

Douglas Park Reserve and Sport Management 355 Committee Minutes

DATE: Monday 18th March 2019

TIME: 7:30 pm

LOCATION: Douglas Park Committee Centre

CHAired BY: Christine Towndrow – President

PRESENT: Christine T, Robert S, Leah H, Allison P & Mary-Anne M.

APOLOGIES: Lynne L, Max S, Keith D & Sue D.

ABSENT: Nil.

VISITORS: Melissa W, Sarah M, Bernadette H.

Minutes from the previous 355 general meeting (18/02/2019) were accepted by Christine T and Mary Anne M - Carried.

Business arising from previous meeting:

- Key audit is completed – Football keys have been audited.
- Bernadette Healy might join 355 committee representing football. Was present at this meeting.
- Bookings – Discussed.

All in favour – carried.

Correspondence:

- Storage shed update – Robert responded to Little A's request for payment. Payment is not made to user groups. Money will be paid to contractors when evidence of work is presented to the 355 committee.
- Stove – ongoing.
- Keys – Mary-Anne is sorting through Football keys at the meeting.
- Key handover to happened at tonights meeting between Little A's and Football.
- Private meter for the sportsground lights was read – reading is 17210.
- Terrace extension update – Supplier agreed he take \$11,000 deposit and get balance from CPP in the future. Digger/contractor found power cables with their first dig. Proposal to pay Funnells \$2619.87 to redirect the electrical connection for the lighting. Proposer Christine T, Seconded Mary-Anne M. All in favour, carried.
- Little A's request for power point in store room discussed. They already have a double power point in their store room.
- Little A's store room keys – ongoing.

- Proposal from DPWFC to fit sponsorship signs to the fence at the sports ground during their season and remove in their off season. The signs will be made of coreflute. Accepted Christine T, seconded Robert S with the following conditions. Sketch to be sent to Robert and Christine of sign proposal for final approval by committee. All in favour.
- Suggested rego signs be removed from town when registration is completed after a complaint from resident. Football & Netball.

TREASURERS REPORT: As presented.

Presented by Robert S, seconded Leah H, Carried.

GENERAL BUSINESS:

- Theresa Conlon to join committee. – Evangelical Church representative – All in favour – carried – Forms to be submitted to Council for acceptance. Email address supplied – Ongoing from previous minutes.
- Future Projects – Shade cover over terracing area (partial).
- Christine to get a new key cut for football store room for her key set.
- Fridge - \$4589 + GST + delivery. Could be an extra cost for locking tabs. Pay by cheque – All in favour. Robert to order. Ongoing.
- Trophy cabinet - \$897.00 in total including delivery – 4 glass shelves \$60.00. All in favour. Users must come to 355 committee to get permission to put anything in trophy cabinet. One trophy cabinet key to be held by Mary Anne. Robert to order. Ongoing.
- We can't find a key for the defibrillator lock. Photographs were taken of the defibrillator lock and the Little A's store room locks. Christine T to get Council to fix the locks or supply new locks and keys.

- Maintenance –

Cleaning as discussed, once a quarter. Roberts idea on facebook didn't work. Suggested to get floors cleaned professionally only. Working bee for general cleaning. Christine T to get a quote to get the floors cleaned only. Kitchen, canteen and hall area. All in favour.

Light fittings – Maybe Funnells.

Broken downpipe – Robert S to have a look at fixing it.

Stove caught on fire – Purchase a new stove – All in favour – Leah to follow up on quote. Ongoing.

NEXT MEETING: Monday, 15 April 2019.

Closed by Christine T – Chairperson

There being no further business the meeting concluded at 9:05pm.

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Chairperson

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Date

Cc: WSC Councillors