

TREE MANAGEMENT APPLICATION - TIER 1

Tier 1 - up to 5 trees or 100m² of vegetation.
 This form will not be processed until fees are paid.



PLEASE NOTE: Tree management forms cannot be used to remove trees for the purposes of development.

1. Application details

Name			
Address			
Suburb		Postcode	
Home Phone			
Mobile		Business Phone	
Email Address			

2. Property Description

House No.		Lot		Deposited Plan No	
Street		Suburb		Finishing Time	

Will it be necessary for the inspecting Officer to make special arrangements for access into your property? (e.g. Security, dogs etc.).

Yes, if yes Contact Name _____

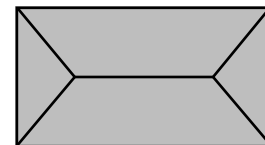
No

3. Tree Location

- The diagram across is for residential, industrial and commercial properties. For rural properties please include a scaled site plan showing trees to be removed in relation to other key site features (e.g. dams, structures).
- Mark trees on the map to be inspected (T1), (T2) etc. identifying the location in relation to the house and other structures on the property.
- If you cannot mark the map electronically, please see section 4 - Supporting Documentation.

Note: Please mark driveway and other structures on the plan.

Please mark trees to be removed with tape, string or paint.



Street Name _____

4. Supporting Documentation

- Any photos, Google map aerial screen shots, site plans or similar with trees accurately marked and labelled to assist assessing officer.
- Any reports or documentation from qualified specialists e.g. arborist or engineer reports.

5. I understand that the tree management form cannot be used for the purpose of development

Yes

6. Tree Details

T1 - Tree Name		Prune	Remove
Reason for tree works			
T2 - Tree Name		Prune	Remove
Reason for tree works			
T3 - Tree Name		Prune	Remove
Reason for tree works			
T4 - Tree Name		Prune	Remove
Reason for tree works			
T5 - Tree Name		Prune	Remove
Reason for tree works			
Vegetation to be cleared	m ²		
Type of vegetation to be cleared	m ²		

7. Owner's Consent

Owners consent is required to process this application, this section can be printed, signed and attached to the application or may be electronically filled out depending on the version of your adobe program. Alternatively you may supply a separate document that has been signed by the land owner giving consent to process the application.

Name			
Address			
Owner's Signature		Date	

If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, company director).

If more than one owner, every owner must sign. If the owner is a Company or Owners Association, this must be signed by a director or secretary (or authorised delegate) under common seal, company letterhead or Statutory Declaration.

Evidence required as proof of ownership for Companies:

1. The Company Seal is to be stamped on the Development Application form at the Owners Consent Section.
2. Company Letterhead with ALL Directors' signatures stating that they have authority to act on behalf of the Company.
OR
3. A Statutory Declaration (from the Oaths Act. 1900-1953) with Directors' signatures declaring that they have capacity to sign on behalf of the company.

8. Payment

Payments will only be accepted by the following methods:

Council Chambers

Cash Cheque Money Order Credit Card EFTPOS

Mail

Cheque Money Order Credit Card (*refer to Payment Authority below*)

Payment Authority | Bankcard - Mastercard - VISA

CREDIT CARD: Your Signature below is an authority for Council to issue a sales voucher for the amount shown as your payment for Account.

Credit Card Number		Card Expiry Date	
Amount		CCV Pin (3 digits on back of card)	
Cardholder's Name		Cardholder's Signature	
Date			

COUNCIL DETAILS

Wollondilly Shire Council

62-64 Menangle Street, Picton NSW 2571
PO Box 21, Picton NSW 2571

W wollondilly.nsw.gov.au**T** 02 4677110**E** council@wollondilly.nsw.gov.au**ABN** 93 723 245 808

OFFICE USE ONLY: GL 2301.1100.1256

Tree Permit No.	
Fee	\$116.50 Inc. GST
D.A. No.	
Property No.	
Date Recieved	
CSO	
Date	Receipt No.

Fee required with this form.

Records/CustomerService forward this form to Environmental Services.

Privacy Statement

Wollondilly Shire Council is collecting personal information from you on this form for the purpose of assisting the determination process of your application. This information is required by law and failure to provide the information may lead to rejection or delays of your application. At any time you have the right to access, view or correct the personal information that you have provided. Please also note that information supplied on this document may be the subject of a request to access information under the Government Information (Public Access) Act 2009 [GIPAA].