

BOND RELEASE APPLICATION FORM

Cash bond or Bank Guarantee



PLEASE ENSURE ALL FIELDS ARE COMPLETED PRIOR TO SUBMITTING

DESCRIPTION (Land where the building/subdivision work was to be carried out)

Unit/street no.		Street name	
Suburb/town			
DA		Road management no.	

APPLICATION DESCRIPTION (describe the proposed development e.g. Two Lot Subdivision)

Description

Application type for bond return:

Bond	GPT Cleaning
Bank guarantee	Road Verge Establishment
Defects Liability Maintenance	Defects Liability Maintenance
Tree Planting/Landscape	138 Bond (\$50,000 when applicable)

Amount

Council receipt number

Bank guarantee ref

Bond commencement date

Bond expiry date

APPLICANT (fill in your name or company details)

Given name/s

Surname

Company/Organisation

Postal address

Road management no.

Email

Phone

PRINCIPLE CONTRACTOR

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APPLICANT DECLARATION

I apply for the lodgement of the Security described in this Application. I understand that if the conditions/s of Consent or works for which the Security is held are not fully satisfied, Council will retain the Security and take action to order compliance with the development consent. This included completed or incomplete or deferred works within the required timeframe.

- Council is required to confirm that the Bond can be released. This involves an inspection of the work and review of the files.
- Should the work be unsatisfactory, Council may call on the Bond and undertake or rectify the works.
- Bonds can only be returned to the Payee
- Bank Guarantees can only be returned to the issuing Organisation at the Branch indicated above.
- Council will undertake one inspection of the constructed works to identify any outstanding or unsatisfactory items. Upon written notification from the Applicant that such matters have been completed /rectified, one further inspection will be undertaken to verify such. Should Council determine from this inspection that works are still outstanding/unsatisfactory and subsequent inspections will be required, the results of such inspections will not be provided until the required inspection fees have been paid and the receipt number provided to the Inspection Officer.
- Prior to the Bond being returned ensure the following items have been completed;
 - Final Inspection by Contractor to ensure defects are identified.
 - Final Inspection Date booked with Council.
 - Description of works done in bond period for;
 - GPT Cleaned – maintenance report dates:
 - Tree Maintenance – maintenance report dates:
- **Inspection checklist**

GPT Clean	Driveways
Tree Maintenance	Lighting Poles (council owned)
Remove S.E.C	OSD sediment removal
Footpaths	Fitter Pods
Asphalt	Open space maintenance
Pavement defects	Street/open space furniture
Kerb Ram	WSUD
Drainage	
- **Bond release date;**
 - New roads – 12 Months from registration
 - Existing Roads – Practical completion – 12 months from PC date
 - Section 138 – When works are completed – approx. 6 months.

Name or If company, contact person _____

Signature _____ Date _____

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FOR COUNCIL ASSESMENT

Inspection checklist

- | | |
|------------------|--------------------------------|
| GPT Clean | Driveways |
| Tree Maintenance | Lighting Poles (council owned) |
| Remove S.E.C | OSD sediment removal |
| Footpaths | Fitter Pods |
| Asphalt | Open space maintenance |
| Pavement defects | Street/open space furniture |
| Kerb Ram | WSUD |
| Drainage | |

Inspection date _____

Okay to release bond

Yes No

Notes/reasons to withhold bond
