

MINUTES OF MEETING

History and Heritage Advisory Group

Date: Thursday 15 September 2022

Time: 5.00pm – 7.00pm

Location: Council Chambers / Boardroom (Shire Hall) and via MS Teams

Present:

<i>Members</i>	<i>Present</i>	<i>Apology</i>
Cr Judith Hannan Councillor - Chair	✓	
Mayor Matt Gould		✓
Cr Suzy Brandstater - Councillor	✓	
Peter Ryan – Member	✓	
Ian Tait – Member	✓	
Di Mills – Member	✓	
Marlene Fairfax – Member	✓	
Treska James – Member	✓	
Dennis Ashton – Member	✓	
Kate Holmes – Member	✓	
Pam Browne – Member	✓	
Trish Hill – Member	✓	
Scott Rigney – Member	✓	
Martin Cooper - Director Shire Future	✓	
Stephen Gardiner - Manager Sustainable Growth	✓	
Eric Imbs - Manager Governance, Integrity and Ethics	✓	
Edith Barnes - Executive Planner – Growth Areas	✓	
Carolyn Whitten - Strategic Planning Team Leader	✓	
Karen Kennedy - Senior Administration Officer	✓	

Agenda Items		Action
1.	<p>Welcome, Acknowledgement of Country and Disclosure of Interests</p> <p>The meeting commenced at 5.00pm</p>	Nil
2.	<p>Attendance and Apologies</p>	Mayor Gould
3.	<p>Acceptance of Previous Meeting Minutes and Action Items</p>	Nil
4.	<p>Introduction from Each Member</p> <p>Members introduced themselves and gave brief overview about themselves and their interests</p>	
5.	<p>Overview of the Terms of Reference & Scope</p> <p>The Manager Governance, Integrity and Ethics provided an overview on Terms of Reference</p>	
6.	<p>Meeting Scheduling and Timing</p> <p>Ms Pam Browne questioned number of meetings to be held. Councillor Judith Hannan Indicated that she is happy to hold 4 meetings.</p>	Council to confirm and schedule meetings.
7.	<p>General Business</p> <p>The Chair called for members to identify relevant matters that could be considered for inclusion for future Advisory Group Committee Meetings.</p> <p>Imperial Hotel and State of Despair</p> <ul style="list-style-type: none"> - Overall state of the building and concern with decline - Problem with rising damp - Unsightly external ducting - Stables - Jarvisfield also raised - Heritage Advisor prepared a conservation document a few years ago. May need a new scope of works. - Opportunities for its protection and enhancement <p>Graveyards</p> <ul style="list-style-type: none"> - Vault Hill Cemetery (and future public access opportunities) - Picton Cemetery - graveyards falling into river <p>Colour and Blend of Buildings</p> <ul style="list-style-type: none"> - Buildings all painted grey - Heritage conditions on various areas and consistency for Council owned assets. <p>Educating New Residents</p> <ul style="list-style-type: none"> - Education opportunities for new owners of heritage items - High turnover of new residents in the Menangle area. - Request to develop some kind of guide - Concern resident don't know their building is heritage affected. Noting that it is not normal to know that you have to ask for permission to paint your house or to renovate your bathroom. 	Listed matters to be included for future meetings

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<p>Information Pack to New Residents of Heritage Listings</p> <ul style="list-style-type: none"> - Discussion – letters versus emails to new residents. Would new residents prefer/like pack via email. Younger people don't use email, but rather other social media platforms. - Information about the heritage in the area they are moving into. - The pack will give them an idea on what they can and can't do in terms of heritage - Planning Certificate options to provide information - Stephen advised that Council now have a full time Duty Planner <p>Heritage Advisor</p> <ul style="list-style-type: none"> - previous meeting asked for costings to have a planner on staff. Start to use internal knowledge rather than a consultant for consistency. Stephen encouraged the group to make this a recommendation. <p>Yerranderie</p> <ul style="list-style-type: none"> - there were 4 state heritage listed items. Now there are none. 3 have come back to the local LEP. There was another 1 - A track in the Burragorang Valley - this one has been dealt with. - Geographical Names Board have removed the road names - traditionally named after the nearest feature. It sounded like this related to Council (Geographical board said it wasn't them). Also noted that National Parks has changed the names of roads. Council is aware of it. <p>Picton Bypass</p> <ul style="list-style-type: none"> - Naming of Picton Bypass route? <p>Acknowledgment of Country</p> <ul style="list-style-type: none"> - Needs to be corrected. Those listed at Yerranderie are listed as Tharawal <p>Signage</p> <ul style="list-style-type: none"> - Discussion over whether there is a sign on Picton Bridge – Built 1857 - people suggest where we need signage, including interpretative signage. To form the basis of a heritage application. <p>Maintenance (general pride) in our heritage areas</p> <ul style="list-style-type: none"> - It would be nice if the heritage areas could be looked after by Council. Looking tardy. Mentioned the viaduct and there was mention of another bridge. - Stormwater Gutters in Menangle Street. - Cr Hannan noted that we're using many of these features in tourism photos and people are starting to come to the area. - A lot of these areas don't have rubbish bins. Someone noted that they had been in touch with whoever is in charge <p>Access to Heritage Reports</p> <ul style="list-style-type: none"> - Would like various societies to be able to access reports - If groups could be included on some sort of notification list when relevant DAs have been lodged. 	<p>Staff to check status</p>

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<p>Bridge naming</p> <ul style="list-style-type: none"> - Cr Brandstater noted that she had been asked about naming and has been told there is no money for this. It may be one for a grant. <p>Increasing awareness of Local Heritage</p> <ul style="list-style-type: none"> - Suggestion by Director was to look at the information on the website - Consider at Draft Heritage Materials Guidelines at some stage down the track. - Discussion surrounding the 'Your Say' exhibition carried out by Council early this year. Council staff to provide an update at a future meeting. <p>Sherwood Forest</p> <ul style="list-style-type: none"> - Discussion around naming (incorrectly referred to as Sherwood Forest and Reserve / Creek. <p>Kungla Sign</p> <ul style="list-style-type: none"> - Place looking sad in particular the sign - An organisation started by the Estonians in the 30s. There was a group that came together to buy things in bulk to feed their chickens and orchards. It then became a co-op. - Council paid an initial feasibility for what was required - 6 months ago there was an opportunity through the Estonian Foundation to apply for funding - Process was all going fine. - Received email yesterday saying that the work had been done. Apparently the sign has not been touched. A verbal discussion has been held with the funder. Trish now following up in writing. <p>Information Signs</p> <ul style="list-style-type: none"> - 6 information signs in Picton (Post Office, Bank, the George, one in front of the Shire Hall, Wendover Homes). - Discussion about the ongoing responsibility for the upkeep of these signs. Mention of the Chamber being involved initially. - Centenary Walk – signs raised as an issue. - Ian Tait mentioned the 'Blue Plaque' system. Apparently the MP Nathaniel Smith has this on his Facebook post. - comment that the Appin Massacre landscape would be a good opportunity for this. <p>Local Government Grant Opportunity</p> <ul style="list-style-type: none"> - Council to put in application for Heritage funding. Stephen only just received notification (15 September) - Request for Council to apply for funding for Jarvisfield - Cleaning the privet away. Was noted that Council had a privet reduction program a few years ago. - The heritage group won't be meeting again before the deadline for the grant. - Stephen happy to delegate that internally and noted that we have a grants officer starting soon. - We have committed to preparing a list of Council owned heritage items to assist with the grant. - Societies to discuss with Council first when applying for Grants - Transcribing the minutes from council. 1895-99. 1909 to 1920s are handwritten - potentially a grant suggestion 	<p>Access to reports to be looked at if possible.</p> <p>Trish Hill to check with geographical names board and council to see what the community would like</p> <p>Propose future sign subject to approval and budgeting</p> <p>Pam Browne to provide letter to Council with list of requirements on Jarvisfield.</p> <p>Stephen to refer to Council Grant Officer</p> <p>Council to prepare list of Council assets – subject to the heritage listings</p>

Agenda Items		Action
	<p>Announcement - Picton Historical Society</p> <ul style="list-style-type: none"> - Picton Historical Society is close to going live (Fred Baker). Have been working on digitising historical records which will be available to the public. They're probably more of interest to family history. These will be available in the coming weeks. - Noted that the Council Minute books will be part of it. 	
	Meeting closed at 6.30pm	