

# Douglas Park Reserve and Facility Management 355 Committee Minutes

**DATE:** Tuesday 13<sup>th</sup> October 2020

**TIME:** 7:00pm

**LOCATION:** Douglas Park Community Centre

**CHAired BY:** Christine Towndrow

**PRESENT:** Leah H, Robert S, Max S, Melissa W, Lisa K

**APOLOGIES:** Keith and Sue Dowell

**ABSENT:**

**VISITORS:** Stacie McKenzie, Danyelle Connell, Salveen David - invited by president to present the food van proposal.

Agenda business suspended for this proposal.

Discussion on food van proposal  
Inspection of site alternatives discussed  
Key changes and canteen move.

Guests left.

Agenda commenced  
Secretary Robert left the meeting

Minutes from the previous 355 general meeting were accepted by Melissa W and Max S - Carried.

## **BUSINESS ARISING FROM PREVIOUS MEETING**

Cleaning – Being done each week on Monday

Netball – Storage cupboards have been moved to new storage facility. Committee to pay when invoice received.

Keys – Quote for new keys accepted, all in favour – carried. Moved Melissa 2<sup>nd</sup> Max

- **FOOD VAN PROPOSAL**

Little A's reps attended meeting. Location discussed and agreed behind bus shelter.

Timeslot 6.30pm – 8.30pm. Possible Mexican, Thai food.

Christine to write a letter to Little A's advising 355 committee approve subject to council approval. Trial period to be for this season and re-evaluate after.}

## **KEYS**

Soccer Storage – Own Key

Little A's Storage – Own Key

Old Canteen – Own Key

1 Key to do hall entry, breezeway toilets and outside canteen door.

Christine to email council with this proposal.

Church and Physie club have requested to each have a key - Moved Max 2<sup>nd</sup> Lisa

Christine will also need a key.

Lisa needs 2 keys – 1 for lock box and 1 for her set

## BUSINESS ARISING FROM CORRESPONDENCE

### TREASURERS REPORT

Noted as tabled - moved Max seconded Lisa carried

Moved Max 2<sup>nd</sup> Lisa

Audit is back from council – there is a GST bill and Insurance bill that needs to be paid  
Writing off outstanding debt \$207.00

### GENERAL BUSINESS

- 355 Committee to take responsibility to read the meter from now on.
- Netball to be refunded the amount they are in credit.
- Soccer have bin key
- 3 Lock boxes to be purchased – for Soccer, Little A's and Netball. Max to purchase. Moved Leah 2<sup>nd</sup> Melissa
- Power Points - Electrician to put a new one in old canteen for the fridge and more on bench area and move power point in soccer storeroom. Christine to organise and approval to proceed with quote circulated. Moved Max 2<sup>nd</sup> Leah
- Request from local resident to fund a mural on the new toilet block. Committee approved – to be investigated.

### FUTURE PROJECTS

1. COLA – Master plan approved. Apply for grants for funds. Awaiting a firm quote.
2. Solar Panels – Look into getting more on the new storage facility and old canteen.
3. Carpark
4. Skatepark
5. New tennis court

NEXT MEETING: Tuesday 10<sup>th</sup> November 2020 - 7 pm

There being no further business the meeting concluded at 9.00pm.