

# Wollondilly Community Resilience Committee Terms of Reference (ToR)

The Wollondilly Community Resilience Committee has been established by Wollondilly Shire Council in response to the 5 June 2016 Wollondilly Storm Event.

The Committee responds to the ongoing need to resource and educate the broader community in regards to recovery and resilience issues. The Committee provides support and advice following a natural/manmade disaster or crisis in line with the strategies of the Community Resilience Innovation Program funded through the Office of Emergency Management.

## Purpose

To provide specialised support and advice to Wollondilly Shire Council which informs the Wollondilly Local Emergency Management Committee in relation to: disaster recovery, community resilience, social issues such as health, welfare, housing, transport, education and employment and to review local recovery management systems, processes and documentation.

To work collaboratively with The Wollondilly Local Emergency Services Management Committee in supporting the broader community in disaster recovery to build resilience.

## Functions

The Wollondilly Community Resilience Committee will:

- Report regularly to Wollondilly Shire Council
- Make recommendations to the Wollondilly Shire Council in relation to:
  - Recovery efforts to build resilience
  - Health and wellbeing
  - Socioeconomic Impacts of Disaster Management / Recovery
    - Financial Welfare
    - Employment issues
  - Housing
  - Transport
  - Education
  - Community Development and Resilience long-term
- Review and update the Local Recovery Plan and Local Emergency Management Plan
- Undertake an annual review and update of the Wollondilly Community Directory
- Develop, implement and review Disaster Recovery toolkit components

## Chair

The Chair of the Sub-committee is The Executive Director Community Services and Corporate Support who is also a member of the Local Emergency Management Committee.

## Membership

As determined by the Wollondilly Shire Council.

## Secretariat

Secretariat support will be provided by Wollondilly Shire Council.

## Frequency of meetings

The Wollondilly Community Resilience Committee will meet quarterly on the 1<sup>st</sup> Friday of the month at 9.30am in the Benbullen room. Meetings will be held in the months of November, February, May and August.

## Reporting

The Wollondilly Community Resilience Committee will report to:

- Wollondilly Shire Council on an annual basis
- The Wollondilly Local Emergency Management Committee through the Executive Director Community Services and Corporate Support as required
- Community – through the Wollondilly Community Newsletter and Mayor's column.

Reporting will occur in the months of March, June, September and December.