

# Notice of Community Forum

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## Notice of Community Forum Monday 14 March 2016

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You are invited to attend the next Community Forum to be held in the Council Foyer,  
62-64 Menangle Street Picton on Monday 14 March 2016 commencing at 6.30pm.

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**OPENING BY THE CHAIRPERSON**

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**NOTE:** Community Forum Papers will be available from Council's Foyer or alternatively on Council's website.

# **Formal Community Forum Matters**

**FORMAL COMMUNITY FORUM MATTERS**

There are no Formal Community Forum Matters.

# Community Question/Statement Time

## COMMUNITY QUESTION/STATEMENT TIME

Community Question/Statement Time will be for those matters that relate to the Ordinary Meeting of Council Agenda.

The person must be in attendance at the Community Forum.

Matters can be submitted to Council up until 12 noon on the day of the Forum.

The Chairperson will read out the matter and will then invite the person to speak. Each speaker's time will be determined by Council's Code of Meeting Practice. There can be two (2) submissions for and two (2) submissions against each issue, with each speaker allowed a maximum of 5 minutes.

All matters will be addressed and the person will either be provided with a direct answer thereby completing the matter or, a response as to how the matter will be dealt with.

In accordance with Council's adopted Community Forum Guidelines the Record of Proceedings will only record the name of the person raising the Question/Statement, whom they are representing and the matter/item for each written question/statement submitted for the night. Any additional documentation handed in on the night will be noted in the Record of Proceedings. No verbal comments from the speaker will be documented.

**AGENDA FOR ORDINARY MEETING OF COUNCIL – 21 MARCH 2016**

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# **Informal Question/Statement Time**



## INFORMAL QUESTION/STATEMENT TIME

Informal Question/Statement Time will be for any general issues as well as those matters that were not answered during the Formal Community Forum section.

The person must be in attendance at the Forum.

Matters are required to be submitted prior to 12 noon on the day of the Forum, although the Chairperson may accept late items if time permits.

The Chairperson will read out the matter and will then invite the person to speak. Each speaker's time will be determined by the Chairperson.

All matters will be addressed and the person will either be provided with a direct answer thereby completing the matter or, a response as to how the matter will be dealt with.

In accordance with Council's adopted Community Forum Guidelines the Record of Proceedings will only record the name of the person raising the Question/Statement, whom they are representing and the matter/item for each written question/statement submitted for the night. Any additional documentation handed in on the night will be noted in the Record of Proceedings. No verbal comments from the speaker will be documented.

# Conclusion and Informal Discussions

## **CONCLUSION**

This section of the Forum will allow the Chairperson to provide a summary of the matters discussed and advise that the next Community Forum will be held on Monday 11 April 2016.

## **INFORMAL DISCUSSIONS**

This section of the Forum will allow time for our community to have a cup of tea or coffee and to speak openly with Councillors and Council Officers about any matter they wish to raise.

## YOUR COUNCILLORS

### East Ward

Cr B (Benn) Banasik

**Mobile: 0434 832 636**  
Email: [benn.banasik@wollondilly.nsw.gov.au](mailto:benn.banasik@wollondilly.nsw.gov.au)

Cr R (Ray) Law

**Mobile: 0427 901 275**  
Email: [ray.law@wollondilly.nsw.gov.au](mailto:ray.law@wollondilly.nsw.gov.au)

Cr K (Kate) Terry

**Mobile: 0439 665 149**  
Email: [kate.terry@wollondilly.nsw.gov.au](mailto:kate.terry@wollondilly.nsw.gov.au)

### Central Ward

Cr L (Lou) Amato

**Mobile: 0439 451 143**  
Email: [lou.amato@wollondilly.nsw.gov.au](mailto:lou.amato@wollondilly.nsw.gov.au)

Cr M W (Michael) Banasik

**Mobile: 0425 798 068**  
Email: [michael.banasik@wollondilly.nsw.gov.au](mailto:michael.banasik@wollondilly.nsw.gov.au)

Cr C A C (Col) Mitchell

**Mobile: 0418 265 006**  
Email: [col.mitchell@wollondilly.nsw.gov.au](mailto:col.mitchell@wollondilly.nsw.gov.au)

### North Ward

Cr H (Hilton) Gibbs  
**Deputy Mayor**

**Mobile: 0439 299 749**  
Email: [hilton.gibbs@wollondilly.nsw.gov.au](mailto:hilton.gibbs@wollondilly.nsw.gov.au)

Cr J A (Judith) Hannan

**Mobile: 0414 557 799**  
Email: [judith.hannan@wollondilly.nsw.gov.au](mailto:judith.hannan@wollondilly.nsw.gov.au)

Cr S (Simon) Landow  
**Mayor**

**Mobile: 0415 406 719**  
Email: [simon.landow@wollondilly.nsw.gov.au](mailto:simon.landow@wollondilly.nsw.gov.au)

## COMMUNITY FORUM DATES

Community Forums will generally be held on the second Monday of each month and will commence at 6.30pm in the Council Foyer, 62-64 Menangle Street, Picton.

Dates for the Community Forums for 2016 are as follows:

- Monday 11 April 2016
- Monday 9 May 2016
- Tuesday 14 June 2016
- Monday 11 July 2016
- Monday 8 August 2016
- TBC
- Tuesday 10 October 2016
- Monday 14 November 2016
- Monday 12 December 2016