



WOLLONDILLY SHIRE COUNCIL'S

CHRISTMAS
in the Garden
2022

TWILIGHT MARKETS

SANTA PHOTOS

FAMILY ENTERTAINMENT

FOOD & FUN

CHRISTMAS CAROLS

STALLHOLDER APPLICATION FORM



Picton Botanic
Gardens



Friday
9 December



Starts 3pm
Finishes 9pm

CHRISTMAS in the Garden 2022

2022 STALLHOLDER APPLICATION FORM

SECTION 1: APPLICANT DETAILS

First Name _____ Family Name _____

Company or Business Name _____

This field is required if planning to trade under a registered company

Personal, Company or Registered Business Name (ABN, ACN or ARBN) _____

Wollondilly Shire Council will not process your application if this information is not provided

Registered Trading Name for Stall _____

Address _____

Suburb _____ State _____ Postcode _____

Email Address _____

Contact Number (must be mobile) _____

SECTION 2: ABOUT YOUR PRODUCT OR SERVICE

Description of your Product

Please give detailed information about what you will be selling at the event

SECTION 3: STALLHOLDER FEES AND CHARGES

General 3m x 3m	\$50
Double General Stall 6m x 3m	\$100
Food Stall 3m x 3m	\$75
Double Food Stall 6m x 3m	\$150
Not for Profit/Community Organisations 3m x 3m	\$30

SECTION 4: TERMS AND CONDITIONS

1. This application form does not commit Wollondilly Shire Council to proceed with any offer of a stall at the Christmas in the Gardens 2022.
2. Wollondilly Shire Council and its respective employees and agents, shall have no liability (including liability by reason of negligence) for any loss, damage, cost or expense incurred or arising by reason of any person using or relying on the information and whether caused by reason of error, omission or misrepresentation in the information or otherwise.
3. Wollondilly Shire Council is subject to the Freedom of Information Act 1982 and the Privacy Act 1988. The applicant should identify those components of this application that it believes are commercial-in-confidence.
4. The applicant may be asked to provide further information and answer detailed questions about product development and their creative process.
5. Wollondilly Shire Council will advise the applicant whether or not their application has been considered and the outcome of that consideration.
6. The application will be retained by Wollondilly Shire Council and will become the property of the Council.
7. The applicant authorises Wollondilly Shire Council to make information concerning the applicant available to other NSW Government agencies.
8. Applicants may request that Wollondilly Shire Council not disclose information which would place them at a substantial commercial disadvantage with their competitors. Applicants should provide detailed reasoning for those elements of application they would like considered as commercial-in-confidence.
9. A request for commercial-in-confidence consideration does not necessarily prevent disclosure. Wollondilly Shire Council will advise successful applicants what information it agrees not to disclose. The Council's decision about disclosure is final. Applicants may not make any claim against the Council in relation to any disclosure. A decision by Wollondilly Shire Council under this condition is not a decision which falls within any dispute resolution procedures specified in the contract being tendered for.
10. Successful applicants must agree to be bound by Wollondilly Shire Council's Stallholder Agreement.
11. Approval of applications will at all times be in the absolute and unfettered discretion of Wollondilly Shire Council.
12. Council's decision on stall selection and location of stalls is final. No correspondence will be entered into.
13. All stallholders must hold current Public Liability Insurance (minimum \$10mil) and must attach a copy to this application to be considered.
14. Food/Take Away Food stallholders must meet NSW Food Handling Regulations and hold Food Handler Safety Training Certificates – copies also need to be attached to this application to be considered.
15. Should a stallholder cancel within the 7 day period prior to the event date, Council will retain the full stallholder fee in its entirety.



**2022
STALLHOLDER
APPLICATION FORM**

DECLARATION

I, _____ have read and understood the conditions of this application.

Date _____ Signed _____

Must be dated and signed by the applicant.

HOW DO WE SELECT OUR STALLHOLDERS?

We are aware that there are a number of stallholders offering the same or similar products. While we do tend to work on a “first in, best dressed” rule, we also take largely into account the location of the stallholder, product quality and experience for the customer. Preference will be given, where possible, to local individuals, organisations and businesses. Council attempts to avoid duplications of products sold, however exclusivity is not guaranteed.