growth Area	<ul style="list-style-type: none">• Participate in meetings with Department of Planning and Environment and Developers.• Comment on subdivisions to the Department of Planning and Environment.• Comment on overarching strategies like the Land Use Implementation Plan• Review Wollondilly Development Control Plan to create specific controls for Wilton.	Manager Growth and Strategic Planning

GR6.

Peri-Urban Lands

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR6 Manage, promote and adequately protect peri-urban lands and their values.
Principle Activity	GR6 Peri-Urban Lands
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Rural Industry Liaison Committee;• Peri-Urban Network of Councils;• Department of Planning and Environment ;• Greater Sydney Commission;• Community;• Farmers;• Environment NSW;• Development Industry;• Department of Primary Industries;• Water NSW;• Various other State Agencies.
Key Documents	<ul style="list-style-type: none">• Community Strategic Plan;• A Plan for Growing Sydney;• South West District Plan;• Wollondilly Local Environmental Plan;• Growth Management Strategy 2011;• NSW Legislation.

Action	Measure	Responsibility
GR6.1 Chair and coordinate the Sydney Peri-Urban Network	<ul style="list-style-type: none">• Quarterly meetings.	Executive Director Community Services and Corporate Support
GR6.2 Pursue Agricultural Enterprise Credit Scheme to provide reward for food production for farmers in the Peri-Urban areas	<ul style="list-style-type: none">• Develop an action paper that identifies the steps required to establish an agricultural enterprise credit scheme.	Executive Director Community Services and Corporate Support

GR7. Agriculture

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR7 Encourage and support agriculture and associated industries so that they continue to be a productive, sustainable and integral part of our economy, community, landscape and environment.
Principle Activity	GR7 Agriculture
Responsibility	<ul style="list-style-type: none">Executive Director Community Services and Corporate Support;Director Planning.
Key Stakeholders and External Partners	<ul style="list-style-type: none">Peri urban network;Department of Primary Industries;Farmers' Federation NSW;Western Sydney Councils – City Deal Group;Rural Industries Liaison Advisory Committee;ECDEV advisory committee;Tourism Committee.
Key Documents	<ul style="list-style-type: none">Economic Development Strategy;Poultry Industry Action Paper;Good Neighbour Charter;SPUN Action Plan;Agricultural Fact Sheet;Wollondilly Rural Living Handbook;Draft Western Sydney City Deal.

Action	Measure	Responsibility
GR7.1 Draft Peri-Urban Resilience and Agriculture Support Strategy	<ul style="list-style-type: none">Report to Council for consideration by Q.2 Strategy Adopted by Q.4.	Manager Growth and Strategic Planning
GR7.2 Ensure agricultural opportunities considered as part of the Tourism Strategy	<ul style="list-style-type: none">Source resources Q.2.	Manager Economic Development and Tourism
GR7.3 Pursue agri-business development through the Economic Development Strategy	<ul style="list-style-type: none">Pursue agri-business development.	Manager Economic Development and Tourism
GR7.4 Review transport routes for primary producers to markets and export opportunities through City Deals opportunities	<ul style="list-style-type: none">List of required works.	Manager Infrastructure Planning
GR7.5 Review transport routes for primary producers to markets and export opportunities through City Deals opportunities	<ul style="list-style-type: none">Initiatives set in City Deals.	Executive Director Community Services and Corporate Support

GR8. Advocacy

CSP Theme	Sustainable and Balanced Growth
CSP Strategy	GR8 Advocate strongly for the interests of Wollondilly and its community in relation to planning and economic development outcomes and improved public transport services.
Principle Activity	GR8 Advocacy
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;All levels of Government;Non-government agencies;Community Groups.
Key Documents	<ul style="list-style-type: none">Community Strategic Plan;Delivery Program;Resourcing Strategy.

Action	Measure	Responsibility
GR8.1 Participate in review of A Plan for Growing Sydney and the review of the Draft South West District Plan	<ul style="list-style-type: none">Attend technical working groups and participate actively in review of A Plan for Growing Sydney and the review of the Draft South West District Plan.	Manager Growth and Strategic Planning
GR8.2 Lobby for outcomes that maximise community benefits in priority growth areas	<ul style="list-style-type: none">Participate in steering committee and other working groups for Wilton Priority Growth Area.	Manager Growth and Strategic Planning
GR8.3 Improve the use of technology in Wollondilly	<ul style="list-style-type: none">Deliver Smart Shire Strategy (Digital Transformation Strategy).	Manager Technology, Information and Corporate Strategy
GR8.4 Lobby the State Government and other service providers	<ul style="list-style-type: none">As identified in the Delivery Program.	Director Planning
GR8.5 Advocate on behalf of the community to be part of the Western Sydney City Deal to deliver regional benefits	<ul style="list-style-type: none">Regional Projects identified for Wollondilly.	Executive Director Community Services and Corporate Support



17/18-20/21

4 year program

Management and Provision of INFRASTRUCTURE

OUTCOMES *what do we want?*

1. Infrastructure that is safe, accessible and fit for purpose.
2. Infrastructure that is sustainably maintained.
3. Infrastructure that delivers upon the expectations and needs of our growing community.

STRATEGIES *how will COUNCIL work to achieve what we want?*

Strategy IN1 – Improve the condition of our Road Network

Manage, maintain and improve our road network to meet the needs of the community, now and into the future.

Strategy IN2 – Provision of Infrastructure and Facilities

Provide a range of infrastructure and community facilities to meet the needs of the community, now and into the future.

Strategy IN3 – Manage Infrastructure and Facilities

Manage infrastructure and community facilities to provide for and respond to community needs, improve safety and improve choices.

Strategy IN4 – Emergency Management

Assist in the planning of the community's response to emergencies such as bushfires and flooding.

Strategy IN5 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to infrastructure outcomes.

Strategic Projects

- Build and commission Bargo RFS Station.
- Investigate and develop a Strategy for a replacement Administration Building.
- Rolling 5 year program for major capital works – for asset categories, including roads, buildings and open space.
- Further development of Asset Management Plans to include infrastructure growth from master plans and Growth Management Strategy.
- Completion the Warragamba Inclusive Playground.
- Completion of 'Stage 1a' of the Wilton Recreation Reserve upgrade.
- Plan and implement an agreed facilities upgrade to Cubbitch Barta Reserve at Bridgewater Estate.
- Deliver the staged upgrade for the Bargo Waste Management Centre.
- Adopt and implement strategies developed for the Stonequarry Creek Floodplain Risk Management Plan.
- Develop an operational management strategy for open spaces and reserves.
- Manage the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.
- Develop a plan to manage Road Side Vegetation.
- Develop a Way-finding and Signage Strategy.

Key Performance Measures

- 90% of Renewal and maintenance schedules completed.
- An increase of appropriate sporting and recreation options near where people live.
- Renewal Ratios, Asset Maintenance.
- Achieve or exceed budgeted income for infrastructure programs.

Key Council Section

Infrastructure Planning:

- Engineering Development;
- Facilities and Recreation Services;
- Assets and Transport.

Environmental Services:

- Waste Services;
- Parks and Gardens;
- Works Section.

Key Service Provided

Plan, provide and maintain:

- Community facilities;
- Amenities;
- Sporting, recreation and leisure centre;
- Library;
- Depot;
- Administration offices;
- Roads;
- Footpaths;
- Signs;
- Shared pathways;
- Bridges;
- Bus shelters;
- Traffic and pedestrian facilities;
- Car parks;
- Drainage;
- Flood mitigation plans and implementation;
- NSW RFS and SES facilities;
- Cemetery;
- Bushfire hazard reduction works.
- Civil Construction.
- Civil Maintenance.
- Buildings and Procurement.
- Plant and Fleet Services.
- Operate on behalf of the community assets for the provision of service such as cleaning, emptying bins, replacing consumables such as toilet paper.
- Maintain NSW RFS appliance Fleet.
- Manage Customer Request.
- Support Local Emergency Management planning, response and recovery.

Provide community awareness and education programmes:

- Environment;
- Road safety;
- Sustainability;
- Bushfire management;
- Flood plain risk management.

Management and Provision of

INFRASTRUCTURE

IN1.

Improve the condition of our Road Network

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN1 Manage, maintain and improve our road network to meet the needs of the community, now and into the future.
Principle Activity	IN1 Improve the condition of our Road Network
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Community; Councillors; Crown Lands; Federal and State Government incl. Department Regional Infrastructure, Transport for NSW, The Roads and Maritime Service.
Key Documents	<ul style="list-style-type: none"> Asset Management Strategy and Plans; NSW State Plan; Growth Management Strategy.

Action	Measure	Responsibility
IN1.1 Develop programs for road network maintenance and renewal from Asset Management Plan	<ul style="list-style-type: none"> Report annually on the program. Ensure draft road works renewal program is maintained to be current and relevant. 	Manager Infrastructure Planning
IN1.2 Develop and implement programs for road network maintenance and renewal from Asset Management Plan	<ul style="list-style-type: none"> Deliver the renewal and maintenance programmes. 	Manager Infrastructure Planning
IN1.3 Maintain and improve road infrastructure, including: pavement repairs, road reconstruction, bridge repairs, signs and line marking.	<ul style="list-style-type: none"> Works Programs completed and reported quarterly. 	Manager Works
IN1.4 Undertake additional high priority works as required	<ul style="list-style-type: none"> Complete within resources/constraints and community need. 	Manager Works
IN1.5 Identify high crash locations and apply for appropriate funding opportunities	<ul style="list-style-type: none"> Black Spot Projects applied for in accordance with 2017/18 funding guidelines Q.1. 	Manager Infrastructure Planning
IN1.6 Management of vegetation control, cleaning and waste removal from road sides	<ul style="list-style-type: none"> Maintain road side amenity and sight lines. 	Manager Environmental Services

IN2.

Provision of Infrastructure and Facilities

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN2 Provide a range of infrastructure and community facilities to meet the needs of the community, now and into the future.
Principle Activity	IN2 Provision of Infrastructure and Facilities
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Community; Sporting Groups; 355 Committees; Councillors; Crown Lands; Federal and State Government incl. Department Regional Infrastructure, Tourism, Transport for NSW, The Roads and Maritime Service.
Key Documents	<ul style="list-style-type: none"> Asset Management Strategy and Plans; Recreation and Open Space Strategy; Land Dedication Policy; NSW State Plan; Growth Management Strategy; Master Plans; Plans of Management.

Action	Measure	Responsibility
IN2.1 Review the road network deficiency study for currency	<ul style="list-style-type: none"> Quality of study to be assessed Q.4. 	Manager Infrastructure Planning
IN2.2 Review Council's Transport Asset Management Strategy	<ul style="list-style-type: none"> Revised 5 year rolling program developed from Transport Asset Management Strategy Q.3. Complete transport asset management plan Q.4. 	Manager Infrastructure Planning
IN2.3 Deliver improved internal development application referrals	<ul style="list-style-type: none"> Service Level Agreement developed for development application referrals Q.4. 	Manager Infrastructure Planning
IN2.4 Strategically plan, manage and deliver Public Amenities	<ul style="list-style-type: none"> Develop Public Amenity Strategy and Replacement Program Q.4. 	Manager Infrastructure Planning
IN2.5 Strategically Plan, Manage and deliver Play spaces in Wollondilly	<ul style="list-style-type: none"> Develop a shire wide Play Strategy Q.4. 	Manager Infrastructure Planning
IN2.6 Plan and deliver upgrades to Dudley Chesham Oval	<ul style="list-style-type: none"> Develop Master Plan for Dudley Chesham Oval Q.4. 	Manager Infrastructure Planning
IN2.7 Build and Commission the new Bargo RFB Station	<ul style="list-style-type: none"> Building completed Q.2. 	Director Infrastructure and Environment

IN3. Manage Infrastructure and Facilities

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN3 Manage infrastructure and community facilities to provide for and respond to community needs, improve safety and improve choices.
Principle Activity	IN3 Manage Infrastructure and Facilities
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Community; Sporting Groups; 355 Committees; Councillors; Crown Lands; Federal and State Government incl. Department Regional Infrastructure, Tourism, Transport for NSW, The Roads and Maritime Service.
Key Documents	<ul style="list-style-type: none"> Asset Management Strategy and Plans; Recreation and Open Space Strategy; Land Dedication Policy; NSW State Plan; Growth Management Strategy; Master Plans; Plans of Management.

Action	Measure	Responsibility
IN3.1 Develop programs for road network maintenance and renewal from Asset Management Plan	<ul style="list-style-type: none"> Report annually on the program. Ensure draft road works renewal program is maintained to be current and relevant. 	Manager Infrastructure Planning
IN3.2 Maintain and enhance asset management system to support the management of all infrastructure assets in accordance with Council's Asset Strategy document Strategy	<ul style="list-style-type: none"> Implement Asset Management Strategy and refine the Asset Management Improvement Strategy. 	Manager Infrastructure Planning
IN3.3 Develop programs for road network maintenance and renewal from Asset Management Plan	<ul style="list-style-type: none"> Ensure draft road improvement program, includes pedestrian and parking improvements, is maintained to be current and relevant and identified funding sources are pursued 	Manager Infrastructure Planning
IN3.4 Maintain and improve other transport infrastructure, including: public transport connections or interfaces (bus stops, taxi ranks, parking facilities etc.) drainage, footpaths, signs and line marking	<ul style="list-style-type: none"> Works Programs completed and reported quarterly. 	Manager Works
IN3.5 Maintain and improve operational and community built facilities in accordance with developed and funded works programmes	<ul style="list-style-type: none"> Works Programs completed and reported quarterly. 	Manager Works
IN3.6 Implement traffic and parking improvements in response to identified community needs and growth	<ul style="list-style-type: none"> Ensure draft road improvement program, includes pedestrian and parking improvements, is maintained to be current and relevant and identified funding sources are pursued. 	Manager Infrastructure Planning
IN3.7 Management of Vegetation control, cleaning and waste removal services of public spaces and facilities	<ul style="list-style-type: none"> Continue to maintain the amenity of public spaces and facilities. 	Manager Environmental Services

IN4. Emergency Management

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN4 Assist in the planning of the community's response to emergencies such as bushfires and flooding.
Principle Activity	IN4 Emergency Management
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> NSW Police; Emergency Services; NSW Government functional areas (e.g. welfare, DPI).
Key Documents	<ul style="list-style-type: none"> Wollondilly Local Emergency Management Plan; South West Metropolitan Emergency Management Plan; NSW State Emergency Management Plan.

Action	Measure	Responsibility
IN4.1 Provide support services to the Local Emergency Management Committee (LEMC) and the Local Emergency Operations Controller (LEOCON). 1. Provide LEMC administration support, 2. Provide an operational Emergency Operation Centre, 3. Provide incident support, 4. Keep the Local Emergency Management Plan current, 5. Pre-Bushfire session briefing for Wollondilly Shire Council (WSC) support staff	<ul style="list-style-type: none"> Facilitate and implement Emergency Operation Centre (EOC) at times of emergency. Continue to enhance Wollondilly Local Emergency Management Plan. Deliver the Pre-Season Bushfire Briefing for Support Staff (Q2). 	Manager Works
IN4.2 Provide support and facilities and to the Rural Fire Service (RFS) and State Emergency Service, and equipment servicing to the NSW RFS (Tankers etc.)	<ul style="list-style-type: none"> Ensure the RFS and SES Facilities are fit for use. Achieve RFS Equipment Services schedules. 	Manager Works
IN4.3 Ongoing review of flood plain management to respond to identified issues such as climate change	<ul style="list-style-type: none"> Stonequarry Creek Flood Study adopted Q.1. Commencement of Floodplain Risk Management Study process. 	Manager Infrastructure Planning
IN4.4 Hazard Reduction Control – Identify, Raise funds and Program	<ul style="list-style-type: none"> Complete funded programs. Report hazard reduction outcomes to the community. 	Manager Environmental Services

IN5.

Advocacy

CSP Theme	Management and Provision of Infrastructure
CSP Strategy	IN5 Advocate strongly for the interests of Wollondilly and its community in relation to infrastructure outcomes.
Principle Activity	IN5 Advocacy
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;All levels of Government;Non-government agencies;Community Groups.
Key Documents	<ul style="list-style-type: none">Community Strategic Plan;Delivery Program;Resourcing Strategy.

Action	Measure	Responsibility
IN5.1 Lobby the State Government and other service providers for improved services and infrastructure	<ul style="list-style-type: none">As identified in the Delivery Program.	Director Infrastructure and Environment
IN5.2 Lobby the State Government and other service providers for infrastructure improvements to facilitate economic development	<ul style="list-style-type: none">Continue to lobby for gateway infrastructure such as Hume Highway Picton interchange and Picton Bypass.	Director Infrastructure and Environment
IN5.3 Advocate on behalf of the community to be part of the Western Sydney City Deal to deliver regional benefits	<ul style="list-style-type: none">Regional Projects identified for Wollondilly.	Executive Director Community Service and Corporate Support



17/18-20/21

4 year program

Caring for the ENVIRONMENT

OUTCOMES *what do we want?*

1. An environment that is valued, preserved and protected, with new planning and development proposals supporting these values.
2. A community that is engaged with, and cares about, their environment.

STRATEGIES *how will COUNCIL work to achieve what we want?*

Strategy EN1 – Protect and enhance biodiversity, waterways and groundwaters

Maintain and enhance the condition of biodiversity including the condition of water sources (both surface and groundwater).

Strategy EN2 – Protect the environment from development pressures

Contribute to development to achieve positive environmental, social and economic outcomes.

Strategy EN3 – Vegetation management

Achieve a balance between risk-based management and conserving biodiversity and maintaining public and private assets.

Strategy EN4 – Community involvement

Engage the community during the preparation and implementation of Council's environmental activities and programs.

Strategy EN5 – Environmental awareness

Enhance community awareness of the environmental values of Wollondilly's natural resources and rural lands and the threats to these values.

Strategy EN6 – Sustainable practices

Enhance the adoption of sustainability practices by Council and the local community which reduce consumption of resources, generation of waste, as well as the level of greenhouse gas emissions.

Strategy EN7 – Agricultural Land and Capability

Protect agricultural land and the natural resources which support agricultural capability.

Strategy EN8 – Auditing, Monitoring and Enforcement

Undertake auditing, monitoring and regulatory enforcement and be responsive to community complaints to protect the environment and the health, safety and well-being of the community.

Strategy EN9 – Waste Management

Provide the community with a workable and convenient waste management system, which also minimises waste generation, increases resource recovery and protects the environment.

Strategy EN10 – Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to environmental outcomes.

Strategic Projects

- Develop Sustainability Indexes for council operations and improvement strategy.
- Revise the Waste and Resource Recovery Strategy.
- Commence development of a Shire domestic waste collection and disposal plan for 2024 onwards along with the supporting procurement strategy.
- New filling and services plan for the Bargo Waste Management Centre.
- Develop a public space waste and cleansing strategy.
- Develop an implementation plan for bio-banking and other conservation agreements.
- Develop a public tree management plan and policy.
- Contribute to the development of an operational management strategy for open spaces and reserves and supporting deployment plan.
- Contribute to managing the impacts of changes to the Crown Lands Act with respect to transfer of responsibilities for crown land reserves.
- Development a pest and feral animal management strategy.
- Develop a Parking Patrol Strategy.

Key Performance Measures

- At least 66% of domestic waste is diverted from landfill.
- An increase of plants distributed by the Community Nursery.
- Maintain volunteer hours in the Community Nursery and associated activities.
- Assess and report Sustainability Indexes for operations services.
- Implement the revised Illegal Dumping Management Strategy.

Key Council Section

- Environmental Services;
- Waste Management;
- Compliance Services;
- Administration Services;
- Building Surveyors.

Key Service Provided

- Distribute plants throughout the Shire;
- Domestic Waste collection;
- Apply for grant funding for Environmental Programs;
- Customer Requests for Trees, weeds and hazard reduction;
- Provide quarterly companion animal "free" microchip day;
- Bi-annual School Visits;
- Ranger Services;
- Provide health and building safety inspections;
- Conduct building fire safety audit program;
- Manage animal shelter services;
- Induction program for volunteers at animal shelter;
- Conduct swimming pool safety audit program.

Various education programs such as:

- Swimming pools and spas;
- Companion animals;
- Building approvals and other matters;
- Sewage management;
- Environmental.

Caring for the

ENVIRONMENT

EN1.

Protect and enhance biodiversity, waterways and ground waters

CSP Theme	Caring for the Environment
CSP Strategy	EN1 Maintain and enhance the condition of biodiversity including the condition of water sources (both surface and groundwater).
Principle Activity	EN1 Protect and enhance biodiversity, waterways and groundwaters
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Office of Environment and Heritage;• NSW Department of Primary Industries;• NSW office of Water;• Department of Lands;• Rural Fire Service;• Department of Planning;• Georges River Combined Council Committee;• Volunteers;• Community;• Consultants.
Key Documents	<ul style="list-style-type: none">• Threatened Species Act;• Noxious Weed Act;• Native Vegetation Act;• Local Environment Plan;• Development Control Plan;• Biodiversity Strategy;• Noxious Weeds Strategy.

Action	Measure	Responsibility
EN1.1 Review the Biodiversity Strategy	<ul style="list-style-type: none">• Adoption of Strategy Q.1.• Deliver actions as per the Strategy.	Manager Environmental Services
EN1.2 Develop a Water Sensitive Urban Design Policy	<ul style="list-style-type: none">• Policy by Q.3.	Manager Environmental Services
EN1.3 Assist in Local Environment Plan and Develop Control Plan Reviews	<ul style="list-style-type: none">• Involvement in amending clauses where appropriate.	Manager Environmental Services

EN2.

Protect the environment from development pressures

CSP Theme	Caring for the Environment
CSP Strategy	EN2 Contribute to development to achieve positive environmental, social and economic outcomes.
Principle Activity	EN2 Protect the environment from development pressures
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<div><div></div><div><div>Office of Environment and Heritage;</div><div>Rural Fire Service;</div><div>Department of Planning;</div><div>NSW Department of Primary Industries;</div><div>Local Land Services.</div></div></div>
Key Documents	<div><div></div><div><div>Local Environment Plan;</div><div>Development Control Plan;</div><div>Biodiversity Strategy.</div></div></div>

Action	Measure	Responsibility
EN2.1 Investigate bio-diversity conservation opportunities	<div><div></div><div><div>Increase in number of opportunities identified in bio-banking and other mechanisms.</div></div></div>	Manager Environmental Services
EN2.2 Provide quality Environmental and Planning Assessments	<div><div></div><div><div>Minimise resubmitted internal referrals.</div></div></div>	Manager Environmental Services
EN2.3 Provide advice for sustainable principles for biodiversity waste and water in growth areas to manage growth	<div><div></div><div><div>Respond to internal and external requests for advice.</div><div>Develop internal policies to assist community education and outcomes.</div></div></div>	Manager Environmental Services

EN3.

Vegetation Management

CSP Theme	Caring for the Environment
CSP Strategy	EN3 Achieve a balance between risk-based management and conserving biodiversity and maintaining public and private assets.
Principle Activity	EN3 Vegetation Management
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<div><div></div><div><ul style="list-style-type: none">Local Land Services;Office of Environment and Heritage;NSW Department of Primary Industries;Department of Planning.</div></div>
Key Documents	<div><div></div><div><ul style="list-style-type: none">Local Environment Plan;Development Control Plan;Biodiversity Strategy;Plans of Management.</div></div>

Action	Measure	Responsibility
EN3.1 Facilitate responsible public and private tree management	<div><div></div><div><ul style="list-style-type: none">Respond to tree complaints in a timely manner.</div></div>	Manager Environmental Services
EN3.2 Appropriately manage weeds in accordance with local and regional strategies	<div><div></div><div><ul style="list-style-type: none">Increased awareness through means such as forums, educational and promotional material.</div></div>	Manager Environmental Services

EN4. Community Involvement

CSP Theme	Caring for the Environment
CSP Strategy	EN4 Engage the community during the preparation and implementation of Council's environmental activities and programs.
Principle Activity	EN4 Community Involvement
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;Companion Animals Reference Committee;RSPCA;EPA;Sydney Water;Water NSW;Federal and State government agencies.
Key Documents	<ul style="list-style-type: none">Companion Animals Act;Sewage Management Policy;Adopt an Environment;Wollondilly Sustainability Strategy;Local Environment Plan;Development Control Plan;Council's policies and protocols.

Action	Measure	Responsibility
EN4.1 Promote and provide education to the public in their legislative responsibilities in regards to land management, vegetation clearing and waste disposal	<ul style="list-style-type: none">Increased community participation through means such as forums, workshops and written information.	Manager Environmental Services
EN4.2 Deliver quality internal and external sustainability education	<ul style="list-style-type: none">Programs run per schedule.Continue to monitor Council's water and energy usage at the 4 nominated sites.	Manager Environmental Services
EN4.3 Continue to provide a Community Nursery and Educational Environment Centre to encourage participation in sustainable lifestyles initiatives	<ul style="list-style-type: none">6 Programs per year.	Manager Environmental Services
EN4.4 Facilitate improvements in native biodiversity through community participation	<ul style="list-style-type: none">Increased community participation through.means such as forums and workshops.	Manager Environmental Services

EN5.

Environmental Awareness

CSP Theme	Caring for the Environment
CSP Strategy	EN5 Enhance community awareness of the environmental values of Wollondilly's natural resources and rural lands and the threats to these values.
Principle Activity	EN5 Environmental Awareness
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;Department of Primary Industries;RSPCA.
Key Documents	<ul style="list-style-type: none">Companion Animals Act;Protection of Cruelty to Animals Act;Bio-diversity Strategy;Koala Plan of Management.

Action	Measure	Responsibility
EN5.1 Actively liaise with the community in the control of roaming cats	<ul style="list-style-type: none">6 monthly educational notifications to residents.Reduction of cats identified but not yet registered.	Manager Compliance
EN5.2 Develop programs which raise awareness of biodiversity outcomes	<ul style="list-style-type: none">Develop Strategy by Q.1.Deliver actions as per the Strategy.	Manager Environmental Services

EN6.

Sustainable Practices

CSP Theme	Caring for the Environment
CSP Strategy	EN6 Enhance the adoption of sustainability practices by Council and the local community which reduce consumption of resources, generation of waste, as well as the level of greenhouse gas emissions.
Principle Activity	EN6 Sustainable Practices
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none">Office of Environment and Heritage;Federal Government.
Key Documents	<ul style="list-style-type: none">Adopt an Environment;Sustainability Strategy;WARS;Regional Strategy;Sustainability Policy and Principles.

Action	Measure	Responsibility
EN6.1 Promote and provide education to the public in their legislative responsibilities in regards to land management, vegetation clearing and waste disposal	<ul style="list-style-type: none">Increased community participation through means such as forums, workshops and written information.	Manager Environmental Services
EN6.2 Deliver quality internal and external sustainability education	<ul style="list-style-type: none">Programs run per schedule.Continue to monitor Council's water and energy usage at the 4 nominated sites.	Manager Environmental Services

EN7. Agricultural Land and Capability

CSP Theme	Caring for the Environment
CSP Strategy	EN7 Protect agricultural land and the natural resources which support agricultural capability.
Principle Activity	EN7 Agricultural Land and Capability
Responsibility	<ul style="list-style-type: none"> Executive Director Community Services and Corporate Support; Director Planning.
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Peri urban network; Department of Primary Industries; Farmers' Federation NSW; Western Sydney Councils – City Deal Group; Rural Industries Liaison Advisory Committee; ECDEV advisory committee; Tourism Committee.
Key Documents	<ul style="list-style-type: none"> Economic Development Strategy; Poultry Industry Action Paper; Good Neighbour Charter; SPUN Action Plan; Agricultural Fact Sheet; Wollondilly Rural Living Handbook; Draft Western Sydney City Deal.

Action	Measure	Responsibility
EN7.1 Convene and facilitate Rural Industry Community Advisory Committee	<ul style="list-style-type: none"> 4 meetings held per annum. 	Manager Growth and Strategic Planning
EN7.2 Draft Peri-Urban Resilience and Agricultural Support Strategies	<ul style="list-style-type: none"> Report to Council for consideration by Q.2 Strategy Adopted by Q.4. 	Manager Growth and Strategic Planning
EN7.3 Ensure agricultural opportunities considered as part of the Tourism Strategy	<ul style="list-style-type: none"> Source resources. 	Manager Economic Development and Tourism
EN7.4 Ensure agri- business opportunities considered as part of the Economic Development Strategy	<ul style="list-style-type: none"> Agri- business opportunities considered. 	Manager Economic Development and Tourism
EN7.5 Pursue agricultural Enterprise credits scheme	<ul style="list-style-type: none"> Detailed specification developed Q.2. Awareness raising and lobbying undertaken Q.4. 	Executive Director Community Services and Corporate Support
EN7.6 Advance corporate and community knowledge relating to agricultural issues through partnership approaches	<ul style="list-style-type: none"> Partnerships with research institute established Q.2. 	Executive Director Community Services and Corporate Support

EN8. Auditing, Monitoring and Enforcement

CSP Theme	Caring for the Environment
CSP Strategy	EN8 Undertake auditing, monitoring and regulatory enforcement and be responsive to community complaints to protect the environment and the health, safety and well-being of the community.
Principle Activity	EN8 Auditing, Monitoring and Enforcement
Responsibility	Director Planning
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Community; Health NSW; Companion Animals Reference Committee; RSPCA; NSW Food Authority; EPA; Sydney Water; Water NSW; Federal and State government agencies.
Key Documents	<ul style="list-style-type: none"> Sewage Management Policy; NSW Government Acts; LEP; DCP; Council's Impounding Protocols; Council's policies and other protocols; NSW Government Health and Food guidelines and policies; Erosion and Sediment Control – Blue Book; Public Health Unit – Operational Plan.

Action	Measure	Responsibility
EN8.1 Provide a high quality service to ensure safe and legislatively compliant impoundment of animals	<ul style="list-style-type: none"> % of dogs and cats identified under the Act returned to their Owners. Increased number of impounded dogs and cats already registered at time of impoundment. Number of Registrations collected per quarter. % Euthanasia of Dogs and Cats compared to % rehomed. 	Manager Compliance
EN8.2 Monitoring of fire safety statements annually	<ul style="list-style-type: none"> Target number of premises audited for fire safety compliance. 10% including building upgraded for change of use - alterations and additions. 	Manager Development
EN8.3 Inspection of medium and high risk food premises annually	<ul style="list-style-type: none"> 100% of medium - high risk premises are inspected per annum. Eligible premises participate in Scores on Doors Program. 	Manager Compliance
EN8.4 Actively respond to complaints and issues identified to ensure appropriate outcomes for illegal development, dumping and other activities such as abandoned vehicles, noise pollution and odour.	<ul style="list-style-type: none"> Complaint responded to in 7 days. 	Manager Compliance
EN8.5 Provide management and investigation of dog attacks and dangerous dog declarations	<ul style="list-style-type: none"> Inspection of declared and Restricted Dogs Enclosures. Number of dogs declared menacing, dangerous or restricted in accordance with Companion Animal Act legislation. 	Manager Compliance
EN8.6 Continue to address a range of regulatory public and environmental health functions as well as other services to the community and stakeholders	<ul style="list-style-type: none"> Compliance with the Public Health Unit and Local Government Operational Plan. 	Manager Compliance

EN9. Waste Management

CSP Theme	Caring for the Environment
CSP Strategy	EN9 Provide the community with a workable and convenient waste management system, which also minimises waste generation, increases resource recovery and protects the environment.
Principle Activity	EN9 Waste Management
Responsibility	Director Infrastructure and Environment
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Residents; Contractors; Environment Protection Authority (EPA); Waste Services.
Key Documents	<ul style="list-style-type: none"> Waste Recycling and Resource Management Strategy (WRRMS); Community Education Strategy.

Action	Measure	Responsibility
EN9.1 Manage and report on recycling and resourcing recovery rates from their various production points	<ul style="list-style-type: none"> Submit legislative reports on time. Monitor and report recycling and resourcing recovery rates as required. 	Manager Environmental Services
EN9.2 Manage Garbage and Recycling Collection Contract Manage Garbage and Recycling Disposal Contract Manage landfill management Contracts	<ul style="list-style-type: none"> Reduction in customer complaints. Monthly evaluation. Submission of Monthly Reports to EPA. Carry out Quarterly Tests and submit appropriate data on Council Website /EPA. 	Manager Environmental Services
EN9.3 Manage new domestic and commercial waste management contract performance	<ul style="list-style-type: none"> Monthly reviews on contract. Daily monitoring of Service Delivery. Action contamination activity. 	Manager Environmental Services
EN9.4 Deliver and implement effective Waste Education Strategies Implement the Waste and Recycling Strategy	<ul style="list-style-type: none"> Update Community Education Strategy. Review Waste Minimisation and Management Strategy. 	Manager Environmental Services
EN9.5 Manage waste Minimisation Continual development and implementation of waste minimisation strategies	<ul style="list-style-type: none"> Maintain or exceed 66% waste diversion from landfill. Develop ongoing strategies to ensure EPA waste diversion levels are maintained and met. 	Manager Environmental Services
EN9.6 Manage the operations of Bargo Waste Management Centre	<ul style="list-style-type: none"> Develop a Filling Plan for the Bargo Waste Management Centre Q.2. Prepare tender for Management Contract Q.4. 	Manager Environmental Services
EN9.7 Manage Mechanical Street Sweeping Service	<ul style="list-style-type: none"> Develop new Contract and KPIs for Mechanical Streets Sweeping Service. 	Manager Environmental Services

EN10. Advocacy

CSP Theme	Caring for the Environment
CSP Strategy	EN10 Advocate strongly for the interests of Wollondilly and its community in relation to environmental outcomes.
Principle Activity	EN10 Advocacy
Responsibility	<ul style="list-style-type: none">• Director Planning;• Director Infrastructure and Environment.
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Community;• All levels of Government;• Non-government agencies;• Community Groups.
Key Documents	<ul style="list-style-type: none">• Community Strategic Plan;• Delivery Program;• Resourcing Strategy.

Action	Measure	Responsibility
EN10.1 Lobby other agencies and service providers to deliver better outcomes for the community	<ul style="list-style-type: none">• Regular representation and correspondence.• Conduct regular information forums in partnership with other agencies.• As per the Delivery Program.	Director Infrastructure and Environment
EN10.2 Advocate for mining, coal seam gas and extractive industries to be conducted in a responsible manner	<ul style="list-style-type: none">• Attend association meetings as required.	Manager Environmental Services
EN10.3 Advocate on behalf of the community to be part of the Western Sydney City Deal to deliver regional benefits	<ul style="list-style-type: none">• Regional Projects identified for Wollondilly.	Executive Director Community Service and Corporate Support



17/18-20/21

4 year program

Looking after the COMMUNITY

OUTCOMES *what do we want?*

1. Access to a range of activities, services and facilities.
2. Communities that are engaged, cohesive, included, and have a sense of belonging.
3. Communities that are healthy, happy and feel safe.

STRATEGIES *how will COUNCIL work to achieve what we want?*

Strategy CO1 - Strong Community

Deliver a range of community projects, services, and events (including in partnerships with community groups and NGOs) which strengthen our community.

Strategy CO2 - Health and Wellbeing

Promote and support community health and wellbeing and plan for long term health services for the Shire.

Strategy CO3 - Social Planning

Undertake strategic social planning approaches regarding community needs and issues, particularly in relation to future population growth.

Strategy CO4 - Engagement and Communication

Implement excellence in our community engagement by consulting with and responding to the needs and concerns of our residents.

Strategy CO5 - Advocacy

Advocate strongly for the interests of Wollondilly and its community in relation to community outcomes.

Strategic Projects

- Implement Council's Social Planning Strategy.
- Continue to strengthen the Wollondilly Health Alliance.
- Develop IlluminARTe as Wollondilly's key annual arts and cultural event.
- Develop a Public Arts Strategy.
- Strengthen community resilience through strategic approaches to disaster recovery.
- Implement innovative community engagement and communication initiatives.
- Implement the Disability Inclusion Action Plan.
- Develop a Strategic Plan for the delivery of future Library Services.
- Develop and implement new approaches to library branding, marketing and communications.

Key Performance Measures

- Healthy attendance of people who participate in local events, for:
 - Arts and Culture;
 - Ageing and People with Disability;
 - Youth Development;
 - Library.
- An increase in the number of families / children accessing care through Council's Children's Services.
- An increase of people using library services.
- An increase of people using the Dilly Wanderer.
- An increase in viewers to Council's website.
- Measure NSW Population Health Survey.

Key Council Section

- Community Projects and Events;
- Community Planning and Engagement;
- Library Services;
- Children's Services.

Key Service Provided

Community Projects and Events

- Conduct an annual Community Grants Program;
- Community development and information service across the Shire;
- Strategically support community, charitable and volunteer organisations;
- Maintain an online Community Directory and Volunteering Data Base;
- Provide a Community Bus Resource.

Financial Assistance Program:

- Donations;
- Sponsorships;
- Annual Assistance.

Represent the community on:

- Community Safety;
- Alcohol Free Zones;
- Domestic Violence.

Facilitate Community Advisory Group and Community meetings for:

- Youth Advisory Committee;
- Disability Advisory Committee;
- Australia Day Committee.

Conduct Council's Corporate, Civic and Community events, such as:

- Australia Day;
- IlluminARTe;
- NAIDOC.

Work with population groups:

- Youth;
- Aging;
- Disability;
- Aboriginal;
- Men;
- Women.

Community Planning and Engagement

- Provide a range of opportunities for the community to engage with Council;
- Provide Dilly Wanderer services;
- Implement Social Planning Strategies;
- Provide Graphic Design services corporate communication.

Provide best practice communications using a variety of mediums:

- Council website;
- Social Media;
- Press releases;
- Newspaper articles.

Library Services

- Provide high quality Library Service through Picton Library and Mobile Library.

Conduct Library events and activities:

- Story time;
- Book bubs;
- School holiday activities;
- Self-development;
- Art and craft.

Children's Services

Provide a high quality Children's Services in:

- Family Day Care;
- Occasional Care;
- Before and After School Care ;
- Vacation Care.



17/18

1 year plan

Looking after the COMMUNITY

CO1. Strong Community

CSP Theme	Looking after the Community
CSP Strategy	CO1 Deliver a range of community projects, services, and events (including in partnerships with community groups and NGOs) which strengthen our community.
Principle Activity	CO1 Strong Community
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">Libraries NSW;Department of Family and Community Services;Department of Education and Training;Community Links Wollondilly;Sector Connect;Greater Sydney Commission;Office of Live Music;STARTS (Southern Tablelands Arts).
Key Documents	<ul style="list-style-type: none">Social Planning Strategy;Disability Inclusion Action Plan;Local Disaster Recovery Plan;South West Sydney District Plan;Sydney Resilience Strategy.

Action	Measure	Responsibility
CO1.1 Deliver a high quality library service based on best practice standards and approaches	<ul style="list-style-type: none">Achieve positive outcomes against key industry standards.	Manager Community Outcomes
CO1.2 Deliver high quality children's services in accordance with legislative requirements and best practice standards and approaches	<ul style="list-style-type: none">Compliance with all legislative requirements.	Manager Community Outcomes
CO1.3 Deliver projects, programs and events to foster community connectedness, capacity, identity, cultural expression and diversity	<ul style="list-style-type: none">Participation from key target groups.	Manager Community Outcomes
CO1.4 Undertake engagement and research to inform the development of a Public Arts Strategy	<ul style="list-style-type: none">Key stakeholders are consulted and research on other local government approaches is undertaken.	Manager Community Outcomes
CO1.5 Undertake engagement and research to inform the development of a Library Strategy	<ul style="list-style-type: none">Key stakeholders are consulted and research on other local government approaches is undertaken.	Manager Community Outcomes
CO1.6 Develop new approaches to Library communication and engagement (branding, marketing website and social media)	<ul style="list-style-type: none">New approaches to Library communication and engagement are implemented and evaluated.	Manager Community Outcomes
CO1.7 Develop the Library's Local History capabilities and resources	<ul style="list-style-type: none">Staff capabilities are increased and collection is diversified and increased.	Manager Community Outcomes
CO1.8 Review Local Disaster Recovery Plan	<ul style="list-style-type: none">Revised Local Disaster Recovery Plan adopted by June 2018.	Manager Community Outcomes
CO1.9 Work in partnership with other agencies and service providers to deliver community programmes, services and facilities	<ul style="list-style-type: none">Regular representation and correspondence.Conduct regular information forums in partnership with other agencies.	Manager Community Outcomes

CO2.

Health and Wellbeing

CSP Theme	Looking after the Community
CSP Strategy	CO2 Promote and support community health and wellbeing and plan for long term health services for the Shire.
Principle Activity	CO2 Health and Wellbeing
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• South West Sydney Local Health District;• South West Primary Health Network;• Community Links Wollondilly;• Sector Connect;• Department of Planning;• Greater Sydney Commission.
Key Documents	<ul style="list-style-type: none">• Social Planning Strategy;• Disability Inclusion Action Plan;• South West Sydney District Plan;• Wollondilly Wellbeing Strategy;• Wollondilly Health Needs Assessment.

Action	Measure	Responsibility
CO2.1 Continued involvement in the Wollondilly Health Alliance (WHA)	<ul style="list-style-type: none">• Deliver and report on projects undertaken by the WHA.	Manager Community Outcomes
CO2.2 Develop a Health and Well-being Strategy for Wilton New Town	<ul style="list-style-type: none">• Strategy developed and used to guide outcomes.	Manager Community Outcomes
CO2.3 Investigate opportunities to create a formal working relationship with South Western Sydney Local Health District (SWSLHD) Population Health	<ul style="list-style-type: none">• Investigation complete Q.2• Relevant actions implemented Q.4	Manager Community Outcomes

CO3. Social Planning

CSP Theme	Looking after the Community
CSP Strategy	CO3 Undertake strategic social planning approaches regarding community needs and issues, particularly in relation to future population growth.
Principle Activity	CO3 Social Planning
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• South West Sydney Local Health District;• South West Primary Health Network;• Centre for Health Equity Training Research and Evaluation (CHETRE);• Community Links Wollondilly;• Sector Connect;• Department of Planning;• Greater Sydney Commission.
Key Documents	<ul style="list-style-type: none">• Social Planning Strategy;• Disability Inclusion Action Plan;• South West Sydney District Plan;• Wollondilly Wellbeing Strategy;• Wollondilly Health Needs Assessment.

Action	Measure	Responsibility
CO3.1 Ensure social planning input into development applications and growth matters	<ul style="list-style-type: none">• Social planning comments and Health Impact Assessment (HIAs) are provided on development applications and planning proposals.	Manager Community Outcomes
CO3.2 Establish a Working Group to oversee implementation of the Social Planning Strategy	<ul style="list-style-type: none">• Working Group established and meeting on a regularly scheduled basis.	Manager Community Outcomes

CO4.

Engagement and Communication

CSP Theme	Looking after the Community
CSP Strategy	CO4 Implement excellence in our community engagement by consulting with and responding to the needs and concerns of our residents.
Principle Activity	CO4 Engagement and Communication
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;Media Outlets;Council’s Community Advisory Committees.
Key Documents	<ul style="list-style-type: none">Engagement Protocol;Engagement Framework.

Action	Measure	Responsibility
CO4.1 Review Council's Community Engagement Protocol	<ul style="list-style-type: none">Revised Protocol adopted by June 2018.	Manager Community Outcomes
CO4.2 Continue to introduce innovative ways to engage and communicate with the community	<ul style="list-style-type: none">New approaches are implemented and evaluated.Positive community feedback received.	Manager Community Outcomes
CO4.3 Develop resources to assist staff across the organisation in relation to community engagement	<ul style="list-style-type: none">Package of resources made available and promoted to staff.	Manager Community Outcomes
CO4.4 Promotion of community engagement opportunities	<ul style="list-style-type: none">Regular public promotion of engagement opportunities.Community awareness of opportunities increases.	Manager Community Outcomes
CO4.5 Develop and implement a framework and process to continue to strengthen Council's corporate image	<ul style="list-style-type: none">Maintain and improve Council's corporate image through branding and marketing.	Manager Community Outcomes
CO4.6 Provide innovative and user friendly Council information via social media and web systems	<ul style="list-style-type: none">Monitor customer satisfaction with council's web based services through the use of feedback.	Manager Community Outcomes

CO5. Advocacy

CSP Theme	Looking after the Community
CSP Strategy	CO5 Advocate strongly for the interests of Wollondilly and its community in relation to community outcomes.
Principle Activity	CO5 Advocacy
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• South West Sydney Local Health District;• South West Primary Health Network;• Department of Family and Community Services;• Department of Education and Training;• NSW Department of Education;• NSW Police;• Department of Planning;• Greater Sydney Commission.
Key Documents	<ul style="list-style-type: none">• Social Planning Strategy;• Delivery Program.

Action	Measure	Responsibility
CO5.1 Lobby other agencies and service providers to deliver community programmes, services and facilities	<ul style="list-style-type: none">• Regular representation and correspondence.• Conduct regular information forums in partnership with other agencies.• As identified in the Delivery Program.	Manager Community Outcomes
CO5.2 Advocate on behalf of the community to be part of the Western Sydney City Deal to deliver regional benefits	<ul style="list-style-type: none">• Regional Projects identified for Wollondilly.	Executive Director Community Service and Corporate Support



17/18-20/21

4 year program

Efficient and Effective COUNCIL

OUTCOMES *what do we want?*

1. Government, community and business talking and working together.
2. A Council that demonstrates good business management and ethical conduct.
3. A Council that is viewed by the community as transparent, accountable and responsive to their concerns.

STRATEGIES *how will COUNCIL work to achieve what we want?*

Strategy EC1 – Employee Relations

Build a resilient, safe and supported workplace that provides respectful, efficient and effective services for our customers now and for future generations.

Strategy EC2 – Risk Governance

Ensure corporate risks are audited and managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.

Strategy EC3 – Customer Service

Deliver appropriate, responsive and effective service to our customers.

Strategy EC4 – Financial Sustainability

Maintain Council in a strong financial position now and into the future.

Strategy EC5 – Resource Efficiency

Drive a culture of continuous improvement across all aspects of service delivery.

Strategy EC6 – Information Management

Implement innovative technological solutions to deliver quality information.

Strategy EC7 – Participation

Enable community involvement in Council decision making.

Strategy EC8 – Accountability and Transparency

Ensure Council maintains best practice approaches to open reporting and information access.

Strategy EC9 – Advocacy

Advocate strongly for the interests of Wollondilly and its community.

Strategic Projects

- Develop and implement the Workforce Management Strategy Actions and Outcomes.
- Review and implement the 10 year Resourcing Strategy.
- Implement next phase of the Continuous Improvement Program.
- Review and implement the Information Technology Strategy.
- Establish a centralised customer contact centre.
- Continue to build on Governance Health Check.
- On-line Conveyance Certificates (149 certificates).
- Continue refinement and implementation of Audit Recommendations.
- Implementation 2016 Referendum (popularly elected Mayor and ward boundary changes).
- Implementation of legislative changes.
- Participate, advocate and deliver regional benefits through the Western Sydney City Deal.
- Implement a range of smart city and digital technology strategies for Wollondilly to support the following:
 - Wollondilly Smart Shire Strategy;
 - Western Sydney City Deal;
 - Smart City and Suburbs Program.

Key Performance Measures

- Statutory Reporting requirements are met and no adverse findings.
- Achieve Fit for the Future Indicators.
- 75% of all customer business transactions with council are available on-line by 2021.

Key Council Section

- Corporate Administration;
- Principal Governance;
- GIS and Property Services;
- Customer Service;
- Management Accounting;
- Accounting Services;
- Revenue Services;
- Business Improvement;
- Corporate Planning;
- Information Management;
- Community Planning and Engagement;
- Employee Relations and Workforce Strategy.

Key Service Provided

- Provide Council's phone service 24 hours/ 7 days a week .
- Professional and friendly Customer Services.
- Provide a minimum of 10 Council Meetings per calendar year.
- Provide a minimum of 10 Community Forums per calendar year.
- Management of the Continuous Improvement Program.
- Advertise Positions Vacant through various related media.
- Information Technology services and digital solutions.
- Provision of property mapping, road naming, house numbering.
- Provision of mandatory conveyance certificates.
- Report on operations through corporate reporting.
- Report on financial operations through corporate reporting.
- Privacy Officer Services.
- Provide a full range of Employee Relation Services.
- Work, Health and Safety.
- Apprenticeship and trainee opportunities through partners.
- Provide financial concessions for eligible pensioners.

Efficient and Effective

COUNCIL

EC1.

Employee Relations

CSP Theme	Efficient and Effective Council
CSP Strategy	EC1 Build a resilient, safe and supported workplace that provides respectful, efficient and effective services for our customers now and for future generations.
Principle Activity	EC1 Employee Relations
Responsibility	Manager Executive Services Employee Relations
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Council Staff; Unions; My Gateway; MACROC Council; Local Government NSW.
Key Documents	<ul style="list-style-type: none"> Workforce Management Strategy; Code of Conduct; Work Health and Safety; Organisational Vision and Corporate Values; Employment Law legislation.

Action	Measure	Responsibility
EC1.1 Create a learning organisation that inspires and supports growth, innovation and personal development	<ul style="list-style-type: none"> Timeframes met as per the Workforce Management Strategy's actions and outcomes. 	Manager Executive Service and Employee Relations
EC1.2 Support our leaders to be innovative, accountable and effective with responding to growth	<ul style="list-style-type: none"> Timeframes met as per the Workforce Management Strategy's actions and outcomes. 	Manager Executive Service and Employee Relations
EC1.3 Facilitate a workforce that accepts growth, high performance and continuous improvement	<ul style="list-style-type: none"> Timeframes met as per the Workforce Management Strategy's actions and outcomes. 	Manager Executive Service and Employee Relations
EC1.4 Partner within our business to deliver safe, efficient and effective people services	<ul style="list-style-type: none"> Timeframes met as per the Workforce Management Strategy's actions and outcomes. 	Manager Executive Service and Employee Relations
EC1.5 Attract and retain the people with capabilities to deliver now and into the future	<ul style="list-style-type: none"> Timeframes met as per the Workforce Management Strategy's actions and outcomes. 	Manager Executive Service and Employee Relations

EC2. Risk Governance

CSP Theme	Efficient and Effective Council
CSP Strategy	EC2 Ensure corporate risks are audited and managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.
Principle Activity	EC2 Risk Governance
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Audit Committee;• Council Internal Auditor;• NSW Auditor General;• Office of Local Government;• NSW Ombudsman;• ICAC.
Key Documents	<ul style="list-style-type: none">• Governance Health Check;• 4 Year Audit Plan;• Audit Committee Charter;• Office of Local Government Guidelines;• Code of Conduct.

Action	Measure	Responsibility
EC2.1 Implementation of stage 2 legislative changes to the Local Government Act	<ul style="list-style-type: none">• Within agreed timeframes set by the OLG.	Manager Governance
EC2.2 Review guidelines to be implemented to enable external review by the NSW Auditor General	<ul style="list-style-type: none">• Guidelines to be reviewed by Q.3.	Manager Governance
EC2.3 Review of the Model Code of Conduct	<ul style="list-style-type: none">• Council's Code of Conduct to be reviewed by Q.2.	Manager Governance

EC3. Customer Service

CSP Theme	Efficient and Effective Council
CSP Strategy	EC3 Deliver appropriate, responsive and effective service to our customers.
Principle Activity	EC3 Customer Service
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;Council staff;Councillors;Visitors;Government and non-government agencies;NSW Ombudsman;Office of Local Government.
Key Documents	<ul style="list-style-type: none">Customer Service Charter Policy;Code of Conduct and related policies and protocols;ICT Strategy.

Action	Measure	Responsibility
EC3.1 Deliver quality Customer Service through various means such as face to face interactions and online services	<ul style="list-style-type: none">85% calls are answered within 12 seconds.Review of the ICT Strategy.Deliver customer service training to new employees Q.4.	Manager Technology, Information and Corporate Strategy
EC3.2 Provide and improve information through on-line portals and implement self-service options	<ul style="list-style-type: none">Lodgement of DAs on-line Q.4.Review website content for planning services information Q.4.	Manager Technology, Information and Corporate Strategy
EC3.3 Establish Centralised contact centre	<ul style="list-style-type: none">Establish centralised contact centre for all planning services and customer service calls by Q.4.	Manager Technology, Information and Corporate Strategy
EC3.4 Management of complaints regarding council services	<ul style="list-style-type: none">All complaints are responded and reported to within appropriate industry standards.	Manager Technology, Information and Corporate Strategy

EC4. Financial Sustainability

CSP Theme	Efficient and Effective Council
CSP Strategy	EC4 Maintain Council in a strong financial position now and into the future.
Principle Activity	EC4 Financial Sustainability
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none"> • Ratepayers; • Community; • Office of Local Government; • NSW Audit Office – External Auditors; • Department of Premier and Cabinet; • Australian Tax Office; • Department of Human Services; • Land and Property Information.
Key Documents	<ul style="list-style-type: none"> • NSW Local Government Code of Accounting Practice; • Local Government Act; • Local Government (General) Regulation; • Office of Local Government Rating Manual; • Integrated Planning and Reporting Manual; • Long Term Financial Plan; • Council's policies, procedures and protocols.

Action	Measure	Responsibility
EC4.1 Deliver short and long term financial planning processes	<ul style="list-style-type: none"> • Development of Annual Operational Plan Budget and revised Long Term Financial Plan (LTFP). • Annual Operational Plan to be adopted by 30 June. 	Manager Finance
EC4.2 Prepare and submit Statutory Financial Reports	<ul style="list-style-type: none"> • Audited Financial Statements presented to Office of Local Government (OLG) by 31 October. • Quarterly Budget Review Statement presented to Council within 8 weeks from the end of the quarter. • Australian Taxation Office returns completed within legislative timeframes. • Submit pensioner subsidy claim by due date. 	Manager Finance
EC4.3 Maintain and improve financial management systems and processes	<ul style="list-style-type: none"> • Improved internal reporting and budgeting mechanisms/processes. 	Manager Finance
EC4.4 Report annually on Council's Fit for the Future (FFTF) performance	<ul style="list-style-type: none"> • Achievement of each of the FFTF benchmark ratios. 	Manager Finance

EC5.

Resource Efficiency

CSP Theme	Efficient and Effective Council
CSP Strategy	EC5 Drive a culture of continuous improvement across all aspects of service delivery.
Principle Activity	EC5 Resource Efficiency
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none"> Office of Local Government; Local Government NSW; Community; Government agencies; IPART; NSW Auditor General.
Key Documents	<ul style="list-style-type: none"> Integrated Planning and Reporting Manual for local government in NSW; Continuous Improvement Framework; IP&R suite of documents; Local Government End of Year Report.

Action	Measure	Responsibility
EC5.1 Continue to manage and monitor Internal Audit processes. Integration of Audit and Risk Management Systems.	<ul style="list-style-type: none"> Review of Audit Function completed by Q.2. Implementation of Audit recommendations in set timeframes. 	Manager Governance
EC5.2 Continue to Improve and enhance organisational planning processes and corporate reporting as per legislative requirements	<ul style="list-style-type: none"> Deliver within Legislative timeframes. Financial snapshot of money spent from the Special Rate Variation included in all quarterly reports. 	Manager Technology, Information and Corporate Strategy
EC5.3 Continue to plan and deliver tl.connect (Council's in-house Team Leaders Network)	<ul style="list-style-type: none"> Review of the direction of tl.connect Q.4. 	Manager Technology, Information and Corporate Strategy
EC5.4 Deliver corporate strategy initiatives and special projects for better outcomes across the Organisation and community	<ul style="list-style-type: none"> As determined by Executive. 	Manager Executive Service and Employee Relations
EC5.5 Deliver the Continuous Improvement Program initiatives to improve planning processes	<ul style="list-style-type: none"> Deliver items identified in the Continuous Improvement Program for improved customer service options. 	Manager Technology, Information and Corporate Strategy
EC5.6 Draft a framework to establish Service Levels delivered to the Community	<ul style="list-style-type: none"> Project plan for engagement with the community on SLAs and funding requirements completed by Q.2. Implement of phase 1 of the project plan commenced by Q.4. 	Executive Director Community Services and Corporate Support
EC5.7 Draft a framework to establish Service Levels delivered to the Community	<ul style="list-style-type: none"> Project plan for engagement with the community on SLAs and funding requirements completed by Q.2. Implement of phase 1 of the project plan commenced by Q.4. 	Director Infrastructure and Environment
EC5.8 Draft a framework to establish Service Levels delivered to the Community	<ul style="list-style-type: none"> Project plan for engagement with the community on SLAs and funding requirements completed by Q.2. Implement of phase 1 of the project plan commenced by Q.4. 	Director Planning
EC5.9 Provision and management of appropriate, safe and efficient heavy plant, trucks and motor vehicles to support Council's operations by reviewing needs and types of plants to address organisational needs	<ul style="list-style-type: none"> Commence implementing the Plant and Fleet Asset Management Plan Q.1. Commence implementing the Replacement and Procurement Strategy Q.1. 	Manager Works
EC5.10 Participate in the development of the Western Sydney City Deal	<ul style="list-style-type: none"> Council agreement to the Western Sydney City Deal Proposal Q.1. 	Executive Director Community Services and Corporate Support
EC5.11 Develop and implement Wollondilly Smart Shire Strategy	<ul style="list-style-type: none"> Implement Wollondilly Smart Shire Strategy Q.4. 	Manager Governance

EC6. Information Management

CSP Theme	Efficient and Effective Council
CSP Strategy	EC6 Implement innovative technological solutions to deliver quality information.
Principle Activity	EC6 Information Management
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Council staff;• Councillors;• Community;• MACROC and WESROC;• Major telecommunication suppliers e.g. Telstra, Optus, Grace, Civica, Hewitt Packard, Dell.
Key Documents	<ul style="list-style-type: none">• IP&R suite of documents;• State Records Act;• Code of Conduct and relation polices and protocols;• PIPPA;• GIPPA.

Action	Measure	Responsibility
EC6.1 Provide quality information management records and archival services	<ul style="list-style-type: none">• Increased timeliness and quality achieved.• Consistent approach across the organisation to electronic record keeping.• Decrease number or remain static of non-compliances in TRIM each quarter.	Manager Technology, Information and Corporate Strategy
EC6.2 Provide server and desktop environments that are robust and reliable platform for applications and systems	<ul style="list-style-type: none">• 99.97% uptime of all Council's major corporate systems (Email, Authority, TRIM).	Manager Technology, Information and Corporate Strategy
EC6.3 Review the Wollondilly Information Communication Technology (ICT) Digital Strategic Plan	<ul style="list-style-type: none">• Strategic Plan adopted by Executive by Q.3.	Manager Technology, Information and Corporate Strategy
EC6.4 Management of ongoing development of Council's Geographic Information System (GIS)	<ul style="list-style-type: none">• Further access to information for internal and public access quarterly• Increase in usage.	Manager Governance
EC6.5 Deliver improved spatial data	<ul style="list-style-type: none">• Continue to work with government agencies to deliver improved spatial data outcomes.	Manager Governance
EC6.6 To manage and maintain Council's interests in property assets	<ul style="list-style-type: none">• Council's Properties are managed in accordance with legislative requirements and standards.• Quarterly property panel meeting.	Manager Governance

EC7. Participation

CSP Theme	Efficient and Effective Council
CSP Strategy	EC7 Enable community involvement in Council decision making.
Principle Activity	EC7 Participation
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Council Statutory and Advisory Committees;• Community;• Councillors;• Council staff;• MACROC;• Government Agencies;• Members of Parliament.
Key Documents	<ul style="list-style-type: none">• Integrated Planning and Reporting documents.

Action	Measure	Responsibility
EC7.1 Monitor growth within the current ward boundaries to prepare 2 ward boundary change	<ul style="list-style-type: none">• Bi-annual review of population figures within each ward.	Manager Governance

EC8. Accountability and Transparency

CSP Theme	Efficient and Effective Council
CSP Strategy	EC8 Ensure Council maintains best practice approaches to open reporting and information access.
Principle Activity	EC8 Accountability and Transparency
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">Community;Ombudsman;Office of Local Government;Information Commissioner;NSW Civil and Administrative Tribunal (NCAT);Audit Committee;NSW Auditor General;Federal and State Government Agencies.
Key Documents	<ul style="list-style-type: none">Open Access Information;Council Reporting;Council Policy and Procedures;Integrated Planning and Reporting Manual.

Action	Measure	Responsibility
EC8.1 Review of Open Access Information provided on Council's website	<ul style="list-style-type: none">Annual Review.Report annually to the Information Commissioner.	Manager Governance
EC8.2 Conduct internal audits with independent audit members of Council's operations and systems	<ul style="list-style-type: none">Report to Audit Committee – 4 per annum.Report annually to the Community through Community Forum.	Manager Governance
EC8.3 Publish statutory and legislative reports	<ul style="list-style-type: none">Report to Ombudsman.Report through Annual Report.	Manager Governance
EC8.4 Provide information to the community using a variety of means	<ul style="list-style-type: none">Community Newsletter to every resident – 4 per annum.Information in Bush Telegraph.Social Media update.	Manager Governance
EC8.5 Implement Ward Councillor Meetings with the community	<ul style="list-style-type: none">Meeting schedule completed Q.2.	Manager Governance

EC9. Advocacy

CSP Theme	Efficient and Effective Council
CSP Strategy	EC9 Advocate strongly for the interests of Wollondilly and its community.
Principle Activity	EC9 Advocacy
Responsibility	Executive Director Community Service and Corporate Support
Key Stakeholders and External Partners	<ul style="list-style-type: none">• Community;• All levels of Government;• Non-government agencies;• Community Groups.
Key Documents	<ul style="list-style-type: none">• Community Strategic Plan;• Delivery Program;• Resourcing Strategy.

Action	Measure	Responsibility
EC9.1 Lobby other agencies and service providers to deliver better outcomes for the community	<ul style="list-style-type: none">• Regular representation and correspondence.• Conduct regular information forums in partnership with other agencies.• As per Delivery Program.	Executive Director Community Service and Corporate Support
CO9.2 Advocate on behalf of the community to be part of the Western Sydney City Deal to deliver regional benefits	<ul style="list-style-type: none">• Regional Projects identified for Wollondilly.	Executive Director Community Service and Corporate Support

FINANCIALS

2017/18 - 2020/21

SELECTED

FINANCIAL SUMMARY

Income Statement	2017/18	2018/19	2019/20	2020/21
Operating Revenues				
Rates & Annual Charges	39,568,105	44,304,831	46,864,724	49,580,181
User Charges & Fees	5,717,276	6,147,803	6,572,128	7,231,790
Interest & Investment Revenue	1,891,747	2,198,737	2,211,347	2,122,072
Operating Grants & Contributions	700,739	728,872	758,314	789,133
Other Operating Revenues	7,554,023	7,337,201	7,519,258	7,688,490
Total Operating Revenues	55,431,890	60,717,444	63,925,771	67,411,666
Operating Expenses				
Employee Costs	22,642,409	24,077,708	25,879,584	26,743,575
Materials & Contracts	15,152,799	15,528,496	16,450,833	17,362,448
Borrowing Costs	882,939	794,646	678,215	557,812
Depreciation	12,527,871	12,527,871	12,571,867	12,610,676
Other Expenses	5,415,812	5,793,736	6,199,960	6,936,732
Total Operating Expenses	56,621,830	58,722,457	61,780,459	64,211,243
Net Surplus/(Deficit) Before Capital Amounts	(1,189,940)	1,994,987	2,145,312	3,200,423
Capital Grants & Contributions	6,122,220	2,372,595	2,482,595	2,482,595
Net Surplus/(Deficit)	4,932,280	4,367,582	4,627,907	5,683,018

Funding Statement

Net Operating Result (before Capital Amounts)	(1,189,940)	1,994,987	2,145,312	3,200,423
Add back:				
- Non cash operating items	12,527,871	12,527,871	12,571,867	12,610,676
- Restricted Cash Used for Operations	3,307,449	2,236,152	2,228,629	2,460,283
Less:				
- Income transferred to Restricted Cash	(4,545,441)	(3,824,444)	(3,584,247)	(4,599,185)
Funds Available from Operations	10,099,939	12,934,566	13,361,561	13,672,197
- Borrowings Repaid	(1,649,939)	(1,792,566)	(1,865,561)	(1,722,197)
Operational Funds Available for Capital Budget	8,450,000	11,142,000	11,496,000	11,950,000
Capital Budget				
Major Projects	16,948,220	13,098,595	13,474,595	14,686,595
Funded from:				
- Operational Funds				
- General Revenue	2,078,000	2,113,000	2,196,000	2,371,000
- Special Rate Revenue	6,372,000	9,029,000	9,300,000	9,579,000
- Internally Restricted Cash	1,478,000	530,000	535,000	535,000
- Borrowings	1,000,000	0	0	0
- Capital Grants	4,822,220	972,595	982,595	982,595
- Developer Contributions	1,000,000	250,000	250,000	1,000,000
- Other Externally Restricted Cash	198,000	204,000	211,000	219,000
	16,948,220	13,098,595	13,474,595	14,686,595
TOTAL FUNDS SURPLUS / (DEFICIT)	0	0	0	0

ANNUAL OPERATING BUDGET (BY THEME)

For the year ended 30 June 2018

	Growth	Infrastructure	Environment	Community	Council	Council Total
OPERATING REVENUES						
Rates & Annual Charges	0	31,691,929	7,607,393	0	268,783	39,568,105
User Charges & Fees	369,933	346,740	1,246,357	2,466,060	1,288,186	5,717,276
Interest & Investment Revenue	0	1,891,747	0	0	0	1,891,747
Operating Grants & Contributions	484,724	3,974,411	50,000	407,283	2,637,605	7,554,023
Other Operating Revenues	41,880	454,065	62,118	55,300	87,376	700,739
Total Operating Revenues	896,537	38,358,892	8,965,868	2,928,643	4,281,950	55,431,890
OPERATING EXPENSES						
Employee Costs	2,571,023	5,411,829	1,173,167	5,610,479	7,875,911	22,642,409
Materials & Contracts	871,147	1,330,961	7,326,401	1,353,204	4,271,086	15,152,799
Borrowing Costs	0	5,000	0	0	877,939	882,939
Depreciation	2,080	57,186	23,759	13,355	12,431,491	12,527,871
Other Expenses	209,894	1,490,353	699,729	175,670	2,840,166	5,415,812
Total Operating Expenses	3,654,144	8,295,329	9,223,056	7,152,708	28,296,593	56,621,830
Net Surplus/(Deficit) before Capital Amounts	(2,757,607)	30,063,563	(257,188)	(4,224,065)	(24,014,643)	(1,189,940)
Capital Grants & Contributions	0	0	0	0	6,122,220	6,122,220
Net Surplus/(Deficit)	(2,757,607)	30,063,563	(257,188)	(4,224,065)	(17,892,423)	4,932,280



RATES

Rate Pegging

NSW has a longstanding policy of regulating the growth in local council rates under an arrangement known as 'rate pegging'. Under rate pegging, IPART sets a 'rate peg' each year, which determines the allowable percentage increase in rates income for councils. The rates paid by individual households will not necessarily go up in line with the rate peg. Councils are able to set rate levels for different categories of ratepayers. The rate peg applies to Council's total general rate income, not individual ratepayer assessments. In addition, land valuation changes may impact on the rates payable by individual households or businesses. The rate peg figure for 2017/18 has been set at 1.5%.

Special Rate Variations

Under the provisions of the Local Government Act, Councils are able to apply for a 'special rate variation'. A special rate variation allows Councils to increase its general rate income by more than the rate pegging amount.

There may be a number of reasons why a Council may apply for a special rate variation, such as:

- To improve the financial position of the council, particularly where there may be financial sustainability issues;
- Funding the development and/or maintenance of essential community infrastructure or to reduce backlogs in asset maintenance and renewal;
- Funding new or enhanced community services to meet growing demand in the community;
- Funding projects of regional significance; or
- Covering special or unique cost pressures that the council faces.

In February 2015, Council submitted an application to IPART for a special rate variation to increase rate income by 10.8% pa for the following four years for the purpose of addressing our infrastructure maintenance backlog and the need to budget for the replacement of ageing assets before they fail. Council's application was successful, permitting Council to increase rates by 10.8% each year from 2015/16 to 2018/19.

Council is responsible for maintaining more than half a billion dollars of assets. Our long term financial modelling estimated that without the special rate variation, Council would have been facing an \$80 million funding shortfall at the end of ten years. Council has been working hard to ensure it is operating as efficiently as possible and is continually reviewing ways to reduce expenditure. However, the most overwhelming contributor towards the future funding shortfall is our infrastructure backlog.

Rating Structure

Wollondilly Shire Council has adopted an ad valorem rate structure with a minimum rate. In accordance with Section 514 of the Act, before making an ordinary rate, Council must declare each parcel of rateable land to be within one of the following categories:

1. Farmland:

Any parcel of rateable land valued as one assessment and its dominant use is for farming which:

- Has a significant and substantial commercial purpose or character; and
- Is engaged for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

2. Residential:

Any parcel of rateable land valued as one assessment, and:

- Its dominant use is for residential accommodation (excluding hotels, motels, nursing homes etc);
- If vacant land, it is zoned for residential purposes; or
- It is rural residential land.

3. Mining:

Any parcel of land valued as one assessment and dominant use is for a coal mine or metalliferous mine.

4. Business:

Land is to be categorised business if it cannot be categorised as in 1, 2 or 3. The main land uses that will fall into this category are commercial and industrial.

Vacant land not categorised under 1-4 is to be categorised according to the use permitted under the applicable zoning, after taking into account any improvements on the land and the nature of surrounding development. These four categories have been broken down at Wollondilly into the following sub-categories:

Category	Sub-Category
1. Farmland	Primary Production.
2. Residential	a. Rural Residential; b. Residential Town Centres; c. Residential Other.
3. Business	a. General (ie: Commercial/Industrial); b. Light Industrial Centres.
4. Mining	a. Mining Activities; b. Mining Coal Rights.

Details of Rates

The table below shows the proposed ad valorem rate in the dollar and minimum rate value for each rate category for the 2017/18 financial year.

Note that the 2017/18 ad valorem rates are based on data available at the time of preparing this document and are subject to minor changes from any variations to the source data that may occur between now and when the 2017/18 levy is calculated in July 2017.

Category	Sub-Category	2016/17		2017/18	
		Ad Valorem Rate	Minimum Value	Ad Valorem Rate	Minimum Value
Residential	Rural Residential	0.416585	1,156.00	0.307959	1,280.00
Residential	Residential Town Centre	0.497083	1,063.00	0.372804	1,177.00
Residential	Residential Other	0.422515	1,156.00	0.309716	1,280.00
Farmland	Primary Production	0.247251	982.00	0.208055	1,088.00
Business	General	0.726224	1,156.00	0.659732	1,280.00
Business	Light Industrial Centres	0.528479	1,156.00	0.471893	1,280.00
Mining	Mining Activities	6.965099	1,156.00	7.714249	1,280.00
Mining	Coal Rights	0.100000	0 .00	0.100000	0.00

Interest Charges

Interest is charged on all overdue rates and charged on a daily simple interest basis. There is no longer an interest-free period for overdue rates. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2017/18 financial year has been set by the Minister at 7.5%.(In 2016/17 the rate was 8%).

In accordance with Section 566 (3) of the Local Government Act 1993, Council will apply the maximum interest rate as determined by the Minister. If an instalment is missed, interest becomes payable on that instalment only. Interest only becomes payable on other instalments when the due date for those instalments has passed.

Under Section 567 of the Local Government Act 1993, Council has the ability to write off accrued interest on rates and charges in cases of hardship or where the person is unable to pay the accrued interest for reasons beyond their control.

Pensioners

Pensioners are entitled to a rebate (pro-rata based on full quarters) if they became an eligible pensioner or purchased a property in the Shire part way through the year.

An eligible pensioner whose assessment is \$500 or more for the year (or who is a joint owner with another eligible pensioner) is entitled to a full \$250 rebate for the year. If an eligible pensioner is a joint owner with non-eligible person(s), then rebate is pro-rated according to proportion of ownership. Council also offers an additional rebate to eligible pensioners of \$45 for the year and exemption from the stormwater management charge and up to 50% of the waste service charge.

If a person ceases to be an eligible pensioner, their entitlement to a rebate ceases on the last day of the quarterly instalment period during which their eligibility ceased.

Debt Recovery

Instalment default notices will be issued to all defaulters within 14 days after each of the quarterly accounts falls due. Legal action will be considered pending the payment date of each instalment. This action may only be carried out on instalments that have been missed and any arrears from previous instalments.

DOMESTIC WASTE MANAGEMENT CHARGES

The Local Government Act 1993 states that income from ordinary rates must not be used to fund the Domestic Waste Management Service.

The service must be self-funded, i.e. income for the cost of providing the service must be obtained via the making and levying of a charge for that purpose. In the case of Wollondilly this service includes the provision, operation and eventual rehabilitation of landfill sites. Given the closure of Warragamba Waste Management Centre and the eventual closure of Bargo Waste Management Centre, Council is also obliged to fund the costly rehabilitation works through the Domestic Waste Service Charge.

The NSW Government has passed legislation which (from July 1 2009) imposes a Levy under Section 88 of the Protection of the Environment Operations Act. This legislation requires Council, on behalf of the NSW Government, to collect the levy on any material entering a landfill site. Due to the absence of a weighbridge this levy has been converted to a volume-based fee. This levy will increase annually until it is consistent with the levy imposed on other areas of the State.

Under S496 of the Local Government Act, Council must levy a charge for Domestic Waste Management on every rateable property for which the Domestic Waste Management Service is available. The charge must be levied on vacant rateable land

when the service is available. The charge levied on vacant land will be lower than that levied on occupied land and will be based on the cost of administering the service.

An interest charge is applicable to overdue waste charges under Section 566 of the Act with the interest rate set by the Minister. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2017/18 financial year has been set by the Minister at 7.5%. (In 2016/17 the rate was 8%). In accordance with Section 566 (3) of the Local Government Act 1993, Council will apply the maximum interest rate as determined by the Minister.

Principles

The following principles are used to determine the application of the Section 496 charge:

Dwellings and Domestic Premises in Rural and Residential Zones

All dwellings and domestic premises in Rural and Residential zones within an area serviced by Council are to be charged for the provision of Council's Domestic Waste Management Service subject to the following exemptions;

- Where Council is unable to provide the Domestic Waste Management Service to dwelling and domestic premises in the Rural and Residential zones due to site layout characteristics and/or location and an alternative service is approved by Council.
- Existing dwellings, domestic premises and retirement villages in the Rural and Residential zones in streets serviced by Council that are not provided with Council's Domestic Waste Management Services as at 1 July 2013 due to the utilisation of a separate non-Council waste service.

Dwellings and Domestic Premises in Commercial / Industrial Zones

Dwellings and domestic premises in Commercial and Industrial Zones are to be charged for the provision of the Council's Domestic Waste Management Service whether or not any non-Council waste arrangement exists.

Dwellings and domestic premises in these zones that were not provided with Council's Domestic Waste Management Service as at 1 July 2005 due to the utilisation of a separate non-Council waste service will be exempt from the charge.



"A TOWN
*that moves with growth
whilst maintaining its
country core values."*

Resident's vision for Wollondilly in 2033

Garden Organics

The garden organics service will be provided as a core service to residential premises in the Towns and Villages and specified surrounding rural/residential areas with areas of approx. 4,000m2.

Service	2016/17	2017/18
Rural Areas		
80L weekly General Waste 240L fortnightly Recycling Biannual Clean Up	\$374.00	\$385.00
120L weekly General Waste 240L fortnightly Recycling Biannual Clean Up	\$415.00	\$428.00
240L weekly General Waste 240L fortnightly Recycling Biannual Clean Up	\$530.00	\$546.00
80L weekly General Waste 360L fortnightly Recycling Biannual Clean Up	\$384.00	\$395.00
120L weekly General Waste 360L fortnightly Recycling Biannual Clean Up	\$425.00	\$438.00
240L weekly General Waste 360L fortnightly Recycling Biannual Clean Up	\$545.00	\$561.00
Towns and Villages and Specified Adjoining Rural Areas		
80L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$457.00	\$471.00
120L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$498.00	\$513.00
240L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$607.00	\$625.00
80L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$467.00	\$481.00
120L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$508.00	\$523.00
240L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics Biannual Clean Up	\$623.00	\$642.00

Service	2016/17	2017/18
Domestic Waste - Green Waste Exempt		
80L weekly General Waste 240L fortnightly Recycling	\$374.00	\$385.00
120L weekly General Waste 240L fortnightly Recycling	\$415.00	\$428.00
240L weekly General Waste 240L fortnightly Recycling	\$530.00	\$546.00
80L weekly General Waste 360L fortnightly Recycling	\$384.00	\$395.00
120L weekly General Waste 360L fortnightly Recycling	\$425.00	\$438.00
240L weekly General Waste 360L fortnightly Recycling	\$545.00	\$561.00
Commercial Properties where Garden Organics are Available		
80L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics	\$494.00	\$509.00
120L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics	\$536.00	\$552.00
240L weekly General Waste 240L fortnightly Recycling 240L fortnightly Garden Organics	\$705.00	\$726.00
80L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics	\$505.00	\$520.00
120L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics	\$550.00	\$566.00
240L weekly General Waste 360L fortnightly Recycling 240L fortnightly Garden Organics	\$718.00	\$740.00
Commercial Properties		
80L weekly General Waste 240L fortnightly Recycling	\$403.00	\$415.00
120L weekly General Waste 240L fortnightly Recycling	\$449.00	\$463.00
240L weekly General Waste 240L fortnightly Recycling	\$623.00	\$642.00
80L weekly General Waste 360L fortnightly Recycling	\$415.00	\$428.00
120L weekly General Waste 360L fortnightly Recycling	\$467.00	\$481.00
240L weekly General Waste 360L fortnightly Recycling	\$644.00	\$663.00



STORMWATER MANAGEMENT CHARGE

Service	2016/17	2017/18
Domestic		
80L weekly General Waste	\$164.00	\$169.00
120L weekly General Waste	\$200.00	\$206.00
240L weekly General Waste	\$320.00	\$330.00
240L fortnightly Recycling	\$67.00	\$69.50
360L fortnightly Recycling	\$79.00	\$81.50
240L fortnightly Garden Organics	\$96.00	\$99.00
Multi-Unit Dwellings:		
Wheel-in Wheel-out weekly General Waste <i>(per residence, per bin)</i>	\$52.00	\$53.50
Wheel-in Wheel-out fortnightly Recycling <i>(per residence, per bin)</i>	\$26.00	\$27.00
Wheel-in Wheel-out fortnightly Garden Organics <i>(per residence, per bin)</i>	\$26.00	\$27.00
Availability Charge	\$105.50	\$108.50
Commercial		
80L weekly General Waste	\$172.00	\$172.00
120L weekly General Waste	\$211.00	\$211.00
240L weekly General Waste	\$340.00	\$340.00
240L fortnightly Recycling	\$69.00	\$69.00
360L fortnightly Recycling	\$82.00	\$82.00
240L fortnightly Garden Organics	\$100.00	\$100.00
Wheel-in Wheel-out weekly General Waste <i>(per bin)</i>	\$52.00	\$53.50
Wheel-in Wheel-out fortnightly Recycling <i>(per bin)</i>	\$26.00	\$27.00
Wheel-in Wheel-out fortnightly Garden Organics <i>(per bin)</i>	\$26.00	\$27.00

The introduction of the Local Government (General) Amendment (Stormwater) Regulation 2006 under the Local Government Act 1993 enables Council to charge a stormwater management charge to undertake new/ additional stormwater management services.

The Charge applies to parcels of land rated as residential or business where Council provides stormwater services.

The maximum amount that can be charged is:

- \$25 per residential lot;
- \$12.50 per residential strata lot; and
- A minimum of \$25 plus \$25 per 350m2 or part thereof business lots (capped at \$325).

Pensioners, rural residential, rural properties and vacant land are exempt from the charge. Funding from the charge will be spent in those urban areas which are contributing to the charge (ie: not in rural areas).

Stormwater is the water which runs off hard surfaces into our local waterways during rainfall events. As stormwater flows across the land it collects pollutants such as dirt, litter and leaves that are then washed into local waterways causing the degradation of these waterways. Wollondilly Shire contains three of Sydney's major water catchments. Parts of these catchments also form part of Sydney's drinking water catchment and it is therefore of vital importance that these waterways are protected.

Council is responsible for the management of the stormwater drainage infrastructure in Wollondilly Shire. Our stormwater infrastructure is ageing and therefore requires increasing levels of reactive maintenance.

LOAN BORROWINGS

Debt is raised to fund non-recurrent capital expenditure that will benefit current and future residents and ratepayers. Council's Borrowing Policy (GOV0061) was adopted on 19 December 2016 to ensure that all borrowings are in accordance with legislative requirements and to minimise the cost of borrowing. All borrowings must be approved by Council resolution.

Council's estimated debt servicing commitment and outstanding loan liability for the next 10 years is as follows:

Year	Existing Loans		New Loans		Total Debt Servicing Cost	Outstanding Liability
	Interest	Principal	Interest	Principal		
2017/18	819,536	1,558,720	67,486	97,160	2,542,903	12,096,729
2018/19	720,981	1,668,071	60,505	104,162	2,553,719	10,324,496
2019/20	613,505	1,732,110	53,021	111,626	2,510,262	8,480,761
2020/21	502,702	1,579,146	45,000	119,627	2,246,474	6,781,988
2021/22	402,047	1,506,230	39,202	20,034	1,967,513	5,255,724
2022/23	302,397	1,605,880	37,762	21,473	1,967,513	3,628,371
2023/24	195,652	1,416,966	36,219	23,016	1,671,853	2,188,388
2024/25	128,959	436,186	34,565	24,670	624,381	1,727,532
2025/26	90,672	474,343	32,792	26,443	624,249	1,226,746
2026/27	54,577	357,132	30,892	28,343	470,944	841,271

Finance Leasing

Council currently leases a number of vehicle and plant items via operating lease. Council intends to begin financing some of these items in 2017/18 by entering into Finance Lease arrangements rather than operating leases.

INVESTMENTS

Council's Investment Policy (GOV0024) was most recently adopted on 19 December 2016.

The policy provides a framework for investing Council's funds at the most favourable return available to it at the time whilst having due consideration of risk and security for that investment type and to ensure that Council's liquidity requirements are met.

Surplus funds are invested for the following purposes:

- 1The retention of externally restricted monies such as developer contributions, unspent grants and Domestic Waste Management funds.
2. As a means of accumulating funds for specific capital projects and future liabilities.
3. To provide adequate available working funds.
4. All investments are to comply with the following:
 - Local Government Act 1993;
 - Local Government (General) Regulation 2005;
 - Ministerial Investment Order;
 - Local Government Code of Accounting Practice and Financial Reporting;
 - Australian Accounting Standards; and
 - Division of Local Government Circulars.
 - Trustee Act 1925.

To control the credit quality of the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

Long Term Rating (Standard and Poors)	Short Term Rating * (Standard and Poors)	Maximum Percentage of Total Investments
AAA (incl. Government guaranteed deposits)	A-1+	100%
AA	A-1	100%
A	A-2	60%
BBB	A-3	30%

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed below:

Long Term Rating (Standard and Poors)	Short Term Rating * (Standard and Poors)	Maximum Percentage of Total Investments
AAA (incl. Government guaranteed deposits)	A-1+	45%
AA	A-1	35%
A	A-2	20%
BBB	A-3	10%

The overall investment types within Council's investment portfolio are appropriate for a local government entity and fully comply with legislation and Investment Policy limits.

FEES AND
CHARGES
2017/18

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FEES AND CHARGES

Pricing Policy

Council has adopted a number of fees and charges for the wide and varied services that it provides to the Community.

In deciding who pays for goods and services, and to what extent, it is necessary to determine whether the service benefits the general community and/or individuals, i.e. the proportion of Community versus private benefit.

Considerations that indicate Community benefit include:

- Individuals cannot be excluded from using the goods or service (for example, parks and roads).
- Does the Community, generally, benefit from the service?
- Is there a value for future generations?
- Does the Community gain a sense of civic pride from the provision of the service?

Considerations that indicate private benefit include:

- Do benefits apply to individual users?
- Are individuals prepared to pay for the service?
- Can individuals be excluded from using the services? (for example, the sale of tickets to a concert is limited to the number of seats available).

Price Categories

- The price for this service is to make a minimal contribution towards the cost of providing this service. The majority of costs of this service are met from general income.
- The price for this service is set to recover annual operating and maintenance costs, but does not contribute towards the replacement of assets in providing service.
- The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the replacement of assets used in providing the service.
- The price of these goods or services is set to generate an appropriate return on capital invested.
- The price charged is a refundable deposit against possible damage to infrastructure, footpaths, kerb, gutters and roadways, buildings, parks and reserves caused by adjacent development or use of facilities.
- The price charged for these goods or services is set by regulation.

Fees and Charges GROWTH

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
1. Application For Approval Of Amusement Device				
Application for approval of amusement device		62.50	Exempt	F
2. Approvals/Inspections Under The Local Government ACT/POEO Act				
a. Hairdressers, beauty salons, skin penetration				
i. Initial approval (5 years)		224.50	Exempt	C
ii. Annual inspection fee		139.50	Exempt	C
b. Food vendor approval (annual approval/inspection)		224.50	Exempt	C
c. Caravan park approval (per site)		10.50	Exempt	C
d. Caravan park annual inspection/ re-inspection (per site)		5.00	Exempt	F
e. Environmental monitoring inspection (per hour)	Sect. 80(2) POEO Act 1997 (min 1 hour)	144.50	Exempt	C
f. Fee for clean-up, prevention and noise control - Notices under POEO Act		535.00	Exempt	C
3. Associated Building And Development Fees				
a. Building inspections - Local development (per inspection)		144.50	GST	C
b. Drainage Inspections - OSMS (Septic Tanks)				
i. Internal drainage		144.50	Exempt	C
ii. External drainage		144.50	Exempt	C
iii. Additional inspections		144.50	Exempt	C
iv. Reinspections		144.50	Exempt	C
c. Digital Imaging Fee		48.00	Exempt	C
d. Occupation certificate		144.50	GST	C
e. Occupation certificate for change of use (no building work)		283.50	GST	C
f. Outstanding notices certificate (s608)		113.50	Exempt	C
g. Water tanks	No charge	No Charge	-	-
h. Notification				
i. Single dwelling developments (including ancillary structures)		170.00	Exempt	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
ii. Other (including dual occupancy, commercial and industrial developments)					
Less than \$100,000			170.00	Exempt	C
\$100,000 - \$250,000			234.00	Exempt	C
Over \$250,000			639.00	Exempt	C
i.	Building development/private certifying authority signs	It is a statutory requirement to sign mark all sites under construction	24.00	GST	C
j.	Building specification booklets		19.00	GST	C
k.	Bushfire Attack Level (BAL) Certificate	Application for the purpose of preparing a local or complying development application including site inspection	433.00	GST	C
l.	Identification of fire safety measures	Upon request under Cl.182(2) EPandA Regs	144.50	GST	C
m.	Fire safety building audit and inspection	Base fee \$140 inspection plus \$127 per hour (minimum 1 hr) for audit	Base fee \$140 inspection plus \$127 per hour (minimum 1 hr) for audit	GST	C
n.	Fire safety follow up inspection (new or existing buildings)		144.50	GST	C
o.	Registration of Annual Fire Safety Statement (AFSS)		74.50	Exempt	C
p.	Reassessment of unsatisfactory AFSS		144.50	GST	C
q.	Assessment of alternative solution under the BCA for Class 2 - 9 Buildings - minor works	This fee is payable in addition to the Construction Certificate Fees	363.50	GST	C
r.	Assessment of alternative solution under the BCA for Class 2 - 9 Buildings - major works	This fee is payable in addition to the Construction Certificate Fees	726.50	GST	C
s.	NSW Fire Brigade Final Safety Report - Administration Fee		62.00	Exempt	C
t.	Inspection of awnings over public lands	Under Sec 608 (2) (3) of the Local Government Act	144.50	Exempt	C
u.	Fee for Service under S608 of the LGA Act providing a service in connection with the exercise of the Council's regulatory function	Under Sec 608 (2) (3) of the Local Government Act. Charge by negotiation	By Negotiation	Exempt	C

Clause 144 Referral to NSW Fire Brigade - Currently \$2,600 per day plus admin costs. Payable prior to release of the Construction Certificate.
Note: The NSW Fire Brigade Final Safety Report Fee will be charged separately as determined by the NSWFB and is payable prior to the release of the Occupation Certificate.

Scanning of hard copy documents and conversion into electronic format and file conversion

a.	Documents (except DA form) are provided in electronic format (e.g. PDF)		No Charge		
b.	S96(1) Applications		No Charge		
c.	Applications (Value of works less than \$100000)		24.00	GST	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
d.	Applications (Value of works between \$100,001 and \$500,000)		47.00	GST	C
e.	Applications (Value of works between \$500,001 and \$1,000,000)		94.00	GST	C
f.	Applications (Value of works between \$1,000,001 and 2,000,000)		292.00	GST	C
g.	Applications (Value of works greater than \$2,000,000)		642.00	GST	C
h.	Applications(Any Value) - Not for Profit Organisation		No Charge		
i.	Subdivision- DA, Eng, CC and Sub Cert (3 Lots or less)		47.00	GST	C
j.	Subdivision- DA, Eng, CC and Sub Cert (4-19 Lots)		146.00	GST	C
k.	Subdivision- DA, Eng, CC and Sub Cert (20 Lots or more and/or incorporating a road)		665.00	GST	C
l.	Subdivision- Boundary Adjustments		146.00	GST	C

4. Building Certificates – Section 149B *(any changes in the legislated fee will be passed on as at the effective date)*

a.	Class 1 or 10 building		250.00	Exempt	F
b.	For any other class of building, floor area of building or part thereof:				
i.	Not exceeding 200m2		250.00	Exempt	F
ii.	Exceeding 200m2 but not exceeding 2,000m2	\$250.00 plus \$0.50 per m2 over 200m2	\$250.00 plus \$0.50 per m2 over 200m2	Exempt	F
iii.	Exceeding 2,000m2	\$1,165 plus \$0.075 per m2 over 2,000m2	\$1,165 plus \$0.075 per m2 over 2,000m2	Exempt	F
c.	Application where part of a building does not have a floor area		250.00	Exempt	F
d.	"Additional building certificate fee where council is required to carry out more than 1 inspection of thebuilding"		90.00	Exempt	F
e.	Application for a building erected without approval under S260(3A)	\$220.00 plus normal application fees	\$220.00 plus normal application fees	Exempt	F
f.	Each additional copy of a building certificate		13.00	Exempt	F

5. Building Hoardings

a.	Type A (per 20m road frontage)		172.50	Exempt	C
b.	Type B (per 20m road frontage)		572.50	Exempt	C

6. Building/Septic Tank Inspection - Pre-Development

a.	Minimum - up to 1 hour		277.50	GST	C
b.	Additional - per hour		144.50	GST	C

7. Camping Permits

a.	Application fee (up to 2 years)		335.00	Exempt	C
b.	Extension of approval		335.00	Exempt	C

8. Complying Development Certificate

Note: the fee for a complying development certificate includes the certificate, Occupation Certificate, archiving/digital imaging fee and mandatory inspections. If a return inspection is required due to work not being completed to the appropriate standard, an additional fee will be charged. For Septic Tank fees, please see item 26.

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
a.	Class 1a dwelling and notification fee if required	\$1,459 plus \$2 per \$1,000 of construction cost	\$1,459 plus \$2 per \$1,000 of construction cost	GST	C
b.	Class 1a dwelling addition/alteration - contract value less than \$25,000 and notification fee if required		687.00	GST	C
c.	Class 1a dwelling addition/alteration - contract value exceeds \$25,000 and notification fee if required	\$1,144 plus \$1 per \$1,000 of construction cost above \$25,000	\$1,144 plus \$1 per \$1,000 of construction cost above \$25,000	GST	C
d.	Complying Development for ancillary residential development where only final inspection required		562.00	GST	C
e.	Class 10a and 10b and notification fee if required	\$703 plus \$1 per \$1,000 of construction cost	\$703 plus \$1 per \$1,000 of construction cost above \$25,000	GST	C
f.	Fibreglass swimming pool and notification fee if required	\$983 plus \$1 per \$1,000 of construction cost	\$983 plus \$1 per \$1,000 of construction cost above \$25,000	GST	C
g.	Concrete swimming pool and notification fee if required	\$845 plus \$1 per \$1,000 of construction cost	\$845 plus \$1 per \$1,000 of construction cost above \$25,000	GST	C
h.	Above ground swimming pool and notification fee if required	\$704 plus \$1 per \$1,000 of construction cost	\$704 plus \$1 per \$1,000 of construction cost above \$25,000	GST	C
i.	Commercial/industrial development without building works		408.00	GST	C
j.	Earth dam		408.00	GST	C
k.	Bed and breakfast		408.00	GST	C
l.	Commercial/Industrial	\$1,459 plus \$2 per \$1,000 of construction cost	\$1,459 plus \$2 per \$1,000 of construction cost	GST	C
m.	Boundary adjustments		689.00	GST	C
n.	Demolition (complying development)		408.00	GST	C
o.	Amended complying development certificate - New dwellings and commercial/industrial building works	\$265 plus \$2 per \$1,000 of construction cost	\$265 plus \$2 per \$1,000 of construction cost	GST	C
p.	Amended complying development certificate - Other	\$133 plus \$2 per \$1,000 of construction cost	\$133 plus \$2 per \$1,000 of construction cost	GST	C
9. Construction Certificates					
Inspection packages for villas/townhouses/residential flat buildings (units) and dual occupancy. Development quotations available from Council's Building Team upon request.					
a.	< \$5,000		206.00	GST	C
b.	> \$5,000 < \$100,000		515.00	GST	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
c.	> \$100,001 < \$250,000		824.00	GST	C
d.	> \$250,001 < \$1,000,000		1,545.00	GST	C
e.	> \$1,000,000	Charge by negotiation	By negotiation	GST	C
f.	Amended Construction Certificate	Charge by negotiation, up to 50% of construction certificate fee plus GST	By negotiation, up to 50% of construction certificate fee	GST	C
g.	Additional copies of Construction Certificate (each)		50.00	GST	C
h.	i. Construction Certificate application transferred from private certifying authority to Council	\$150 for the first hour and \$75 for each additional hour or part thereof	\$150.00 for the first hour and \$75 for each additional hour or part thereof	Exempt	C
	ii. Occupation Certificate fee		144.50	GST	C
	iii Building Development/ Private Certifier Sign - See Associated Building fees Item 3(K)		24.00	GST	C
i.	Engineering Construction Certificate - See Infrastructure Item 5.		158.50	GST	C
10. Damage Deposits/Fees					
a.	Inspection fee for Developments over \$5,000 in R2, R3, R5 zones		144.50	Exempt	C
b.	Inspection fee for Developments class 2,3,5,6,7,8 and 9 in all zones		144.50	Exempt	C
c.	Refundable deposit for class 2,3,5,6,7,8 and 9 Developments in all zones		1,035.00	Exempt	F
11. Development Application Fees <i>(any changes in the legislated fee will be passed on as at the effective date)</i>					
11 A. Estimated Cost:					
a.	Less than \$5,000		110.00	Exempt	F
b.	\$5,001 to \$50,000	\$170 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost	\$170 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	F
c.	\$50,001 - \$250,000	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	F
d.	\$250,000 - \$500,000	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	F
e.	\$500,001 - \$1,000,000	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	F

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
f.	\$1,000,000 - \$10,000,000	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	F
g.	More than \$10,000,000	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	F
h.	Advertising Signs and Structures	\$285, plus \$93 for each advertisement in excess of one, or the fees calculated in accordance with the above table, whichever is the greater	\$285, plus \$93 for each advertisement in excess of one, or the fees calculated in accordance with the above table, whichever is the greater	Exempt	F
i.	Residential Flat Development (Clause 248)	Where referral is required to a design review panel under SEPP 65	760.00	Exempt	F
j.	Dwelling/house cost up to \$100,000		455.00	Exempt	F
k.	Development Applications requiring concurrence e.g. Sydney Catchment Authority and DOP (SEPP1) or integrated development applications	Minimum \$460	Additional \$320 in a cheque made out to each concurrence Authority plus \$140 as a one-off administration fee	Exempt	F

11 B. Administration Fees for Withdrawn Applications and Certificates

a.	Administration Fees: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund)		36.00	GST	C
b.	Administration Fees: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S82A applications(deducted from refund)		71.00	GST	C

11 C. Refunds for Withdrawn Applications and Certificates- (DA, CC, CDC, SC, S96, S82A only)

a.	Withdrawn within 5 days of lodgement- 100% of DA	100% of DA Fee, Archive, Scanning	POA	GST	C
b.	Withdrawn/Refund (prior to assessment)- 50% of DA Fee (excluding Scanning, Archive Fee and PlanFirst levy)	50% of DA Fee only	POA	GST	C
c.	Withdrawn/Refund (after 7 day letter issued)- the amount will be assessed based on the work performed by Council	Based on work done and staff time	POA	GST	C

11 D. Subdivision of Land:

a.	New road - Opening of a public road	\$665 plus \$65 per additional lot	\$665 plus \$65 per additional lot	Exempt	F
b.	Subdivision works	As per Planning Circular PS 13-002 (Clause 249 of Environmental Planning and Assessment Regulation)	Applicable fees as per Schedule in Item 11 J - Any other Development (Estimated Cost)	Exempt	F
c.	No opening of a public road	\$330 plus \$53 per additional lot	\$330 plus \$53 per additional lot	Exempt	F

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
d.	Strata	\$330 plus \$53 per additional lot	\$330 plus \$53 per additional lot	Exempt	F
e.	Development not involving the erection of a building, the carrying out of work, the subdivision of land, or the demolition of a building or work.		285.00	Exempt	F
f.	Designated Development	This fee is in addition to the fee calculated as per the above fee table	920.00	Exempt	F

11 E. Developments Required to be Advertised (as required by LEP or DCP)

a.	Designated Development		2,200.00	Exempt	F
b.	Advertised Development		1,105.00	Exempt	F
c.	Prohibited Development		1,105.00	Exempt	F

11 F. Request for Review of Determination and Modifications of a Consent

a.	Section 96(1) Modification Consent (Minor errors/mis-description or miscalculation. Planners discretion)		71.00	Exempt	F
b.	Section 96(1A) Modification (minimal environmental impact)	\$645 or 50% of the original DA fee, whichever is lesser	\$645 or 50% of the original DA fee, whichever is lesser	Exempt	F
c.	Administration fee	10% of the original DA fee plus re-notification fee (if required)	10% of original DA fee plus re-notification fee (if required)	Exempt	F

11 G. Section 96(2) or 92 AA (1) and also request for Review of Determination under Section 82 A

a.	Dwellings only < \$100,000		190.00	Exempt	F
b.	If the fee for the original application was \$100 or more and did not involve building work or the carrying out of a work or demolition	50% of the Original Fee	50% of the Original Fee	Exempt	F

11 H. Review of Determination S96 - under Section 96AB of EPA Act 1979

a.	Review of S96 where modification application refused or condition imposed	See Clause 258(a) EPA Regulations 2000. 50% of original DA fee, Notification fee	50% of original DA fee, Notification fee	Exempt	F
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11 I. Amend Development, Section 96 or Section 82A application prior to determination

a.	Administration fee	10% of DA fee plus re-notification fee (if required), (Clause 246A EPA Reg.)	10% of DA fee plus re-notification fee (if required)	Exempt	F
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11 J. Any other Development (Estimated Cost)

a.	Less than \$5,000		55.00	Exempt	F
b.	\$5,001 to \$250,000	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	Exempt	F

	Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
c.	\$250,000 - \$500,000	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	F
d.	\$500,001 - \$1,000,000	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	F
e.	\$1,000,000 - \$10,000,000	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	F
f.	More than \$10,000,000	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	F
g.	Additional Fee if referral to a design review panel is required under SEPP65.		760.00	Exempt	F
	Note: For modifications under section 96(2) and Requests for Review of Determination under section 82A, an additional fee of \$620 is required if notice is required to be given under sections 96(2), 96AA(i) or 82A of the EPandA Act, 1979.				
	Note: For Developments with a value greater than \$50,000, an additional fee is required by the Department of Planning. This fee will be collected by council when the Development Application is submitted and passed on to the Department.				
h.	Amended BASIX certificate checking and stamping fee		51.50	Exempt	C
12. Enforcement Of Private Car Parking					
a.	Enforcement of private car parking		2,472.00	GST	C
13. Food Premises - Registration/Inspection Fee					
a.	Food Premises Inspections (routine inspections)		135.00	Exempt	F
b.	Food Premises Inspections (large premises)		274.00	Exempt	C
c.	Reinspections		159.50	Exempt	C
d.	Improvement Notice issued under Food Act 2003		330.00	Exempt	F
14. General Enquiries					
a.	Written		350.00	Exempt	C
15. Impounding Fees – Dogs and Cats					
a.	Maintenance Fees (charged daily)		34.00	Exempt	C
b.	Vet Care (where applicable)	At cost	At cost	Exempt	C

	Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
c.	Sale of cat or dog - already registered, desexed and microchipped		110.00	GST	C
d.	Sale of dog (male and female)	Includes de-sexing, registration and microchipping	288.50	GST	C
e.	Sale of male cat	Includes de-sexing, registration and microchipping	190.00	GST	C
f.	Sale of female cat	Includes de-sexing, registration and microchipping	230.00	GST	C
g.	Surrender of cat or dog - At the pound	\$97 per animal plus \$52 per additional animal	\$97 per animal plus \$52 per additional animal	Exempt	C
h.	Surrender of cat or dog - Pick - up	\$117.50 per animal plus \$52 per additional animal	\$117.50 per animal plus \$52 per additional animal	Exempt	C
i.	Breed Assessmant	Assessment carried out by Dogs NSW. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out	Cost as quoted by Dogs NSW	Exempt	C
j.	Temperament Assessment	"Assessment carried out by Assessor as advised by Office of Local Government. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out"	Costs as quoted by appointed assessor	Exempt	C
k.	Microchip on return of impounded dog or cat		65.00	GST	C
l.	Microchip on sale of dog	Included in sale	Included in Sale		
m.	Microchip (supply and chip animal to Rescue Agency)		16.00	GST	C
n.	Microchip- Livestock	\$63 plus cost of tag	\$63 plus cost of tag	GST	c
Disposal of cat or dog:					
a.	Where a dog or cat is sold and owner at time of impounding is known, Council will recover the difference in cost for the fees for release of the animal and the charges for maintenance, from that owner. Charge is at \$97 plus \$52 per additional animal.		\$97 per animal plus \$52 per additional animal	Exempt	C
b.	Where a dog or cat is destroyed and the owner at the time of impounding is known, Council will recover the charges for its maintenance and expenses incurred by the Council destroying the animal, from that owner. Charge is at cost.		At cost	Exempt	C
c.	Hire of animal trap (per week) (plus bond)		20.00	GST	C
d.	Bond for animal traps (refundable)		73.00	Exempt	E
e.	Dangerous Dog Collars		-		

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
Small		34.00	GST	C
Medium		39.00	GST	C
Large		43.50	GST	C
Extra Large		50.50	GST	C

Release Fees - Other Animals:

a. 1st time Impounded				
i. If not registered and collected within 24hrs		68.00	Exempt	C
ii If returned to registered owner within 24hrs	No charge	No charge		
b. 2nd time Impounded or subsequent time impounded		68.00	Exempt	C
c. Transportation Fee	At cost	At cost	Exempt	C
d. Cartage by contractors	At cost	At cost	Exempt	C
e. Cartage by Council Stock Trailer		193.50	Exempt	C
f. Portable Stockyards and Ramp		73.00	Exempt	C
g. Sale of Animal (not companion animal)	Negotiated cost	By Negotiation		C
Maintenance and Vet Care (charged daily - per animal)		At cost		

Maintenance of stock yards - per day

a. Fee per animal		20.00	Exempt	C
b. Vet Care (where applicable)	At cost plus GST	At cost	Exempt	C
c. Certificate of Compliance for Dangerous Dog Enclosure		150.00	Exempt	F

Trolleys and Impounded Items

a. Impounding Fee (each)	Per item	94.00	Exempt	C
b. Release Fee - per item	Per item	27.00	Exempt	C
c. Daily Storage Fee up to 28 days - per work day	Per day	13.00	Exempt	C

16. Information Fact Sheets

a. Charge per sheet	No charge to view on Council website	0.40	Exempt	C
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17. Legal Document Processing

a. Processing of Legal Documents including completion of applications for the release of Restrictions on Title		412.00	Exempt	C
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18. Linen Plans

a. Linen Plan Release (Subdivision Certificate)			Exempt	F
Base Fee - Torrens Title	Per lot fee	425.00	Exempt	F
Base Fee - Strata Title	Per lot fee	525.00	Exempt	F
Base Fee - Community Title	Per lot fee	644.00	Exempt	F
Per Lot Fee - Torrens Title		88.00	Exempt	F
Per Lot Fee - Strata Title		88.00	Exempt	F
Per Lot Fee - Community Title		88.00	Exempt	F

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
b. Mandatory Inspection prior to release- Strata Certificate		140.00	Exempt	F
c. Re-Certification of previously issued subdivision certificate		200.00	Exempt	F

19. Monthly Building Lists

a. Monthly building lists (per annum)	Agencies only	957.50	Exempt	C
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20. Part 4A Certificates

a. Part 4A Certificates registration		36.00	Exempt	F
b. Complying Development Certificate - Private Certifiers		36.00	Exempt	F

21. Planning Proposals (Rezoning)

A mapping fee may also be applicable to planning proposals supported by Council – please refer to the Governance section of this document, item 11 (l), page 49.

a. Initial planning proposal fee (minor proposal)		14,575.00	Exempt	B
b. Initial planning proposal fee (major proposal, low complexity)		25,300.00	Exempt	B
c. Initial planning proposal fee (major proposal, high complexity)		62,315.00	Exempt	B
d. Environmental study finalisation fee	10% of the cost of each required study	10% of the cost of each required study	Exempt	B
e. DCP amendment initiated by proponent		11,669.90	Exempt	B
f. Fee for planning work on sites subject to state led planning processes		\$10,000 per 1,000 lots (or part thereof)	Exempt	B

22. Pre Lodgement Consultation For Development Applications

a. Duty Officer Enquiry Service.	Verbal advice only	Free		
b. Major development preliminary discussion	Verbal advice only - by appointment with Team Leader or above	Free		
c. Formal pre-lodgement consultation fee with written response				
i. Minor development including; dwellings, dual occ, secondary dwellings, ancillary structure (e.g. carport, shed, community markets).	Plans to be provided 5 days in advance of the meeting appointment	\$500/hour	GST	C
ii. Major development (e.g. Subdivision > 20 lots, Commercial, industrial, tourism, festivals).	Plans to be provided 10 days in advance of the meeting appointment	\$750/hour plus \$250/hour for Manager level or above attendance	GST	C

23. Pre Purchase Inspection

a. Vacant land		412.00	GST	C
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24. Publications

a. Wollondilly LEP document		50.00	Exempt	B
b. i. Development Control Plan 2010 Individual Volumes		18.00	Exempt	B
ii. Development control Plan 2010 Entire Document		126.50	Exempt	B
c. Various Planning Publications e.g. Growth Management Strategy, centre studies, streetscape, environment study (copies of other documents).	Price on application - minimum of \$33	33.00	Exempt	B

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
d.	CD Information		22.50	Exempt	B
25. Resited Dwellings (<i>Inspections Of Buildings Prior To Relocation</i>)					
a.	From within the Shire		139.50	Exempt	C
b.	From outside the Shire	\$150 for the first hour and \$70 for each additional hour or part thereof, plus \$0.98 per km	\$150 for the first hour and \$70 for each additional hour or part thereof, plus \$0.98 per km	Exempt	C

Other Section 68 Approvals

a.	Relocatable Homes - note additional S68 fees apply for septic/drainage	Refer to DA Fee Schedule - Item 11	Refer to DA Fee Schedule - Item 11	-	-
b.	Slow Combustion Heater	Refer to DA Fee Schedule - Item 11	Refer to DA Fee Schedule - Item 11	-	-

26. Sewage Management (*Under Section 68 Of The Local Government Act*)

Installation Of On-Site Systems

When lodged with Construction Certificate or Complying Development Certificate
(Residential includes 1 dwelling or 2 attached dwellings on 1 system)

a.	Residential application fee - Pump Out (includes 2 inspections)		703.50	Exempt	C
b.	Residential application fee - Other system Types (includes 2 inspections)		912.00	Exempt	C
c.	Commercial/industrial application fee - Pump Out		912.00	Exempt	C

When lodged without Construction Certificate or Complying Development Certificate

a.	Residential application fee - Pump Out (includes 3 inspections)		842.00	Exempt	C
b.	Residential application fee - Other system Types (includes 3 inspections)		1,048.00	Exempt	C
c.	Commercial/industrial application fee - Pump Out		1,047.00	Exempt	C

Note: When the septic tank application is submitted with an application for a Construction Certificate or Complying Development Certificate, the initial inspection for both is able to be conducted at the same time and saves payment of an inspection fee.

Other Commercial/Industrial System And Larger/Package Systems Serving A Number Of Premises

a.	Systems serving up to 49 people	Additional inspection fee is applicable to charge.	1,272.50	Exempt	C
b.	Systems serving 50+ people	Additional inspection fee is applicable to charge.	3,833.50	Exempt	C

Modifications of Sewage Management System Approval

a.	Pump Out (residential/commercial/industrial)		181.00	Exempt	C
b.	Other Residential Systems	50% of application fee	50% of application fee	Exempt	C
c.	Other commercial/industrial package systems serving up to 49 people	50% of application fee	50% of application fee	Exempt	C
d.	Other commercial/industrial package systems serving more than 49 people		2,875.50	Exempt	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
e.	commercial/industrial application fee (50+ dwellings/lots)		3,832.50	Exempt	C
f.	Amended site plan		91.00	Exempt	C

Connection To Private Sewer Or An Existing Sewage Management System

And Water/Stormwater Connections

When lodged where Council is the Principal Certifying Authority. Note: Where Council is the nominated Principal Certifying Authority a reduction to building inspection fees are possible as critical stage and drainage inspections can be conducted concurrently.

a.	Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)		232.00	Exempt	C
b.	Connecting to private reticulated water supply and stormwater drainage including but not limited to Stonequarry and Nangarin Estates (includes two drainage inspections)		232.00	Exempt	C
c.	Connecting to private recycled water system including but not limited to Bingara Gorge (includes group total of six plumbing and drainage inspections)	1 inspection only. No Sec 68 processing	144.50	Exempt	C

When lodged where Council is not the Principal Certifying Authority

a.	Connecting to existing sewerage management facility including but not limited to aerated systems, absorption trenches, pump-out systems (includes two drainage inspections)		371.00	Exempt	C
b.	Connecting to water supply and stormwater drainage including but not limited to estates such as Stonequarry and Nangarin (includes two drainage inspections)		371.00	Exempt	C
c.	Connecting to private recycled water system including but not limited to Bingara Gorge	Includes four inspections. Le: Rough In Inspection, Internal Drainage Inspection, External Drainage Inspection (including Front Run) and Final Inspection	572.00	Exempt	C

Approval To Operate

a.	Approval to operate (domestic and commercial < 10 persons or pump-out) 1yr		56.50	Exempt	C
b.	Approval to operate (domestic and commercial < 10 persons or pump-out) 3yrs		79.00	Exempt	C
c.	Approval to operate (domestic and commercial < 10 persons or pump-out) 5yrs		90.50	Exempt	C
d.	Approval to operate (commercial land systems > 10 persons up to 49 dwellings/lots)		289.00	Exempt	C
e.	Approval to operate (Private/package sewer treatment systems > 50 dwellings/lots)		788.50	Exempt	C
f.	Approval to operate (Pensioner) 1yr		43.50	Exempt	C
g.	Approval to operate (Pensioner) 3yrs		66.00	Exempt	C
h.	Approval to operate (Pensioner) 5yrs		76.50	Exempt	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
i.	Septic inspection fee (existing systems) by request		139.50	Exempt	C
27. Swimming Pools <i>(see Item 9 above)</i>					
a.	Application for variation - Swimming Pool Act Section 22		75.00	GST	C
b.	On-line registration of NSW Pool Register		10.00	GST	F
c.	NSW Pool Register Audit Inspection (1st)		150.00	Exempt	F
d.	NSW Pool Register Audit Inspection (Subsequent)		100.00	Exempt	F
e.	Resuscitation Charts		21.00	GST	C
28. Tree Lop/Remove					
a.	Application to remove tree(s) (10 trees or less)	If less than \$5,000, then \$113.50, if \$5,000 or more see DA fee schedule	113.50	Exempt	C
29. Voluntary Planning Agreement					
a.	Section 94 Voluntary Planning Agreement	Charge by negotiation	By Negotiation	Exempt	C



Fees and Charges

INFRASTRUCTURE

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
1. Bond In Lieu Of Construction					
a.	Bond Payable - A maximum period of time for a bond to be applied will be set by Council	Bond payable will be twice the value of the work	-	Exempt	E
Bonds are not accepted by council for work on private land					
b.	Application Fee Based on Bond Value:				
i.	up to \$1,000		220.50	Exempt	C
ii.	1,000 - 10,000		345.50	Exempt	C
iii.	10,00 - 25,000		502.00	Exempt	C
iv.	25,000 - 50,000		766.50	Exempt	C
v.	over 50,000		1,093.00	Exempt	C
2. Cemetery Fees					
a.	Monumental and Lawn Beams (First interment)		1,275.00	GST	B
b.	Monumental and Lawn Beams (Second interment)		440.00	GST	B
c.	Non Resident Fee		300.00	GST	B
d.	Baby Section (Thirlmere Only)		440.00	GST	B
e.	Ashes (Includes Interment in Memorial Wall)				
i.	Single Niche		725.00	GST	B
f.	Interment of ashes into grave/plot		440.00	GST	B
g.	Memorial Tree (Thirlmere only)				
	16 allotments per tree (per allotment)		725.00	GST	B
h.	Removal of Ashes for Relocation		440.00	GST	B
i.	Plaques				
i.	Bronze plaque single		440.00	GST	B
j.	Memorial Work (permit)				
i.	Permission to erect single memorial (single allotment)		198.00	Exempt	B
ii.	Permission to erect double memorial (two allotments)		298.00	Exempt	B
iii.	Permission to restore a memorial		134.00	Exempt	B
k.	General				
i.	Refund/transfer right of burial (admin fee)		91.00	Exempt	B
ii.	Exhumation (attendance and admin fee per day or part thereof)		725.00	GST	B

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
I.	Cemetery Search Fee				
i.	Brief (less than 30 minutes incl. Phone/fax copying and postage)		65.00	Exempt	B
ii.	Extensive – each additional hour or part thereof		65.00	Exempt	B

NOTE: Should someone wish to transfer a right of burial of a plot back to Council, then Council will refund the purchase price or 75% of the current value, whichever is the greater.

3. Commercial Direction Signs - Supply And Installation					
a.	Commercial direction sign installation (each)		462.50	GST	C
b.	Annual maintenance charge (each sign)		70.50	GST	C
c.	Non standard commercial sign installation		POA	GST	C
4. Commercial Use Of Public Footpaths And Roadside Verges					
a.	Initial application fee		169.50	Exempt	C
b.	Café style outdoor dining area (rate per m2 per annum)		97.00	Exempt	C
c.	A-Frame and advertising signage (rate per sign per annum)		141.50	Exempt	C
d.	Display and/or sale of goods (rate per m2 per annum)		226.00	Exempt	C
e.	Lease preparation and execution - legal fees and administration		At Cost plus GST	GST	C
f.	Standing plant (skips, concrete pumps, cranes etc) footpath/parking lane (per metre per day)	Minimum of 6 metres	2.80	Exempt	C
g.	Works zone or road occupation for construction activities - footpath/parking lane per metre per day	Minimum of 6 metres	2.80	Exempt	C
h.	Food Vending Van (where authorised)				
i.	Application Fee		169.50	Exempt	C
ii.	Annual Rate per site		676.50	Exempt	C
5. Engineering Construction Certificate					
a.	Construction Certificates (Roads and Drainage)				
i.	Minimum Fee		158.50	Exempt	C
ii.	Plus rate per metre of road frontage (full or half road) or rate per metre of drainage		18.00	Exempt	C
b.	Modification of Construction Certificate Plans				
i.	Minor / Single Item		226.50	Exempt	C
ii.	Major / multiple issues		50% of original Construction Certificate Fee	Exempt	C
6. Plan Checking and Supervision Fees					
a.	i. Roadworks and Associated Matters per metre length		31.00	Exempt	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
	ii. minor roadworks, driveways for battleaxe type developments and any unsealed pavements, private roads etc		15.50	Exempt	C
	iii. Drainage Works per metre length		19.50	Exempt	C
N.B. Includes overland flowpaths where no pipes are proposed, inter-allotment drainage lines, inlet/outlet works etc.					
	iv. Inspections (each)		226.00	Exempt	C
b.	Plan Checking Fee Per A1 Sheet:		-		
	i. Initial Assessment		306.50	GST	C
	ii. Subsequent Amendments		175.50	GST	C
	For developments with a value of construction in excess of \$200,000, a quote for plan checking and supervision fees will be provided by council upon request		-		
C.	Design Consultation fee (Input by Council Engineering Staff)		-		
	i. Advice - over and above standard plan checking and inspections		224.00	GST	C
7. Engineering Specifications					
a.	Design Specifications- Subdivision and Engineering standards	Free Download from Council Website. Fee applies if hard copy required	220.50	Exempt	C
b.	Construction Specifications- Subdivision and Engineering standards		220.50	Exempt	C
8. Filming Rights On Council Property and Roads - Including Footpath Areas					
a.	Application Fee Based On:				
	i. Film Shoots - low impact		181.00	Exempt	C
	ii. Film Shoots - high impact	(For example, film shoots requiring road closures, traffic management, advertising, liaising with other agencies, etc.)	1,126.00	Exempt	C
	iii. Cost of advertisement placed in newspaper circulating across the state concerning issues of interest to Aboriginal people in relation to filming on community land that is of cultural significance		At cost	Exempt	B
N.B. Conditions apply. Refer to the Works Division and/or Council's Filming Policy for details					
b.	Daily Hire Fees				
	i. Daily Hire Fee Hall - see item 10 Halls and community centres				
	ii. Daily Hire Fee Sportsground (including Botanical Gardens) - see item 22b Sportsgrounds - Other				
	iii. Other Hire Fee (including parks, quarries and Mushroom Tunnel) - Per day conditions apply		254.00	GST	A
	iv. Old Post Office/Visitor Centre and Community Nursery (per day)	Includes 1 Council staff member to supervise - 8am to 5pm only	1,301.00	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
c.	i. Key Deposit		25.00	Exempt	E
	ii. Bond (refundable)		1,000.00	Exempt	E
d.	Traffic Control Assessment				
	i. Film Shoots - low impact		121.00	GST	C
	ii. Film Shoots - Medium impact		361.50	GST	C
	iii. Film Shoots-High Impact		601.50	GST	C
Public Liability Insurance - min \$10 m coverage to be delivered OR Casual hirer insurance (24 hr see item 14)					
9. Flooding Enquiry					
a.	Application and File Search Fee		POA	Exempt	C
b.	Issue of flood levels – first site (min)		POA	Exempt	C
c.	Additional sites in same application		POA	Exempt	C
10. Works By Council-Resident Contribution (Roads Act)					
a.	Residential and Rural Property				
	i. Footpath		No charge	-	-
	ii. Kerb and Gutter - first 20 metres (per metre)		71.50	Exempt	C
	- next 50 metres length (per metre)		36.00	Exempt	C
b.	Commercial and Industrial Property				
	i. Footpath - full frontage - rate per m2		117.00	Exempt	C
	ii. Kerb and Gutter - full frontage - rate per m		137.00	Exempt	C
Property owners will be charged a maximum of 50% of the actual construction costs in accordance with the NSW Roads Act 1993.					
11. Halls and Community Centres					
Halls are categorised into 2 main categories dependent upon the facilities provided:					
Halls and Community Centres Category 1					
Appin Community Hall, Bargo Community Hall, Douglas Park Community Centre, Tahmoor Community Centre, The Oaks Community Hall (excl Senior Citizens Hall see category 2), Warragamba Town Hall, Wilton Community Centre, Wollondilly Shire Hall					
Halls and Community Centres Category 2					
Bonnie Cottage, Mt Hunter Community Hall, Oakdale Community Hall, Tahmoor CWA Hall, Thirlmere Community Hall, The Oaks Senior Citizens Hall					
a.	Hire of all halls and community centres is subject to Council's normal requirements for Public Liability Insurance (refer item 14) in addition to hire fees.				
b.	Definition of a Community Group - A not-for-profit or a charitable organisation				
c.	A Function rate is applied for bookings of six hours or more and to Saturday Night bookings. It may also be applied at Council's discretion to bookings where large numbers of people will use the facility.				
General					
a.	Clean up fee (if required)		At cost plus 40% plus GST	GST	B
b.	Casual hirers Insurance (if required - refer item 14)				

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
c.	Emergency Services - Meetings and Training		-	-	-
d.	Key deposit (all hirers)		25.00	Exempt	E
e.	Bond (all hirers)				
	i. Community Group Bond		200.00	Exempt	E
	ii. General Hall Hire Bond		400.00	Exempt	E
	iii. Bond for Markets/Carnivals/Fetes/ Fairs/Corporate		1,000.00	Exempt	E
	iv. Bond for 16th to 21st birthday functions		1,000.00	Exempt	E
f.	Cancellation fee				
	i. Cancellation of booking less than 7 days notice		100.00%	GST	B
	ii. Cancellation of booking less than 8 to 30 days notice		10.00%	GST	B
	iii. No charge if more than 30 days notice is given		-	GST	B
g.	Security if required		At cost	GST	B
h.	Pre Arranged Cleaning and/or Rubbish Removal		At cost	GST	B

Category 1 Community Halls

a.	Community Groups				
	ii. Hire per hour		13.90	GST	A
	iii. Functions		161.00	GST	A
b.	Regular Hirers				
	ii. Hire per hour		17.00	GST	A
	iii. Functions		211.50	GST	A
c.	Casual Hirers (Wollondilly Residents)				
	ii. Hire per hour		21.50	GST	A
	iii. Functions		285.00	GST	A
d.	Casual Hirers (Non-Residents)				
	ii. Hire per hour		28.50	GST	A
	iii. Functions		468.00	GST	A
e.	Trade Waste Container (max 2m3) if applicable		At cost + 10%	GST	A
f.	Lighting usage (Wollondilly Shire Hall)	10% of hourly rate charged for lighting	10.00%	GST	A

Wollondilly Shire Hall

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1. Art Foyers - Exhibition Rate Art Exhibitors Only *(Other Hirers Pay General Fees)*

a.	General Hire Foyer A and B	Half rate if only one foyer is required			
	i. One Day		56.50	GST	A
	ii. Three Days		170.00	GST	A
	iii. One Week		381.50	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
b.	Community Group Hire Rate Foyer A and B	Half rate if only one foyer is required			
	i. One Day		33.00	GST	A
	ii. Three Days		99.00	GST	A
	iii. One Week		216.50	GST	A
c.	Foyers required by general hirers - per Foyer	Only applicable if main hall is hired. Art Exhibitors have priority of use			
	i. Community Group per hour		1.00	GST	A
	ii. Community Group per function		10.50	GST	A
	iii. Regular Hirer per hour		1.50	GST	A
	iv. Regular Hirer per function		15.50	GST	A
	v. Casual Hirer per hour		4.00	GST	A
	vi. Casual Hirer per function		41.50	GST	A
	vii. Casual Hirer (non-resident) per hour		10.50	GST	A
	viii. Casual hirers (non-residents) per function		62.00	GST	A

2.Meeting Room *(With Use Of Projector)*

a.	Community Group hourly hire		16.50	GST	A
b.	Regular Hirer hourly hire		20.00	GST	A
c.	Casual Hirer (Wollondilly Resident) hourly hire		24.50	GST	A
d.	Casual Hirer (Non-Resident) hourly hire		33.00	GST	A
e.	Markets/Carnivals/Fetes/Corporate				
	i. Regular Hirers (Max 12 per year)	(includes use of both Foyers)	232.00	GST	A
	ii. Casual Hirers (one off hire)	(includes use of both Foyers)	309.00	GST	A

Wilton Community Centre

a.	Office hire per week		21.50	GST	A
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Category 2 Community Halls

a.	Community Groups				
	i. Hire per hour		10.00	GST	A
	ii. Functions		115.50	GST	A
b.	Regular Hirers				
	i. Hire per hour		12.50	GST	A
	ii. Functions		162.00	GST	A
c.	Casual Hirers (Wollondilly Residents)				
	i. Hire per hour		16.00	GST	A
	ii. Functions		224.00	GST	A
d.	Casual Hirers (Non-Residents)				
	i. Hire per hour		24.50	GST	A
	ii. Functions		394.50	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
e.	Trade Waste Container (max 1.5m3) if applicable		at cost + 10%	GST	A
Bonnie Cottage <i>(Office Accommodation Per Week)</i>					
a.	Office 1		192.50	GST	A
b.	Office 2		-	GST	A
Picton Community Centre <i>(office accommodation per week)</i>					
a.	Office 1		82.50	GST	A
b.	Office 2		82.50	GST	A
c.	Office 3		57.00	GST	A
Picton Memorial School Of Arts <i>(office accommodation per week)</i>					
a.	Office 1		138.50	GST	A
b.	Office 2		92.00	GST	A
c.	Office 3		124.00	GST	A
d.	Senior Citizen (annual fee)		No charge		
Tahmoor Community Centre					
a.	Community Links Wollondilly				
	i. Licence fee per annum (reviewed annually)		24,717.00	GST	A
b.	Rainbow Playhouse Preschool Inc				
	i. Licence fee per month		837.50	GST	A
	ii. Office hire over holidays per week		51.00	GST	A
c.	Katies Kindergarten				
	i. Licence fee per month		2,500.00	GST	A
d.	Hire of Sound Room				
	i. Hourly rate		17.00	GST	A
	ii. 8 hours or more		211.50	GST	A
Warragamba Town Hall					
a.	Annex/Senior Citizens Room				
	i. Bond		200.00	Exempt	E
	ii. Community groups hire per hour		13.50	GST	A
	iii. Community groups hire per day		97.00	GST	A
	iv. Regular hirers per hour		17.00	GST	A
	v. Regular hirers per day		105.50	GST	A
	vi. Casual hirers (Wollondilly residents) per hour		20.50	GST	A
	vii. Casual hirers (Wollondilly residents) per day		118.00	GST	A
	viii. Casual hirers (non-residents) per hour		28.50	GST	A
	ix. Casual hirers (non-residents) per day		137.00	GST	A
	x. Seniors annual fee		570.00	GST	A
b.	Markets/Carnivals/Fetes/ Fairs/Corporate				
	i. Regular Hirer (max. 12 per year)		211.50	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
	ii. Casual Hirer (one off hire)		285.50	GST	A
c.	Waste Container (max 240ltr)		At cost + 10%	GST	A
12. Installation Of Entrances					
a.	Application and inspection fee		169.00	Exempt	C
b.	Inspections over and above standard		106.50	Exempt	C
c.	Culvert entrances - 375 mm diameter and 4.9m wide		POA	GST	C
d.	Layback entrances (3.5m wide)		POA	GST	C
e.	Ramped entrances (3.5m wide)		POA	GST	C
f.	Headwalls (to repair)		POA	GST	C
g.	Concrete dish crossing		POA	GST	C
13. Lease Part Of Road Reserve					
a.	Non-Refundable (rate/m2/day)		POA	GST	C
b.	Refundable Damage Deposit (rate/m2)		POA	Exempt	E
c.	Ancillary Works - eg sediment control		POA	GST	C
d.	Annual charge for cables and pipes	Private utility services - per km/year	836.00	GST	C
14. Maintenance Bond <i>(Held By Council For A Minimum Period Of 12 Months)</i>					
a.	Value of Bond	\$1,000 or 10% of value of work, whichever is the greater	-	Exempt	E
15. Occasional/Casual Hirer Insurance Policies					
a.	Sporting Grounds (non sporting activity)				
	i. Non alcoholic drinks being consumed		252.00	GST	B
	ii. Alcoholic drinks being consumed		484.00	GST	B
b.	Halls				
	i. Meetings	Maximum of 11 per year	16.00	GST	B
	ii. Functions where alcohol is not being consumed		52.00	GST	B
	iii. Functions where alchohol is being consumed		144.00	GST	B
c.	Council Parks and Reserves				
	i. Functions where alcohol is not being consumed		52.00	GST	B
	ii. Functions where alchohol is being consumed		144.00	GST	B
d.	Botanic Gardens				
	i. Functions including weddings	Alcohol not permitted	52.00	GST	B
16. Plan Printing Costs <i>(Including Copying Plans)</i>					
a.	Photocopying – per page based on page sizes:				

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
i.	A0		16.00	GST	C
ii.	A1		13.00	GST	C
iii.	A2		10.50	GST	C
iv.	Large quantity printing (in excess of 10 pages)	30% reduction on above rates			
17. Road Management Approval					
a.	Issue of S138 Consent Certificate		126.50	Exempt	C
b.	Preparation of basic Traffic Management Plan to RTA requirements per site (additional cost to part a above)		POA	GST	C
c.	Projects requiring ongoing assessment and/ or multiple consents per hour (including site inspections, traffic committee approvals, TMP preparation, NOT s138 Certificate). Minimum charge is 1 hour		POA	GST	C
d.	Permit to exceed signposted load limit (per permit)	Charges capped at 10 permits per applicant- 12 months permit only	70.00	Exempt	C
e.	HML/ B Double application processing fee (non-refundable)		1,689.00	Exempt	C
f.	Provision of permit for HML/B Double (per permit)		70.00	Exempt	C
g.	Structural assessment of bridge on HML/ B Double route		POA	Exempt	C
18. Road Opening Permits - Telstra, Water Supply, Drainage, Gas					
a.	Road/Footpath Opening Permit		138.50	Exempt	C
(This fee is to administer compliance of the Restoration Policy)					
19. Civil Works (including RESTORATION FEES)					
a.	Unsealed Shoulder/pavement				
i.	Establishment		1,639.50	Exempt	C
ii.	\$/m ²		55.50	Exempt	C
b.	Asphalt Patching (less than 24t total)				
i.	Plant and Labour charge (/shift max 6t)		3,606.50	Exempt	C
ii.	50mm thick \$/m ²		33.00	Exempt	C
iii.	100mm thick \$/m ²		66.00	Exempt	C
c.	Asphalt Paving (greater than 24t)				
i.	Plant and Labour charge (/shift max 200t)		13,113.00	Exempt	C
ii.	50mm thick \$/m ²		24.50	Exempt	C
iii.	100mm thick \$/m ²		44.00	Exempt	C
d.	Road Pavement with 2 coat spray seal finish				
i.	Establishment		1,639.50	Exempt	C
ii.	\$/m ²		88.00	Exempt	C
e.	Plain Concrete Footpath				
i.	Establishment		3,278.50	Exempt	C
ii.	\$/m ²		219.00	Exempt	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
f.	Concrete Driveway		POA	Exempt	C
g.	Kerb and Gutter				
i.	Establishment		2,732.50	Exempt	C
ii.	\$/m		197.50	Exempt	C
iii.	Pram ramps, pits, lintels		POA	Exempt	C
h.	Grassed footpath				
i.	Establishment		328.50	Exempt	C
ii.	\$/m ²		33.00	Exempt	C
iii.	Pavers		POA	Exempt	C
20. Maintenance Of Private Unsealed Roads					
a.	Base rate for daily hire of labour resources and construction plant		7,392.00	GST	C
b.	Supply and cartage to site of granular road-base materials (price per tonne)		35.00	GST	C
c.	Supply and cartage to site of recovered granular road-base materials (price per tonne)		11.00	GST	C
d.	Provision of professional advice by Council Engineer to determine scope and method of works (includes travel and one hour on site)		263.00	GST	C
Note: for 2016/17, the daily rate for road works on the private road known as "Avoca Road, Silverdale" is 50% of the base rate specified in "a." above.					
21. Road Widening Enquiry					
a.	Road widening (per enquiry)		158.00	Exempt	C
22. Section 611 Charges					
a. Levying of Telecommunications Carriers for their use of public spaces for profit. Formula as advised by Local Government and Shires Associations of NSW.					
i.	All Cables Component per km		836.00	Exempt	C
ii.	Overhead Cable Component per km		836.00	Exempt	C
23. a. Sportsgrounds - Schools					
a.	Canteen				
i.	Bond		200.00	Exempt	E
ii.	Hire		113.50	GST	A
b.	Ground Usage				
i.	Annual bond per school (payable to Council)		400.00	Exempt	E
c.	Annual Maintenance Contribution Fee - Primary Schools (covers weekly school sport)				
i.	Fee (payable to Council)		113.50	GST	A
d.	Carnivals - Primary/Secondary Schools (Athletics/Cross Country)				
i.	School Carnivals - School Carnival Fee		185.00	GST	A
ii.	P.S.S.A. Carnivals and Interschool Gala Days Half Day (3Hrs)		93.00	GST	A

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
iii. P.S.S.A. Carnivals and Interschool Gala Days Full Day		185.00	GST	A
e. Annual Maintenance Contribution Fee - Picton High School (covers weekly school sport)				
i. Fee (payable to Tahmoor Sportsground Management Committee)		520.00	GST	A
f. Rubbish Removal		At cost + 40%	GST	A

23. b. Sportsgrounds - Other

Hire of all sporting facilities is subject to Council's normal requirements for Public Liability Insurance (refer item 14) in addition to hire fees.
Definition of Community Group - A not-for-profit community organisation which does not operate as a business.
Penalties apply to Unauthorised Access/Usage

General

a.	i. Penalty for late payment of hire fees (Regular hirers only)		103.00	GST	B
	ii. Penalty for use of Grounds without a booking		500.00	GST	B
b.	i. Clean up of Sportsground (if required) including removal of rubbish	If costs exceed charge b.iii applies	206.00	GST	A
	ii Clean up of amenity (if required)	If costs exceed charge b.iii applies	206.00	GST	A
	iii. Clean up fee (if required)		At cost plus 40% plus GST	GST	A
c.	Casual hirers Insurance (if required - refer item 15)				
d.	The following events do not incur a charge:				
	i. Emergency Services - Meetings and Training		No charge	-	A
	ii. Community/Fundraising Event	Bond still applicable	No charge	-	A
	iii. Christmas Carols (once per annum)	Bond still applicable	No charge		A
	iv. Anzac Day Services		No charge		A
e.	Cancellation fee				
	i. Cancellation of booking if less than 7 days notice given		100.00%	GST	B
	ii. Cancellation of booking if 8 to 30 days notice given		10.00%	GST	B
	iii. No charge if more than 30 days notice is given		-	-	-
f.	Bonds/Deposits				
	i. Key deposit (all hirers)		25.00	Exempt	E
	ii. Bond - (all hirers except market/carnival etc)		400.00	Exempt	E
	iii. Markets/Carnivals/Fetes/Fairs/Corporate		1,000.00	Exempt	E
g.	Canteen				
	i. Canteen Bond - (casual hirers)		200.00	Exempt	E
	ii. Hire (casual hirers)		113.50	GST	A
h.	Floodlights				

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
i. Floodlights per hour casual hirers and seasonal hirers where applicable		81.00	GST	A
ii. Floodlights - Seasonal Hirers Annual Fee		273.00	GST	A
iii. Floodlights - Seasonal Hirers Electricity Charges		At cost plus GST	GST	A
i. Electricity costs for amenities				
i. Amenity Electricity Use costs - Seasonal Hirers		At cost plus GST	GST	A
j. Cricket Pitch				
i. Covering		794.50	GST	A
ii. Uncovering		794.50	GST	A
k. Goal Posts				
i. Removal		310.00	GST	A
ii. Installation		310.00	GST	A
l. Group Fitness Trainers/Personal Trainers				
i. Casual Hirer (1 session with duration of up to 2 hours)		41.00	GST	A
ii. Group Fitness Training (Program of up to 6 weeks duration, limited to 25 participants)		310.00	GST	A
m. Group Fitness Trainers/Personal Training (1 Trainer and up to 4 Clients per session)				
i. 12 month Licence		124.00	GST	A
n. Group Fitness Trainers/Personal Training (1 Trainer and up to 18 Clients per session)				
i. 12 month Licence		1,295.00	GST	A
o. Schools - refer to item 22a				
p. Trade waste				
i. Per bin including empty (max 2m3)		At cost + 10%	GST	A
q. Seasonal Hirers Amenities Maintenance Levy Fee		206.00	GST	A

General

a.	Hire half day		137.00	GST	A
b.	Hire full day		273.00	GST	A
c.	Hourly rate		41.00	GST	A
d.	Markets/Carnivals/Fetes/Fairs/Corporate - Category 1		794.50	GST	A

Regular Hirers *Per Player Fee applies per player per season (or per annum for annual hirers)*

a.	Junior Players (Under 18)	Per Player Fee - All Codes except Cricket	7.70	GST	A
b.	Senior Player (18 and Over)	Per Player Fee - All Codes except Cricket	12.90	GST	A
c.	Out of Season - Junior Players (Under 18)	Per Player Fee - All Codes	1.55	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
d.	Out of Season - Senior Players (Under 18)	Per Player Fee - All Codes	3.10	GST	A
e.	Cricket Fee	in lieu of per player fee excluding out of season use			
	i. Per Wicket		463.00	GST	A
	ii. Per Net	Excludes Bargo, 2nd Net Tahmoor and 2nd Net Dudley Chesham	155.00	GST	A
f.	Hire half day		74.00	GST	A
g.	Hire full day		138.00	GST	A
h.	Hourly rate		21.50	GST	A

Minimum fee All Sportsgrounds *Either Per Player OR Minimum Fee to apply (whichever fee is highest)*
Minimum Fee APPIN AIS SPORTSGROUND also refer to "General" above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)	Excludes Cricket who pay per wicket			
	i. Season Hire - Soccer		930.00	GST	A
	ii. Netball per season (includes lighting)		247.50	GST	A
b.	Clubhouse Hirers (Clubhouse only)				
	Community Groups				
	i. Bond		200.00	Exempt	E
	ii. Hire Per Hour		9.30	GST	A
	iii. Functions		118.00	GST	A
c.	Regular Hirers				
	i. Bond		400.00	Exempt	E
	ii. Hire Per Hour		12.50	GST	A
	iii. Functions		157.00	GST	A
d.	Casual Hirers (Wollondilly Residents)				
	i. Bond		400.00	Exempt	E
	ii. Hire Per Hour		15.50	GST	A
	iii. Functions		217.00	GST	A
e.	Casual Hirers (Non-Residents)				
	i. Bond		400.00	Exempt	E
	ii. Hire Per Hour		22.50	GST	A
	iii. Functions		385.50	GST	A

Minimum Fee APPIN PARK also refer to "General" above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)				
	i. Hire per season		650.00	GST	A

Minimum Fee Bargo Sportsground Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)	Excludes Cricket who pay per wicket			
	i. Hire per season		650.00	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
	ii. Bargo 1st Scouts group - hire per season	Per player fee does not apply	328.00	GST	A

Minimum Fee Douglas Park Sportsground Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)				
	i. Club fee per season		930.00	GST	A
b.	Community Groups				
	i. Bond		200.00	Exempt	E
	ii. Hire half day		69.00	GST	A
	iii. Hire full day		138.00	GST	A
	iv. Hourly rate		19.50	GST	A
e.	Netball Courts				
	i. Season Hire of Netball Courts		283.00	GST	A
	ii. Netball courts per hour	Per player fee doesnot apply	13.00	GST	A

Minimum Fee Dudley Chesham Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)	Excludes Cricket who pay per wicket			
	i. Senior Rugby League, Junior Rugby League		650.00	GST	A
	ii. Netball per season		290.00	GST	A
b.	Annual Hirers				
	i. Pony Club		569.00	GST	A
	ii. Tennis/Macarthur Astronomical Society	Per player fee does not apply	118.00	GST	A
	iii. Individual Rider with one horse in Pony Club area	Per player fee does not apply	132.00	GST	A
c.	Casual Hirers				
	i. Dudley Chesham Pony Club Area	Individual Rider with one horse (per day)	12.50	GST	A

Minium Fee Hume Oval Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)				
	i. Hire per season	Excludes Cricket who pay per wicket	930.00	GST	A
	ii. Tennis club		682.00	GST	A

Minimum Fee Picton Sportsground Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)	See also "Cricket fee"			
	i. Oztag Summer Season		2,780.00	GST	A
	ii. Oztag Winter Season		1,850.00	GST	A
	iii. Soccer		930.00	GST	A
	iv. Rugby League		930.00	GST	A

Minimum Fee Tahmoor Sportsground Also Refer To "General" Above

a.	Seasonal Hirers (six months, April to Sept, Oct to Mar)	Excludes Cricket who pay per wicket			
	i. Soccer		2,780.00	GST	A

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
ii. Cricket		1,390.00	GST	A
iii. Little Athletics		930.00	GST	A
b. Annual Hirers				
i.Netball		2,060.00	GST	A
ii. Kennel Club		515.00	GST	A

Minimum Fee Telopea Park - Training Only

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)				
i. Season Hire		358.00	GST	A
b. Casual Hirers				
i. Hire half day		106.50	GST	A
ii. Hire full day		211.50	GST	A
iii. Hourly rate		37.00	GST	A
c. Floodlights				
i. Casual hirer per hour		81.00	GST	A
ii. Seasonal hirer per hour		81.00	GST	A
d. Markets/Carnivals/Fetes/Fairs/Corporate				
i. Hire		520.00	GST	A

Minimum Fee Thirlmere Sportsground Also Refer To "General" Above

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)	Excludes Cricket who pay per wicket			
i. Winter Touch Football per season		1,170.00	GST	A
ii. Senior Rugby League per season		2,230.00	GST	A
iii. Junior Rugby League per season		2,415.00	GST	A
b. Greyhound Track				
i. Annual Licence fee		805.50	GST	A
c. Clubroom Hirers				
Community Groups				
i. Bond		200.00	Exempt	E
ii. Hire Per Hour		9.80	GST	A
iii. Functions		115.50	GST	A
Regular Hirers				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		12.50	GST	A
iii. Functions		156.00	GST	A
Casual Hirers (Wollondilly Residents) hires 10 or less times per year				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		16.00	GST	A
iii. Functions		218.00	GST	A
Casual Hirers (Non Residents)				
i. Bond		400.00	Exempt	E

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
ii. Hire Per Hour		23.50	GST	A
iii. Functions		385.50	GST	A

Minimum Fee Victoria Park Also Refer To "General" Above

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)				
i. Season Hire		930.00	GST	A
b. Clubhouse Hirers (Clubhouse only)				
Community Groups				
i. Bond		200.00	Exempt	E
ii. Hire Per Hour		9.30	GST	A
iii. Functions		118.00	GST	A
c. Regular Hirers (out of season hire)				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		12.50	GST	A
iii. Functions		157.00	GST	A
d. Casual Hirers (Wollondilly Residents)				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		15.50	GST	A
iii. Functions		217.00	GST	A
e. Casual Hirers (Non-Residents)				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		23.00	GST	A
iii. Functions		385.50	GST	A
f. BBQ Amenity Hire				
i. Bond		200.00	Exempt	E
ii. Community Groups hire per day		67.00	GST	A
iii. Regular Hirers Hire per day (out of season only)		87.50	GST	A
iv. Casual Hirers (Wollondilly Residents) hire per day		144.00	GST	A
v. Casual Hirers (non-residents) hire per day		257.50	GST	A

Minimum Fee Warragamba Sportsground Also Refer To "General" Above

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)				
i. Season hire		650.00	GST	A
ii. Netball Season hire		290.00	GST	A
b. Clubhouse Hirers (Clubhouse only)				
Community Groups				
i. Bond		200.00	Exempt	E
ii. Hire Per Hour		9.80	GST	A
iii. Functions		118.00	GST	A
Regular Hirers				

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		12.50	GST	A
iii. Functions		156.00	GST	A
Casual Hirers (Wollondilly Residents)				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		16.00	GST	A
iii. Functions		218.50	GST	A
Casual Hirers (Non Residents)				
i. Bond		400.00	Exempt	E
ii. Hire Per Hour		23.50	GST	A
iii. Functions		385.50	GST	A
c. Schools - refer to item 22a				

Miniumum Fee - Warragamba Water Board Oval Also Refer To "General" Above

a. Seasonal Hirers				
i. Season hire		930.00	GST	A

Minimum Fee - Willis Park Also Refer To "General" Above

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)				
i. Season hire	Excludes Cricket who pay per wicket	650.00	GST	A
ii. Netball per season		290.00	GST	A

Minimum Fee Wilton Recreation Reserve Also Refer To "General" Above

a. Seasonal Hirers (six months, April to Sept, Oct to Mar)				
i. Season hire	Excludes Cricket who pay per wicket	650.00	GST	A
ii. Netball courts per hour		13.00	GST	A
b. i. Markets held outside of Sportsground in Reserve	Day Hire Rate	206.00	GST	A

Parks And Reserves (Including Botanic Gardens)

a. Formal functions (Weddings, christenings, etc)		85.00	GST	A
b. Hourly rate		28.00	GST	A
c Bonds		200.00	Exempt	E
d Casual Hirers Insurance (if required - refer item 14)				
e. Casual Hire- Full day hire		175.50	GST	A
f. i. Community Fundraising Events	Bond still applicable	No charge	GST	A
ii. Christmas Carols	Bond still applicable	No charge	GST	A
iii. Anzac Day Services		No charge	GST	A
iv. Emergency Services training		No charge	GST	A

24. Tennis Courts Per Hour

a. Tennis Court Hire - Casual Requiring Lights	per hour	17.00	GST	A
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Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
b. Tennis Court Hire - Casual Not Requiring Lights	Per hour	13.50	GST	A
c. Tennis Court Hire - Permanent Booking (3 months minimum) Requiring Lights	Per hour	15.50	GST	A
d. Tennis Court Hire - Permanent Booking (3 months minimum) Not Requiring Lights	Per hour	12.50	GST	A

25. Traffic Counts

a. Supply of information only to first site (min)		136.00	GST	C
b. Additional sites (per site)		57.00	GST	C
c. Hire of Traffic Counter (Classifier) per week or part thereof (includes relevant printed data output)		485.00	GST	C
d. Traffic Counts - refundable bond		500.00	Exempt	E

26. Warragamba Neighbourhood Centre

a. Neighbourhood Centre/per week		137.00	GST	A
b. Elder Care Cottage per week		110.00	GST	A

27. Warragamba Swimming Pool

a. Children (under 3 years)		No charge	GST	A
b. Children (attending school)		3.30	GST	A
c. Adults and children not attending school		3.70	GST	A
d. Family		12.90	GST	A
e. Spectator fee		2.50	GST	A
f. Season Pass - Family		314.00	GST	A
g. Season Pass - Adult		190.00	GST	A
h. Season Pass - School Children		160.00	GST	A
i. Group		3.10	GST	A
j. Swimming Club Night (one per week excluding Saturday, Sunday and Public Holidays)		2.90	GST	A

NOTE: The Operator is not required at any time to issue pass-outs.

28. Wollondilly Leisure Centre

Refer 4677 1251 or http://www.wollondillyleisurecentre.com.au			
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Fees and Charges

ENVIRONMENT

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
1. Noxious Weeds					
a.	Noxious weeds certificate		88.00	Exempt	C
b.	Private property spraying/per hour	Additional charge for chemicals	101.00	Exempt	C
Expenses Incurred When Serving a Notice Under Section 18 of the Noxious Weeds Act					
a.	Administration		81.50	Exempt	C
b.	Inspection fee per 1/2 hour		69.50	Exempt	C
Expenses Incurred When Serving a Notice Under Section 20 of the Noxious Weeds Act					
a.	Inspection fee including fees for private property spraying/per hour	Additional charge for chemicals	93.50	Exempt	C
b.	Roadside management pre-works inspection (per 1/2 hour)		69.50	Exempt	C
2. Recycling					
a.	Reln ripple compost bin		45.00	GST	C
b.	Reln worm farm		82.00	GST	C
3. Vegetation Management					
a.	Nursery stock				
	- Tubestock (each)		2.50	GST	C
	- Tubestock per tube for orders over 500		1.80	GST	C
	Lannen/Hiko cells		1.00	GST	C
	- 15cm pots (each)		7.30	GST	C
	- 20cm pots (each)		13.00	GST	C
	- Long stem (each)		7.30	GST	C
	- Approved community projects (each)	Price on enquiry	POA	GST	C
b.	Seed collection (per person/per hour)		81.50	GST	C
c.	Bush regeneration (per person/per hour)		81.50	GST	C
d.	Vegetation management charge (per person/per hour)		87.50	GST	C
e.	Environmental technical services (per person/per hour)		101.00	GST	C
f.	Education programs	Prices as advertised	As Advertised	GST	C
g.	Tree Inspection fee:				
	- Less than or equal to 5 trees		41.50	GST	C
	- Tree permit		40.00	GST	C
	- Greater than 5 Trees (ie 6 +)	DA Fees apply (Sliding Scale)	DA fees apply	Exempt	C
Environmental Resource Centre Hire Rates:					
a.	Not for profit and approved environmental groups	No charge	No charge	-	-
b.	Government Agencies (per hour)		32.00	GST	C
c.	Other Approved groups (per hour)		37.00	GST	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
Catchment Model:					
i.	Hire weekdays (per day)	Pickup 4pm, to be returned by 4pm the following day	133.50	GST	C
ii.	Hire weekends (per weekend)	Pickup 4pm Friday, to be returned by 9am the following Monday	279.50	GST	C
4. Section 88 Waste and Environment Levy (Per Vehicle In Addition To Waste Disposal Costs)					
The State Government Section 88 Waste and Environment Levy is charged per vehicle type. This charge is in addition to Waste Management Centre disposal costs. For further information, please refer to the NSW Environment and Protection Authority website: www.epa.nsw.gov.au					
5. Bargo Waste Management Disposal					
Domestic Waste per m3 (non-putrescibles)					
a.	Small bag of waste - up to 0.25m3	Includes State Govt Levy	13.00	GST	C
b.	Up to 0.5m3	Includes State Govt Levy	26.00	GST	C
c.	Up to 0.75m3	Includes State Govt Levy	39.00	GST	C
d.	Per m3	Includes State Govt Levy	52.00	GST	C
Domestic Green Waste per m3					
a.	Up to 0.25m3 (240L bin)		6.50	GST	C
b.	Up to 0.5m3		13.00	GST	C
c.	Up to 0.75m3		19.50	GST	C
d.	Per m3		26.00	GST	C
Domestic - Construction and Demolition Material per m3					
a.	Concrete				
i.	Up to 0.25m3 (240L bin)		9.30	GST	C
ii.	Up to 0.5m3		18.60	GST	C
iii.	Up to 0.75m3		27.90	GST	C
iv.	Per m3		37.20	GST	C
b.	Brick/Pavers/Tiles				
i.	Up to 0.25m3 (240L bin)		9.30	GST	C
ii.	Up to 0.5m3		18.60	GST	C
iii.	Up to 0.75m3		27.90	GST	C
iv.	Per m3		37.20	GST	C
c.	Clean Timber for processing (unpainted, no nails)				
i.	Up to 0.25m3 (240L bin)		13.00	GST	C
ii.	Up to 0.5m3		26.00	GST	C
iii.	Up to 0.75m3		39.00	GST	C
iv.	Per m3		52.00	GST	C
d.	Not Sorted (to go to landfill)				
i.	Up to 0.25m3 (240L bin)	Includes State Govt Levy	35.00	GST	C
ii.	Up to 0.5m3	Includes State Govt Levy	69.50	GST	C

Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
iii Up to 0.75m3	Includes State Govt Levy	104.00	GST	C
iv. Per m3	Includes State Govt Levy	138.50	GST	C

Used Tyres (Per Tyre) Residential Only

a.	Passenger car		12.00	GST	C
b.	Light commercial including 4 wheel drive		12.50	GST	C
c.	Truck		23.50	GST	C

Soil/Clay

a.	Virgin excavated natural material VENM - clay/soil	Includes State Govt Levy			
	i. Up to 0.25m3	Includes State Govt Levy	61.30	GST	C
	ii.Up to 0.5m3	Includes State Govt Levy	122.60	GST	C
	iii Up to 0.75m3	Includes State Govt Levy	183.90	GST	C
	iv. Per m3	Includes State Govt Levy	245.20	GST	C
b.	Non virgin excavated natural material per m3	Includes State Govt Levy			
	i. Up to 0.25m3	Includes State Govt Levy	61.30	GST	C
	ii.Up to 0.5m3	Includes State Govt Levy	122.60	GST	C
	iii Up to 0.75m3	Includes State Govt Levy	183.90	GST	C
	iv. Per m3	Includes State Govt Levy	245.20	GST	C

Recycling

a.	Mattresses		26.00	GST	C
b.	Televisions, Computer monitors and terminals per m3 or part thereof		Free	GST	C
c.	Gas bottles		12.50	GST	C

Commercial Waste per m3 (including Government Organisations, Charities and Council)

a.	Small bag of waste - up to 0.25m3	Includes State Govt Levy	25.90	GST	C
b.	Up to 0.5m3	Includes State Govt Levy	51.80	GST	C
c.	Up to 0.75m3	Includes State Govt Levy	77.70	GST	C
d.	Per m3	Includes State Govt Levy	103.60	GST	C

Commercial Green Waste per m3

a.	Up to 0.25m3 (240L bin)		13.00	GST	C
b.	Up to 0.5m3		26.00	GST	C
c.	Up to 0.75m3		39.00	GST	C
d.	Per m3		52.00	GST	C

Commercial - Construction and Demolition Material per m3

a.	Concrete				
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Fee/Charge	Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
i. Up to 0.25m3		18.60	GST	C
ii.Up to 0.5m3		37.20	GST	C
iii Up to 0.75m3		55.80	GST	C
iv. Per m3		74.40	GST	C
b.	Brick/Pavers/Tiles			
	i. Up to 0.25m3	18.60	GST	C
	ii.Up to 0.5m3	37.20	GST	C
	iii Up to 0.75m3	55.80	GST	C
	iv. Per m3	74.40	GST	C
c.	Clean Timber for processing (unpainted, no nails)			
	i. Up to 0.25m3	13.00	GST	C
	ii.Up to 0.5m3	26.00	GST	C
	iii Up to 0.75m3	39.00	GST	C
	iv. Per m3	52.00	GST	C
d.	Non-sorted (to go to landfill)			
	i. Up to 0.25m3	Includes State Govt Levy 69.50	GST	C
	ii.Up to 0.5m3	Includes State Govt Levy 139.00	GST	C
	iii Up to 0.75m3	Includes State Govt Levy 208.50	GST	C
	iv. Per m3	Includes State Govt Levy 278.00	GST	C

Public Events

a.	Waste Management Charge (per hour)	Additional charge for disposal costs	65.00	GST	C
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Waste Management Centre Account Fees

	Monthly account management fee	Minimum account \$500 per annum and subject to approval	12.50	GST	C
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6. Bin Service Changes

Additional Domestic Bins

a.	General waste	80 Litre	169.00	Exempt	C
b.	General waste	120 Litre	206.00	Exempt	C
c.	General Waste	240 Litre	330.00	Exempt	C
d.	Recycling	240 Litre	69.50	Exempt	C
e.	Recycling	360 Litre	81.50	Exempt	C
f.	Garden Organics	240 Litre	99.00	Exempt	C

Additional Commercial Bins

a.	General waste	80 Litre	177.50	Exempt	C
b.	General waste	120 Litre	217.50	Exempt	C
c.	General waste	240 Litre	350.50	Exempt	C
d.	Commercial Recycling	240 Litre	71.50	Exempt	C
e.	Commercial Recycling	360 Litre	84.50	Exempt	C
f.	Commercial Garden Organics	240 Litre	103.00	Exempt	C

Fees and Charges

COMMUNITY

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
1. Community Services Outreach Hub - Hire Of Room Per Day					
a.	Hire of room per day		17.00	GST	C
2. Community Services Marquees 6'X3'					
a.	Bond		150.00	Exempt	E
b.	Hire per day		29.00	GST	C
3. Library Service					
a.	Photocopies (per page)				
	i. A4 Black and white		0.30	GST	C
	ii. A3 Black and white		0.60	GST	C
	iii. A4 Colour		1.00	GST	C
	iv. A3 Colour		2.00	GST	C
b.	Inter-library loans		2.80	GST	C
c.	Replace lost library membership card		5.80	Exempt	C
d.	Non-Residents Temporary library membership	\$31 Membership includes \$20 refundable bond			
	i. Admin Fee		11.00	GST	C
	ii Refundable Bond		20.00	Exempt	E
e.	Library printing, black and white (A4, per page)		0.30	GST	C
f.	Library printing, black and white (A3, per page)		0.60	GST	C
g.	Library printing, colour (A4, per page)		1.00	GST	C
h.	Lost stock		Replacement cost plus any debt recovery charges	Exempt	C
i.	Library bag - Members		4.50	GST	A
j.	Library bag - Non - Members		5.80	GST	A
k.	Audio Ear Buds		2.50	GST	A
l.	Activity program fee (per unit)	Includes Adult, Teen and Childrens Activities	As advertised	GST	A
m.	The View Room Hire (casual hire only)				
	i. Not for Profit Groups (hourly rate)		15.00	GST	A
	ii. Casual Hirers (Hourly rate)		35.00	GST	A
	iii. Casual Hirers Insurance		15.50	GST	A
4. Community Bus					
a.	Travel inside Wollondilly (per day)		28.00	GST	A
b.	Travel outside Wollondilly (per day)		53.00	GST	A

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
5. Family Day Care					
a.	Enrolment fee		50.00	GST free	B
b.	Educator Re-registration fee (annually)		30.00	GST free	B
c.	Carers levy (per hour/per child)		0.45	GST free	B
d.	Administration levy (per hour/per child)		0.60	GST free	B
e.	Prospective Educator induction training		280.00	GST free	B
f.	Late administration fee for Family Day Carers		32.00	GST	B
g.	Change of fees schedule other than annually		32.00	GST	B
6. Occasional Child Care					
a.	Hourly rate (includes 0-2 year old subsidy)		6.40	GST free	B
b.	Income assessed reduced fee		5.30	GST free	B
c.	Enrolment fee (per family)		28.80	GST free	B
d.	Occasional care - late child collection fee (per minute)		1.00	GST free	B
e.	Cancelled Booking Fee		2.00	GST free	B
7. Year Round Care					
a.	Before school care session		18.00	GST free	B
b.	After school care session		19.50	GST free	B
c.	Vacation care (per day)		45.00	GST free	B
d.	Vacation care booking fee (per family/per vacation period)		6.90	GST free	B
e.	i. Before/after school care enrolment fee (annual/per family)	one child rate	21.60	GST free	B
	ii. Before/after school care enrolment fee (annual/per family)	each child there after	10.80	GST free	B
f.	i. Before school care - late child collection fee (per minute)		1.00	GST free	B
	ii. After school care - late child collection fee (per minute)		1.00	GST free	B
g.	Vacation care - Late child collection fee (per minute)		1.00	GST free	B
h.	Before school care casual child placement per session fee		25.80	GST free	B
i.	After school care casual child placement per session fee		28.80	GST free	B
j.	Late Notification of altered pick-up		20.60	GST free	B

Fees and Charges

COUNCIL

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
1. Annual Subscription Charges					
a.	Business papers		817.00	Exempt	C
b.	Minutes		247.50	Exempt	C
2. Conduct Money For Subpoena					
a.	Conduct Monies		34.00	Exempt	C
b.	Processing Fee	Staff Salary Cost per hour + 40%	At Cost	Exempt	C
c.	Photocopies – A4 per copy		1.00	Exempt	C
d.	Plans per copy		1.00	Exempt	C
e.	Courier Charges	At cost plus GST	At Cost	GST	C
3. Dishonour Fee (To Cover Both Bank Charges Plus Council Admin Costs)					
a.	Dishonoured cheque - each instance		40.00	Exempt	C
b.	Direct Debit Transactions - each instance		34.00	Exempt	C
4. Election Fees					
a.	Election Recount	At cost plus GST	At cost	GST	C
b.	Removal of Election Signs	Plus recovery of any additional expenses	233.00	GST	C
5. Government Information (Public Access) Act 2009					
a.	Application Fees				
	i. Initial application - (statutory application fee)		30.00	Exempt	F
	ii. Processing charge for advanced deposit requests/per hour		30.00	Exempt	F
	iii. Internal review		40.00	Exempt	F
	iv. Amendment to personal records	No charge	No charge	-	C
	Discounted Processing charge - Financial Hardship/Special Public Benefit	Charged at initial application - discounted processing charge will be applied as first 2 hours processing (then 50% off total costs)	30.00	Exempt	F
b.	Processing Charge for a request for personal affairs documents	First 20 hours free, then \$30 per hour estimated to the nearest quarter hour	30.00	Exempt	F
c.	Processing charges for formal requests (per hour, estimated to nearest quarter hour).		30.00	Exempt	F

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
d.	Informal GIPAA Requests - Photocopies - A4 per copy		1.00	Exempt	C
e.	Informal GIPAA Requests - CD/USB		15.50	Exempt	C
f.	Processing charges for amending personal affairs documents.	No charge	No charge	Exempt	C
g.	Retrieve Archived Documents		At cost	Exempt	C
6. Mediation Fee					
a.	Mediation Fee	At cost unless otherwise determined by Council	At cost	GST	C
7. Payment Charges					
a.	Interest due on overdue rates per annum (as specified by the Minister for Local Government by notice in the Government Gazette)		7.5%	Exempt	F
b.	Service fee for credit card transactions - GST treatment is the same as the underlying transaction		1%	-	B
c.	Copy of a rates notice		5.70	Exempt	C
8. Non General Enquiries (Including Research And Administration Services)					
a.	Per 15 minutes		44.50	Exempt	C
b.	Minimum fee		89.00	Exempt	C
9. Maps					
a.	General Enquiry Fee per 15 minutes (search council records)		44.50	Exempt	C
b	Site Specific Mapping - General map, Aerial photo, Bushfire hazard, other				
	i. Electronic map		42.50	Exempt	C
	ii. Map on media (USB)		54.00	Exempt	C
	iii. A4 size printed map		48.50	Exempt	C
	iv. A3 size printed map		51.50	Exempt	C
	v. A2 size printed map		61.00	Exempt	C
	vi. A1 size printed map		72.50	Exempt	C
	vii. A0 size printed map		91.00	Exempt	C
c	Reduction of AO plans to A3 - per reduction.	Plus standard copying fees as per 10	13.50	Exempt	C
d.	Data extraction fee - per hour (minimum 1 hour)	Quote track time then invoice - per Joanne	113.50	Exempt	C
10. Photocopying Fee					
a.	Per A4 page		1.00	GST	C
b.	Per A3 page		1.00	GST	C
11. Property Fees					
a.	Application for Road Closure (permanent)		1,854.00	Exempt	C
b.	Application for alteration of Road Status		1,854.00	Exempt	C
c.	Application for Lease of Council Property, Licences or Deed of Agreement		1,854.00	GST	C

Fee/Charge		Additional Details/Charges	2017/18 GST Inclusive	GST	Price Category
	i. Minimum annual rent of Council Property		546.00	GST	C
d.	Application for Purchase of Council Property		1,854.00	GST	C
e.	Application for Street Stall (non-charitable organisations)		42.50	Exempt	C
f.	Application for Street Stall (charitable organisations)				
	i. First 2m x 2m Street Stall Application		No charge	Exempt	C
	ii. Each subsequent application		21.00	Exempt	C
g.	Investigation Legal Fees	At cost plus GST	At cost	GST	C
h.	Property Enquiry Fee (search Council records)				
	i. Per 15 minutes	Minimum fee - \$43	44.50	Exempt	C
i.	Nonstandard Electronic Map or Plan Preparation Fee				
	i. Minimum Fee		69.50	GST	C
	ii. Per hour		69.50	GST	C
j.	The commercial leasing of public footpath administration fee	Price on application	POA	GST	C
k.	New and/ or alteration of existing house numbering				
	i. Initial application (includes 1 address allocation)		320.00	Exempt	C
	ii. Subsequent lots/dwellings (2 to 10 lots/dwellings)	Per Property	55.00	Exempt	C
	iii. More than 10 lots/dwellings (in a single application)	Price on application	POA	Exempt	C
l.	Planning Proposal Mapping fee	\$1,000 + \$100 map sheet	\$1,000 + \$100 per map sheet	Exempt	C
m.	LEP Amendment Mapping Fee	\$1,000 + \$100 per map sheet	\$1,000 + \$100 per map sheet	Exempt	C
12. Road Naming Application					
a.	1 - 5 names		1,357.00	Exempt	C
b.	More than 5 names	Price on application	POA	Exempt	C
13. S54 Certificate					
a.	s54 Certificate		50.00	Exempt	F
14. S149 Planning Certificates					
a.	149(2) Certificate		53.00	Exempt	F
b.	149(5) Certificate		133.00	Exempt	F
15. S603 Certificate					
(The standard base fee is determined by the Director General of the Office of Local Government and is subject to change).					
a.	Standard Base Fee (5 day turnaround)		80.00	Exempt	F
b.	Urgency Fee (Same day turnaround)	In addition to standard base fee	68.00	Exempt	C
c.	Copy of certificate	Electronic or hardcopy	21.00	Exempt	C



**WORKS
PROGRAM**
2017/18 - 2020/21

SELECTED

2017/18

Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Loan	Res Cash
Transport							
Major Roads and Bridge Works							
Road Renewal Program	8,536,595	1,802,000	4,972,000	947,595		635,000	180,000
Road Upgrade Program	2,354,625			2,354,625			
Kerb and Gutter (new)	250,000		250,000				
Kerb and Gutter (renewal)	215,000	75,000	100,000				40,000
Footpaths and Cycleways Program (new)	200,000		200,000				
Footpaths and Cycleways Program (renewal)	236,000	136,000	100,000				
Public Transport Facilities Program (new)	-						
Public Transport Facilities Program (renew)	15,000	15,000					
Traffic Facilities (new)	150,000		150,000				
Traffic Facilities (renewal)	70,000			60,000			10,000
Open Space							
Open Space Projects (new)	1,900,000			750,000	750,000		400,000
Open Space Projects (renew)	350,000		350,000				
Buildings							
Building Renewal Program (new)	508,000				250,000		258,000
Building Renewal Program (renew)	1,665,000	50,000	250,000	710,000		365,000	290,000
Plant and Fleet							
Plant Fleet Purchases	200,000						200,000
Car Fleet Purchases	100,000						100,000
Stormwater Drainage							
Stormwater Improvement Program	198,000						198,000
TOTAL 2017/18	16,948,220	2,078,000	6,372,000	4,822,220	1,000,000	1,000,000	1,676,000

2018/19

Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Loan	Res Cash
Transport							
Major Roads and Bridge Works							
Road Renewal Program	9,331,595	1,835,000	6,879,000	437,595			180,000
Road Upgrade Program	725,000			475,000	250,000		
Kerb and Gutter (new)	300,000		300,000				
Kerb and Gutter (renewal)	365,000	75,000	250,000				40,000
Footpaths and Cycleways Program (new)	250,000		250,000				
Footpaths and Cycleways Program (renewal)	388,000	138,000	250,000				
Public Transport Facilities Program (new)	-						
Public Transport Facilities Program (renew)	15,000	15,000					
Traffic Facilities (new)	250,000		250,000				
Traffic Facilities (renewal)	70,000			60,000			10,000
Open Space							
Open Space Projects (new)	-						
Open Space Projects (renew)	400,000		400,000				
Buildings							
Building Renewal Program (new)	-						
Building Renewal Program (renew)	500,000	50,000	450,000				
Plant and Fleet							
Plant Fleet Purchases	200,000						200,000
Car Fleet Purchases	100,000						100,000
Stormwater Drainage							
Stormwater Improvement Program	204,000						204,000
TOTAL 2018/19	13,098,595	2,113,000	9,029,000	972,595	250,000	-	734,000

2019/20

Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Loan	Res Cash
Transport							
Major Roads and Bridge Works							
Road Renewal Program	10,433,595	1,916,000	7,900,000	437,595			180,000
Road Upgrade Program	725,000			475,000	250,000		
Kerb and Gutter (new)	300,000		300,000				
Kerb and Gutter (renewal)	115,000	75,000					40,000
Footpaths and Cycleways Program (new)	250,000		250,000				
Footpaths and Cycleways Program (renewal)	140,000	140,000					
Public Transport Facilities Program (new)	-						
Public Transport Facilities Program (renew)	15,000	15,000					
Traffic Facilities (new)	-						
Traffic Facilities (renewal)	85,000			70,000			15,000
Open Space							
Open Space Projects (new)	-						
Open Space Projects (renew)	400,000		400,000				
Buildings							
Building Renewal Program (new)	-						
Building Renewal Program (renew)	500,000	50,000	450,000				
Plant and Fleet							
Plant Fleet Purchases	200,000						200,000
Car Fleet Purchases	100,000						100,000
Stormwater Drainage							
Stormwater Improvement Program	211,000						211,000
TOTAL 2019/20	13,474,595	2,196,000	9,300,000	982,595	250,000	-	746,000

2020/21

Major Works PROGRAM

	Total Estimate	General Revenue	SRV	Grant	Dev Contrib	Loan	Res Cash
Transport							
Major Roads and Bridge Works							
Road Renewal Program	10,765,595	1,969,000	8,179,000	437,595			180,000
Road Upgrade Program	1,475,000			475,000	1,000,000		
Kerb and Gutter (new)	300,000		300,000				
Kerb and Gutter (renewal)	235,000	195,000					40,000
Footpaths and Cycleways Program (new)	250,000		250,000				
Footpaths and Cycleways Program (renewal)	142,000	142,000					
Public Transport Facilities Program (new)	-						
Public Transport Facilities Program (renew)	15,000	15,000					
Traffic Facilities (new)	-						
Traffic Facilities (renewal)	85,000			70,000			15,000
Open Space							
Open Space Projects (new)	-						
Open Space Projects (renew)	400,000		400,000				
Buildings							
Building Renewal Program (new)	-						
Building Renewal Program (renew)	500,000	50,000	450,000				
Plant and Fleet							
Plant Fleet Purchases	200,000						200,000
Car Fleet Purchases	100,000						100,000
Stormwater Drainage							
Stormwater Improvement Program	219,000						219,000
TOTAL 2020/21	14,686,595	2,371,000	9,579,000	982,595	1,000,000	-	754,000



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