

## **Douglas Park Reserve and Sport Management Committee Minutes**

**DATE:** Wednesday 28<sup>th</sup> November 2018

**TIME:** 6:40 pm

**LOCATION:** Macarthur Tavern

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**CHAired BY:** Christine Towndrow – President

**PRESENT:** Christine T, Robert S, Leah H, Lynne L, Max S, Keith D, Sue D & Mary-Anne M.

**APOLOGIES:** Alison P.

**ABSENT:** Nil.

**VISITORS:** Nil.

Minutes from the previous 355 general meeting (16/10/2018) were accepted by Keith D and Leah H - Carried.

### **Business arising from previous meeting:**

- Long jump damage – Ongoing.
- Terrace – Revised quote from Integrity Garden - \$36,630. Accepted Max S, seconded Keith D - All in favour – approved.
- Key audit is ongoing – Ongoing.
- Light in store room must be replaced. Christine to contact Council – CRM – Ongoing.
- Canteen locks, have they been changed? – Follow up on CRM – Christine – Ongoing.
- Smoke alarm – Christine to follow up on CRM – Ongoing.
- Bernadette Healy to join 355 committee representing football. Was not present at this meeting. Has not attended any meeting yet.
- Cleaning – Ongoing – Lynne will get a quote.
- Bookings – Discussed.

All in favour – carried.

### **Correspondence:**

- Emergency exit from canteen discussed – Ongoing.

**TREASURERS REPORT:** As presented.

Presented by Lynne, seconded Leah, Carried.

### **GENERAL BUSINESS:**

- Double gate keys handed out to

Robert \* 1

Little A's \* 2

Christine \* 1

Mary Anne \* 1

- Theresa Conlon to join committee. – Evangelical Church representative – All in favour – carried – Forms to be submitted to Council for acceptance. Email address supplied – Ongoing from previous minutes.
- Future Projects – Shade cover over terracing area (partial).
- Little A's Storage – No progress on storage.
- Christine to get a new key cut for football store room for her key set.
- Trophy cabinet and a new double door fridge to be purchased – Robert to follow up at appliances online and other suppliers - get quotes – Up to \$7000.
- Sniffer dogs discussion – Needs to be discussed further.
- Maintenance –  
Cleaning as discussed, once a quarter.  
Stove caught on fire – Purchase a new stove – All in favour – Christine to purchase up to \$1000.

**NEXT MEETING:** Monday, 18 February 2019.

Closed by Christine T – Chairperson

There being no further business the meeting concluded at 7:30pm.

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Chairperson

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Date

Cc: WSC Councillors