

**GO1 – Notice of Motion Status Report – July 2017**

**GOVERNANCE**

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253152

TRIM 5253-2

**EXECUTIVE SUMMARY**

- At its Ordinary Meeting of 13 October 2014 Council resolved via a Notice of Motion 'That a permanent position be created in the Business Paper that records the progress of all action taken on all Notices of Motion passed by Council'.
- It is recommended that Council note the July Notice of Motion Status Report.
- That an E-Service option for Councillors be continued in reporting the status of the Notice of Motions.
- That this Business Paper item become obsolete and a monthly Notice of Motion hard copy report be disseminated to Councillors.

**REPORT**

At the Ordinary Meeting of 13 October 2014 Council resolved via a Notice of Motion 'That a permanent position be created in the Business Paper that records the progress of all action taken on all Notices of Motion passed by Council'.

Council's Authority Register which is updated following each Council meeting records all resolutions passed by Council. Council staff actioning these resolutions record comments in the register on the progress of each resolution. Information held on each resolved Notice of Motion dating back to the start of 2014 has been extracted from the Authority Register to produce a Notice of Motion Status Report.

An E-Service system has been put in place for Councillors to access the Notice of Motion updates and a hard copy of this report is sent to Councillors on a monthly basis. As this process is now in place it is no longer necessary to report the Notice of Motion status in the Council Business Paper.

**CONSULTATION**

Consultation with the Manager Governance and members of Council's Executive has been conducted.

**FINANCIAL IMPLICATIONS**

This matter has no financial impact on Council's adopted budget or forward estimates.

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**ATTACHMENTS**

1. Notice of Motion Status Report to be provided to Councillors under separate cover.

**RECOMMENDATION**

1. That Council note the July Notice of Motion Status Report.
2. That an E-Service option for Councillors be continued in reporting the status of the Notice of Motions.
3. That this Business Paper item become obsolete and a monthly Notice of Motion hard copy report be disseminated to Councillors.