

INTERMENT PERMIT FOR BURIALS

APPLICATION

TRIM : 10774

APPLICANT					
Title		First names		Surname	
Relationship to the person below				Address	
Phone		Email			

YOUR AUTHORITY TO MAKE THIS APPLICATION	
Statutory Declaration	
<input type="checkbox"/>	I am the appointed Executor
<input type="checkbox"/>	I am the legal personal representative of the deceased
<input type="checkbox"/>	Other, please explain
<p>ACKNOWLEDGEMENT AND INDEMNITY – <i>I the undersigned, being the person registered as the licence holder OR IN THE ABSENCE of the person registered as the licence holder of the interment site mentioned below DO HEREBY REQUEST the Administrator of the Cemetery (herein called Wollondilly Shire Council) to allow the said interment site to be opened and the body of the said deceased to be interred therein, and I certify that of my relationship to the deceased that am duly empowered to authorise the opening of the said interment site and that the said body should be rightly interred in the said interment site. Further I, the undersigned, DO HEREBY INDEMNIFY and hold safe and harmless Wollondilly Shire Council against all actions, proceedings, claims, demands, damages, costs, losses and expenses whatsoever which may be made on or instituted against or suffered by Wollondilly Shire Council in any manner whatsoever by reason of Wollondilly Shire Council having consented to the opening of such interment site and the interment therein of the body or remains of the deceased.</i></p> <p>Dated this _____ day of _____ 20_____</p> <p>Name & Signature: _____</p> <p>Witness Name & Signature: _____</p> <p>Address: _____ Postcode: _____</p>	

DETAILS OF THE PERSON WHO THE INTERMENT IS FOR					
Title (Mr/Mrs/Ms/Miss/Dr)		Surname			
First Names					
Address					
Aged		Occupation			
Date of Birth		Date of Death		Attending Doctor	

BURIAL DETAILS <i>Select type of application and complete the details</i>					
<input type="checkbox"/> Burial without a previously approved Interment Licence/Reservation					
<input type="checkbox"/> Burial with existing approved Interment Licence/Reservation					
Full name on Interment Licence				Cemetery	
Section		Row		Allotment number	
<input type="checkbox"/> Burial into a previously opened grave					
Full name				Cemetery	
Section		Row		Allotment number	
Are there existing monumental works? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DEATH CERTIFICATION					
I have attached the following documents:					
<input type="checkbox"/> Death Certificate			<input type="checkbox"/> Order for Release of Body for Burial or Cremation		

FUNERAL DIRECTOR & SERVICE DETAILS			
Company		Contact name	
Postal address			
Phone	Fax	Email	
Proposed date of burial		Proposed time of burial	
Clergy/Celebrant name		Grave Digging Contractor	
Will the interment be a graveside service (graveside service means a service at the Allotment)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
1 st Interment <input type="checkbox"/>	2 nd Interment <input type="checkbox"/>	Single depth <input type="checkbox"/>	Double depth <input type="checkbox"/>

Declaration

- *The Permit for Interment is subject to agreement of Council's policy and procedures, which may be varied from time to time, without consultation.*
- *Glass and alcohol should NOT be placed at memorials, and will be removed for the safety of others.*
- *Application and approval by Council is required prior to construction of any monument. Monuments that do not meet Council requirements may be removed.*
- *In Lawn Beam areas, headstones must be erected on the allocated lawn beam footing only. No other monument, souvenir, furniture or memorialisation is to be placed on the grave area and may be removed without consultation.*
- *Upon the death of the Interment Rights Holder, their authority to authorise Interments in an allotment reverts to Wollondilly Shire Council. Wollondilly Shire Council in its sole discretion may permit a spouse, child, partner, relative, legal representative or friend of the Interment Rights Holder to be interred in the allotment so long as it has no reason to believe that the Interment Rights Holder would have objected.*

Signature of Applicant:

Date:

Privacy Statement:

Any personal information provided by you on this form will be used by Wollondilly Shire Council or its agents to process this application. This information will be stored in Council's records management system. Some of the information set out in this form will become part of the public record which Council is required to keep pursuant to the Local Government and Environmental Planning and Assessments Acts. Furthermore, Council may be required to release some personal information pursuant to the Government Information (Public Access) Act 2009 or GIPA Regulation.

CUSTOMER SERVICE OFFICE USE ONLY

QC 270	PLOT 1 ST INTERMENT	QC 284	2 ND INTERMENT – REOPENING FEE	QC 280	NON RESIDENT FEE
Date:	Receipt No:	Amount:	Cashier:		

CEMETERY STAFF OFFICE USE ONLY

Plot number		Grave register updated	
Right of Interment number		Interment register updated	
Permit for Interment number		Burial Chart updated	
Authority entry		Trim entry	
		Notifications	