

Meeting Minutes

Appin War Memorial Inc

03 October 2019

Attendees: Sue Gay, John Gay, Bronwyn King, Mackenzie McEvoy-King, Craig Sheahan and Mark Palmer

Meeting declared open at 16:30 by John Gay.

John informed those present the intention of the meeting was to establish a committee, create a bank account and prepare plans and quotations for DA to be submitted.

The following positions were voted in:

Chairperson	John Gay
Vice Chairperson	Craig Sheahan
Treasurer	Mark Palmer
Secretary	Mackenzie McEvoy-King
Promotions	Bronwyn King
Public Officer	Sue Gay

General business:

- **Sue** and **Bronwyn** to look at poppies to sell for Remembrance Day.
- **John** handed over raffle takings of \$535 to **Mark** for Banking, **John** indicated that he had kept \$40 for the float for future raffles.
- **John** presented \$420 of invoices for meat trays from Megan's Country Cuts and \$16 for photo copying of Plans.
- **Mark** to establish Expenditure sheet or booklet for tracking of expenditure.
- **Mackenzie** to follow up support from teachers at local schools.
- **Mark** to get a quote on the Cenotaph and confirm memorial service timings.

Next meeting at 16:30 on 22 Oct 2019

Meeting closed at 1725.