

Agriculture and Rural Industries Advisory Group

Date: Thursday 25 August 2022

Time: 4:00pm to 6:00pm

Location: Council Chambers / Boardroom (Shire Hall) and via MS Teams

<i>Members</i>	<i>Present</i>	<i>Apology</i>
Councillor Matt Gould (Chair)	✓	
Martin Cooper, Director		
Stephen Gardiner, Manager Sustainable Growth	✓	
Ron Dowd, Team Leader Contributions Planning		✓
Karen Kennedy, Senior Administration Officer	✓	
Bruce McCann, General Counsel	✓	
Eric Imbs, Manager Governance, Integrity and Ethics	✓	
Corrie Swanepoel, Manager Development Services	✓	
Anthony Biffin, Community Member	✓	
Mark Silm, Community Member		✓
Phillip Bartolo, Community Member	✓	
John Fairley, Community Member	✓	
Louise Davies, Community Member	✓	
Marwan El-Chamy, Community Member	✓	
Vincent Hewson, Community Member		✓
James Bell, Community Member	✓	
Edward Biel, Community Member	✓	
Chris Keanelly, Community Member	✓	

Item	Notes	Agreed Actions
1. Acknowledgement of country	Chair gave acknowledgement	
2. Disclosure of interests	Nil	
3. Attendance and Apologies	2 Apologies	
4. Introductions from each member	Attendees introduced themselves with a brief outline of their background and why they applied to be part of the Advisor Group.	
5. Confirmation of previous minutes	NA	
6. Committee Induction		
<ul style="list-style-type: none"> Overview of the Terms of Reference & Scope 	<p>Terms of Reference and Operating Guidelines provided to members.</p> <p>Mayor briefed group of Terms of Reference</p> <p>Mayor asked members if they are happy for their emails to be placed in a group email for communication.</p> <p>Members happy with group email providing communication to be transparent to group.</p> <p>Mayor advised meetings will be flexible, open and informal.</p> <p>Advised if more than 3 meetings required needs a resolution of Council.</p> <p>Members discussed Terms of Reference and their concerns.</p>	
<ul style="list-style-type: none"> Overview of the Code of Conduct 	<p>Code of Conduct – Key Summary Points provided to members</p> <p>Bruce McCann (General Counsel) outlined importance of Code of Conduct , general conduct and legal implications. Ran through various Conduct provisions.</p> <p>Eric Imbs gave high level overview of Declarations required – conflict of interest. Advised if any questions or clarifications he can be contacted to discuss and assist.</p> <p>Members discussed and questioned Code of Conduct in particular:</p> <ul style="list-style-type: none"> - Questioned significance and how it applies to the Advisory Group. - If members are bound by Code of Conduct or is there any forms to be signed. 	<p>Mayor will confirm whether committee members are “<i>bound by Code of Conduct or is there any forms to be signed</i>” clarified and report back.</p>

	<ul style="list-style-type: none"> - Questioned how groups discussion will conflict with Code of Conduct - If hard copy of Code of Conduct was available <p>Mayor and Eric provided clarity to questions and concerns.</p>	Hard copy of Code of Conduct to be provided to Tony Biffen and other members if requested
<ul style="list-style-type: none"> • Meeting Scheduling and timing 	<p>Members raised concern that 2 hour meetings are not long enough. Commencement time and day for meeting be considered.</p> <p>Mayor advised meeting day can be changed and asked for preferable commencement time.</p> <p>Advised 3-hour meeting can be considered. To further prepare for meetings a briefing pack will be distributed to members 2 weeks prior to meeting.</p>	<p>Agreed meetings to be held on a Wednesday.</p> <p>Committee requested that Council consider:</p> <ul style="list-style-type: none"> - Commencement 6pm - 3 hour meetings <p>Briefing packs will be distributed 2 weeks prior to meeting.</p>
<ul style="list-style-type: none"> • Remote Attendance 		
<p>7. CSP Strategies and Delivery Plan Actions</p>		
<ul style="list-style-type: none"> • CSP alignment summary 	Overview provided by Stephen Gardiner	
<ul style="list-style-type: none"> • Delivery Plan Actions 		
<ul style="list-style-type: none"> • Other key documents / plans / strategies etc 	<p>Current Projects</p> <p>Stephen Gardiner gave overview of current Projects</p> <p>Scenic Lands Strategy and Study</p> <p>Stephen Gardiner briefed members on Scenic Lands Strategy and Study including the recent Council resolution for Mt Taurus Planning Proposal which calls for the creation of a subcommittee to consider scenic lands.</p> <p>Louise Davies circulated information to members.</p> <p>The Chair advised that all information must be shared with entire committee transparently.</p> <p>Regional Rural Study</p> <p>Ed Biel requested an update/ explanation of who was carrying out the regional rural</p>	<p>Call for 3 members to help form subcommittee. If members wish to sit on the subcommittee to email group email with their interest. Final Members to be agreed and voted on by Committee</p>

	<p>lands study. Update provided by Stephen Gardiner.</p> <p>Foot and Mouth Stephen Gardiner briefed members on what we have done on FMD</p> <p>Members mentioned not much promotion from Council on Foot and Mouth Disease. Suggested Rural Group list for Updates could be used in future.</p> <p>Cumberland Plain Conservation Plan Stephen Gardiner gave overview.</p> <p>The Mayor advised there has been substantial changes to plan and request that members allow staff to get a greater understanding of plan.</p> <p>Matters raised by previous committees Stephen Gardiner advised members of previous matter still needing addressing and work taking place</p> <p>Mayor advised that Viability Study - still applying for grants</p>	<p>Recommendation to create Rural Industries Group email list (similar to business email) for updates</p>
8. Key Matters For Future Meetings	<p>Stephen Gardiner requested if there are particular Advisory Group matters, if they can be sent through prior to meeting so background work / research can be arranged.</p>	<p>Committee Members invited to email any key topics to be raised.</p>
9. General Business	<p>Suggest a Biosecurity working group</p>	<p>Email list to be organised for Rural and Ag</p> <p>Council staff to provide a briefing note to committee members providing an overview of the AEC.</p>
Meeting close	<p>Mayor concluded Meeting at 6.10pm</p>	
Likely agenda items for next meeting		