

## Australia Day Awards Advisory Group

**Date:** Monday 30 January 2023

**Time:** 4:44pm – 5:51pm

**Location:** Council Chambers / Boardroom (Shire Hall) and via Zoom

<i>Members</i>	<i>Present</i>	<i>Apology</i>
Councillor Bev Spearpoint (Chair)	•	
Councillor Suzy Brandstater	•	
Rob Moran, Manager Community Services	•	
Alannah Keating, Events Project Officer	•	
<i>Group Members</i>		
John Churchill	•	
Sharon Robertson	•	
Sandra Harlor	•	
Karl Klein		•
Karen Fist	•	
Barry McConville	•	
<i>Guests</i>		

<b>Item</b>	<b>Key Speaker (s)</b>	<b>Agreed Actions</b>
<b>1. Acknowledgement of country</b>	Chair – Cr Spearpoint	
<b>2. Disclosure of interests</b>	NA	
<b>3. Attendance and Apologies</b>	Karl Klein	Attendance and Apologies noted above
<b>4. Confirmation of previous minutes</b>	Minutes confirmed by John Churchill Minutes seconded by Sandra Harlor	
<b>5. General Business</b>	<b>Review of Bump-In</b> <ul style="list-style-type: none"> <li>• Equipment needs to be distributed throughout event footprint</li> <li>• Chairs need to be spaced out in piles throughout seating area prior to being placed in rows</li> <li>• Have staff member available for Camden Hire delivery &amp; bump-in</li> <li>• Seating needs to be spaced further apart in rows</li> <li>• Misting fans were too large for the stage – smaller fans need to be hired for the stage</li> </ul>	

	<p><b>Review of Australia Day – Ceremony Stage</b></p> <ul style="list-style-type: none"> <li>• Smoking Ceremony explanation was well received on the day.</li> <li>• Cr Spearpoint suggested a token of appreciation for the volunteers would be well received</li> <li>• Expression of concern on the congestion on stage at certain points throughout ceremony</li> <li>• Photographs of nominees to be available via cloud link</li> <li>• A photography clause is required to be added into the nomination form for future years</li> <li>• Suggestion from the committee that either screens are implemented or include all paperwork into the program (National Anthem, Affirmation etc.)</li> </ul>	
	<p><b>Australia Day – Community Event</b></p> <ul style="list-style-type: none"> <li>• BBQ needs to be larger to reduce waiting times and increase service</li> <li>• Negative feedback on We Are Community pushing for donations</li> <li>• Positive feedback from stallholders in attendance</li> <li>• Quiet Space was well received from attendees</li> <li>• The committee would like to extend a special thank you to all council staff involved in the event for their work</li> <li>• Open an EOI for Community Group BBQ in future years</li> <li>• Potential Water Bottle collection bin</li> <li>• Lamingtons, coffee &amp; tea to have additional staff member for any vacancies that may arise throughout the day</li> </ul>	
	<p><b>Australia Day – Awards</b></p> <ul style="list-style-type: none"> <li>• Potential New Categories <ul style="list-style-type: none"> <li>- Young Achiever Award 12 years and under</li> <li>- Senior Citizen Award 65 years and over</li> </ul> </li> <li>• Cr Brandstater – Suggested also looking at including Seniors category and Arts category</li> <li>• Rob – Suggested bringing back Young Sportsperson of the Year Award (18 years and under)</li> <li>• Discussion on awarding a Special Award for a deserving recipient</li> <li>• Motion to keep the award categories as is and not to add any new categories for 2024</li> <li>• Sharon Robertson – suggested only 1 x citizen should win the Citizen of the Year</li> <li>• Committee agrees that joint winners are eligible</li> </ul>	
<p><b>6. Meeting Closed</b></p>	<p>Chair – Cr Spearpoint 5.51pm</p>	