

People Strategic Reference Group

Date: Thursday 11 August 2022

Time: 4:30 pm to 6:30 pm

Location: Council Chambers / Boardroom (Shire Hall) and via MS Teams

<i>Members</i>	<i>Present</i>	<i>Apology</i>
Councillor Suzy Brandstater (Chair)	✓	
Councillor Beverly Spearpoint (Deputy Chair)		✓
Caroline Argent, Director Customer and Corporate Services		✓
Rob Seidel, Chief Financial Officer		
Rob Moran, Acting Manager Community Services	✓	
Eric Imbs, Head of Integrity and Governance		
Simon Harrison, Acting Director Shire Services		
Tina Hay, Acting Manager People and Culture		
Matt Gould, Mayor	✓	
Greg Duffy		Dropped off line
Lisa Richardson	✓	
Hugh Gent	✓	
Tina Meyer	✓	
Kazan Brown	✓	
Elizabeth Gunter	✓	
James Johnson	✓	
Edward Stunnell	✓	

Item	Key Speaker (s)	Agreed Actions
1. Acknowledgement of country	Chair	AOC delivered by Cr Brandstater
2. Attendance and apologies As noted above	Chair	Cr Bev Spearpoint Caroline Argent
3. Disclosure of interests	Chair	Nil
4. Confirmation of previous minutes NA	Chair	Not Applicable
5. Committee Induction Introductions from each member	Members	

<ul style="list-style-type: none"> • Elizabeth Gunter – Resident of the shire for 34 years, lives at Pheasants Nest. Delighted to be on group. Primary Interest is Companion Animals • James Johnston, retired Police Superintendent, Member of the Southern Highlands Rural Fire Brigade, Superintendent at Southern Highlands Police Station. Worked at ICAC for several years. Retired, lives at Bargo. • Tina Myer, Lives Tahmoor English School Teacher, Blue Butterfly Institute, Supporting victims of sexual assault • Edward Stunnell lives Picton 9 years, people are at the centre of everything we do • Matt Gould Mayor of Wollondilly. 2nd term of Council, Lives Warragamba, RFS for 20 years • Hugh Gent – lives at Theresa Park 31 years, President Dogs Australia, Companion Animals Group, ensure residents of area aren't impacted by State Govt Decisions, Member of the RFS • Lisa Richardson, new local recently moving to Picton 1 year ago. Medical Scientist and works in commercial side of medial support and sales, Masters in Marketing. Has worked in RFS. Passionate of working PWD • Kazan Brown lives Warragamba Gundungurra Women, Registered Nurse, Cultural Burns. Here to have Indigenous Voice • Suzy Brandstater – lives Thirlmere, independent Councillor, former teacher at Picton High • Rob Moran – Acting Manager Community Services, portfolio covers: Aging & Disability, Aboriginal Engagement, Youth Development, Recovery, Events, Financial Support, Library and Children's Services <p>Overview of the Terms of Reference & Scope</p> <ul style="list-style-type: none"> • Cr Brandstater gave overview of the Terms of Reference document <p>Overview of the Code of Conduct</p> <ul style="list-style-type: none"> • Cr Brandstater read the Code of Conduct document <p>Meeting Scheduling and timing</p> <ul style="list-style-type: none"> • Difficult to ascertain if more frequent meetings are required. The committee can establish working groups. • Committee proposes to continue meeting time at 4.30pm on Thursdays <p>Remote Attendance</p> <ul style="list-style-type: none"> • Ability to have hybrid meetings 	<p>Chair</p> <p>Chair</p> <p>Chair / Members</p> <p>Chair</p>	
<p>6. CSP Strategies and Delivery Plan Actions</p> <ul style="list-style-type: none"> • CSP alignment summary • Delivery Plan Actions • Other key documents / plans / strategies etc • Issues and priorities ahead 	<p>Chair</p>	

<p>Cr Brandstater referred to the CSP, Delivery Plan and Resourcing Strategy</p>		
<p>7. General Business</p> <ul style="list-style-type: none"> • SRG must have a quorum and chair • Recommendations made by consensus or votes • Recommendations will be taken back to Council for further consideration • Mayor gave an overview of difference with SRG and AG committees. Lots of efforts put in by Crs, staff and volunteers. This is a new way of delivering committees and we will seek input on how things are going. Crs have been assigned committees • Members selected with skill sets that meet the requirements of the committee expertise required. Council is required to have an IP&R • 5 pillars of the CSP (Community Strategic Plan) are aligned with the SRGs • Advisory Groups focus on policy, effects on community and what is happening in the community. • Advisory Group minutes get sent up to the SRGs some members sit on both. 5x AG minutes will be provided to the People Committee. Those 5 x AG's sit with Rob Moran and include: Youth , Indigenous Culture & Heritage, Disability Access & Inclusion, Recovery & Resilience and Australia Day Awards. <p>Priority Areas identified by SRG Group Members</p> <ul style="list-style-type: none"> • Accessibility issues for people with disability • Domestic Violence • Sexual Assault • Promotion and marketing – not just a focus on social media • Protecting the Rural Living notion of the area • Accessibility to access Sydney and other Metro / Regional areas in 1hr • Welcome pack – series of infographics • Promotions of Festivals • Disability Services • Closed / condemned businesses • Connectivity – digital and transport • Public Transport • Services for Indigenous People • Billboard Advertising • Mental Health • Animal welfare / activists • Policing across the region • Looking at potential growth • Infrastructure <p>Key Priority Focus Areas identified by People SRG</p> <ol style="list-style-type: none"> 1. Physical connectivity 2. Communications 3. Access to services, sexual assault, DV, Police, mental health, disability services 4. Advocacy – systemic advocacy 5. Growth and rural character 	<ul style="list-style-type: none"> • Chair / Members 	

Request to set up Teams Group		
Members agreed to share email contact details between People SRG		
Next Meeting:		27 October 2022