

TAHMOOR REGIONAL SPORTS COMPLEX
355 MANAGEMENT COMMITTEE
MINUTES 19 October, 2023

Held at Tahmoor Sports Ground

Meeting Opened:- 7:15pm

Present:- Joy Rope; David Scrimgeour; Nyra Moroz; Craig Matthews; Carol Domsalla, Stephen Bonello; Damian Aiken, Kaylene Scrimgeour

Apologies:- Nadia Badger; Pamella Ellis, Tully Dee; Craig Bethune; Lou Deshto; Nicole Hanger,

Absent:- nil

Guests:- nil

Declaration of any pecuniary interest or conflict of interest:- nil

Minutes:- From 21st September 2023 Meeting presented.
Moved to accept Nyra , seconded by Damian

Business Arising:-

Action Items from:

20/07/23

Tahmoor sports ground to purchase the PA system and hooter system from Netball who owned the original one. Netball offered to sell it for \$750

Motion to purchase at \$750 from netball. It includes PA System, Hooter system and Wireless microphone system.

Moved by Carol. Seconded by Nyra.

Unanimous approval Netball need to issue an invoice for \$750

Craig to organise a first aid bed. Deferred to next meeting

Tv and audio for function room discussed, 2 quotes obtained from one company and another two companies approached. Discussed some quotes that were received we are going to keep looking feel that we should stay under \$8k if we can

Discussed latest quote and we have agreed to go with a projector and proper audio system, to allow for higher end bookings. We will send the component list to council for them to obtain a quote from their supplier and see what that is then decide. Moved and agreed upon unanimously.

Craig will get a quote on a Lectern. Does not need to as it is included in quote from tv place.

We are willing to buy 20 ish sets of crockery and cutlery for committee meetings and guests. Maximum budget is \$500 (pending action)

Defibrillator to be transferred to first aid room and foyer. A new defibrillator is coming from a Club association.

A cupboard in the first aid room for the user groups to be set aside to place first aid kit
Approval for purchase of a first aid kit for hirers to utilize.

Damian has identified wall mounted first aid kit from St Johns ambulance for aprox \$300
Motion to approve purchase of a St Johns first aid kit for the First aid room. To be wall mounted
Moved by Craig seconded by Kaylene
Motion approved unanimously

Shopping list

Key lock box to be purchased for casual hirers to be able to collect and drop off their key fobs
Budget \$100 to buy one Damian will look into it increased budget to \$500 as we have found a smart one that is installed for over \$400.
Moved Craig Seconded Carol
Motion unanimous
Will get a quote from lock smith

Financial Report:-

FINANCIAL REPORT October 2023

- Account ending ***9257: Sportsground main business account, current balance as of October 23- \$12,075.28
- Account ending ***1993 : Sportsground Bonds account, current balance as of 21/09/23- \$3,841.23
- Term Deposit ending ***3609: Sportsground Term Deposit account, current balance as of 21/09/23- \$51,612.49.

Bills paid to date for August/September 2023

Absent

ASSETS PURCHASED FOR SPORTSGROUND

Absent

Treasurer notes.

Motion: Moved by David Seconded by Joy;

Ask the accountant how much to ingest the necessary data for this financial year to date to get our books correct on Xero

Pre approved up to \$500 . If it is less than that just get it done.

Unanimous

Council have asked that Sports Ground purchase a phone/ number for tully to make calls to chase up bills.

Correspondence:- 21/09/23 to 19/10/23 = 155 emails sent or received on Gmail account Highlights bellow

Council re Water Bubbler location, access to electrical cupboard and meter room for electrician, approved food vans,

Access to guest wi fi, solar system/ battery

Highland shutters re blinds

Bookings

Bills, Cleaner, Bingo, Red Energy

Key box installed in cleaners room

Hard surface cleaner

Accepted Nyra Seconded Kaylene

Bookings:-

Reviewed calendar.

User Group Reports:-

TDCC -

Played one game here and umpire complained that end of pitch drops off.

Cricket are requesting a fob for the outdoor toilets that they can leave in a key box for coaches etc to access.

No objection to one additional panel on the roof of the nets to reduce the risk of damage to the building.

Cricket to organise to get tables from old building, need to speak to Richard Old from council and make an appointment

WNA -

Rep training has started

Our schedule for annual booking has been re submitted to council upon their request

Netball presentation, Ash Brazel presented her uniform from the world championships to WNA and it will be available to be put on display in this building.

Email from Karcher re demonstration of 80cm machine

TSC -

The senior presentation is the 14th October

We will be running an U21 Colts M League team

WML, trials discussed if cricket can let us run the trials. After they finish training.

Men will be at Wilton as per booking.

WABKC –

Wed and Fri going well

Cleaned out our building and the hall.

Most in the agility storage area.

We haven't put anything in the new canteen yet

Returning the two canteen keys
Can dogs have another key to the agility shed
Are at Bargo full time now.

WLA - Nichole Hanger

Apology

Health and Safety:-

The lumps/ bubbled surface at netball note court 3 and 10 is getting larger and needs to be repaired, it has been reported as a CRM. We need to check on when it was first reported for warranty purposes.

We need parking signage on the round about, (CRM 53994) Raise with council the fact that no stopping is an extreme and contrasts with the disabled parking signs which are hidden behind the shade cloth on the fence.

The number of rabbit holes is getting out of control we need baiting again

Door stoppers for the storage rooms, (No 54000) have organised a builder to put secure door locks on

General Business:-

Nyra has spoken to Peter Myers re 25 years of minutes and we will store them once we get the building.

Solar panels request from council for net zero

If any one gets emails in or a phone call asking a question please ensure we answer.

If anyone has any issues with the current fee schedule can we raise it sooner rather than later as they are reviewing the fees again.

Cleaning quotes we need to select our cleaner , make sure they have public liability, for their workers and the company.

Craig to notify WAC that they can only use the little A's oval until the new fields finalised.

Building issues:

CRM list discussed

Next Meeting:- 7pm 19th October 2023

Meeting Closed:- 9pm