

Douglas Park Reserve and Facility Management 355 Committee Minutes

NOTE 355 COMMITTEE IS IN CARETAKER UNTIL WSC CALLS ELECTION

DATE: Tuesday 8th February 2022

TIME: 7:00pm

LOCATION: Douglas Park Community Centre

CHAired BY: Christine Towndrow

PRESENT: Max S, Melissa W, Leah H,

APOLOGIES: Lisa K, Keith and Sue D

GUESTS: Shawna Power – Douglas Park Wilton Little Athletics Club

Danny Stewart - Community

Liz White – Dog Agility

Stephen McKnight – Douglas Park Tennis Club

Matthew Deeth – Douglas Park/Wilton Football Club

It was pointed out to Clr Deeth by the president that as a Wollondilly Councillor he is automatically ex-officio member of 355 committees and considered a conflict if he were to represent soccer. Clr Deeth said he would investigate that point.

Minutes from the previous 355 general meeting were accepted by Melissa and seconded by Max - Carried.

Business arising from minutes

Electronic Shutters on doors have been removed. Christine to send CRM to council regarding windows to have crimsafe installed as well as glass door as requested when notified of the fire assessment report..

CORRESPONDENCE IN/OUT - As circulated

General Business

BINGO – we are getting a new bin. Christine has signed a new agreement and they are going to see if they can give us a reduction in price. Bingo are hoping to make the bin more secure. Bingo will change over our lock on the bin when the new bin arrives as driver has the key.

Booking officer update – Lisa to resign as of the end of February 2022

We need a booking officer to continue - Liz White has offered to take it on for the time being.

Letter to be sent to Lisa thanking her for her service and Lisa to communicate to Liz and do a handover.

355 committee membership to be advertised by council in April, this follows Local Government Act .

Talk of possibly changing meetings to another night – will leave it till after council 355 elections

Cola – Update

Cola is now on the master plan

We have funding from South 32 and also from Mulwaree trust

Majority of the funds from Mulwaree Trust are in our bank and the balance will be paid on completion of the Cola.

Council has only just advised that we need an Aboriginal assessor to come out before the cola can start.

Assessor is at Wollongong council and Wollondilly council will arrange for them to come out. Until recently we didn't know this had to happen. The Aboriginal Assessment to be done ASAP. Council will be advised that no new earth works will be involved therefore no earth disturbance.

Council has advised that the 355 Committee cannot manage this project and council has to manage it.

Why can't 355 committee manage the project? The committee believes the project can be left to the committee with council supervision as has occurred in previous committee projects. The builder has all necessary insurance etc. no committee member will be involved in the construction.

Council requires the funds we have obtained from grants to be transferred to them and they will carry out the project.

3 quotes have been obtained for the cola - updated quotes need to be obtained.

Council has given a letter of support previously saying a DA is not required.

Suppliers don't want to work with council due to Council's terms of payment

Quotes have increased due to covid and new quotes to be obtained.

The builder will require an answer within 7 days of giving quote.

Request to be sent to council to fund the difference of the project and the Aboriginal assessment.

Difference of cost could take a month to obtain from council

Funding could be lost if this project is not completed by a certain time frame.

President to inform council of the above and wish to manage the project.

Councillor Deeth will follow up on the progress and situation of the project.

TREASURERS REPORT

All accounts that are outstanding are the recent ones that have been sent out.

Council is auditing last financial year accounts

There is an outstanding invoice to pay to Bingo - phone numbers and email addresses to be changed with Bingo as previous committee members are being contacted by them. Christine to follow this up.

There is a new schedule for fees and charges that are in effect and have been adopted for 2022.

Some user groups to receive credits due to covid – Netball and Soccer

Melissa to issue cheques for Netball and Soccer when cheque book returns from Council

Moved Max Secoded Christine

USER Reports

Soccer to have key handover at 355 meeting in April but season starts on 2nd April - Possibly organising for both groups to meet at hall on 29th March to handover keys. Soccer to check if date is OK – To be confirmed

DPEC – To put a latch on kitchen/hall door – approved

FUTURE PROJECTS

1. COLA – Ongoing as above
2. Solar Panels – Look into getting more on the new storage facility and old canteen - Ongoing
3. Carpark
4. Skate Park
5. New tennis court

NEXT MEETING: Tuesday 1st March 2022 – 7pm at Douglas Park Community Centre

There being no further business the meeting concluded at 8.11pm.