

Douglas Park Reserve and Facility Management 355 Committee Minutes

DATE: Tuesday 8th June 2021

TIME: 7:00pm

LOCATION: Douglas Park Community Centre

CHAired BY: Christine Towndrow

PRESENT: Max S, Melissa W, Leah H, Sue D

APOLOGIES: Lisa K, Keith D

GUESTS: Stacey and Danyelle – Douglas Park Wilton Little Athletics Club

Minutes from the previous 355 general meeting were accepted by Melissa and seconded by Sue - Carried.

Business arising from minutes

Leah H spoke to Lucy regarding Phat Boys Kebabs operating. Lucy is O.K as long as they are operating outside her opening hours.

Christine to organise Kiwiana Cleaning Services to clean in June/July – during school holidays if possible

CORRESPONDENCE IN/OUT - As circulated

Christine wrote a letter to council regarding the resurfacing of the oval. Council has replied saying it won't be done at the moment as it will interfere with soccer season.

General Business

Grant for portable equipment applied for by Little Athletics through Angus Taylor.

COLA Update – Applications for funding have been made.

Request to be made NOT to allow school athletics carnivals outside of the Little Athletics season UNLESS cost of line marking can be covered. A reminder the complete refurbishing of the original canteen is now for use of oval hirers and the previous use of the canteen part of the community centre reverts to community centre kitchen.

Moved - Leah Seconded - Melissa all in favour – Carried

Flood Lights – Christine to request council to investigate solar options.

Sponsorship signs – to be put up in season and taken down at the end of each user's season.

Food Vans – money raised from takings was donated back to Little Athletics.

Any issues user groups may have - all correspondence is to go through 355 booking officer and not directly to any user group – An email to be sent by booking officer to all user groups advising this.

TREASURERS REPORT

There are quite a few invoices outstanding – User groups have been invoiced up to the end of June.

Australia Post renewal was made but when cheque was banked IMB were no longer accepting cheques and cheque was returned and payment is now overdue. Post Box application to be made again with payment.

1 invoice still to be paid for Invoice online – Accounting software.

Key system – Bonds credited back to Soccer and Netball for Key bonds

Accepted as tabled – Moved Christine, 2nd Sue – Carried

FUTURE PROJECTS

1. COLA – Master plan approved. Application to be made for funding as quote has been obtained - Ongoing
2. Solar Panels – Look into getting more on the new storage facility and old canteen.
3. Carpark
4. Skate Park
5. New tennis court

NEXT MEETING: Tuesday 9th August 2021 – 7pm at Douglas Park Community Centre

There being no further business the meeting concluded at 8.35pm.