



**Rural Industry
Community Advisory Committee
Minutes of Meeting**



Held on 26 June 2019 at 7:00 pm
in the Board Room, Wollondilly Shire Council

PRESENT:

| | | |
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| Mayor Matthew Deeth <i>(arrived at 7.34pm)</i> | Councillor | Wollondilly Shire Council |
| Cr Matt Gould | Councillor | Wollondilly Shire Council |
| Cr Noel Lowry <i>(left the meeting at 8.52pm)</i> | Councillor | Wollondilly Shire Council |
| Phillip Bartolo | Committee Member | |
| James Bell | Committee Member | |
| Ed Biel | Committee Member | |
| Louise Davies | Committee Member | |
| Will Davies | Committee Member | |
| Joe Grima | Committee Member | |
| Andrew Pace | Committee Member | |
| Sue Mosman | Committee Member | |
| Joe Vella | Committee Member | |
| Edgar Downs | Committee Member | |
| Stephen Gardiner | Manager Sustainable Growth | Wollondilly Shire Council |
| Ally Dench | Executive Director Community & Corporate | Wollondilly Shire Council |
| Kevin Abey <i>(left the meeting after item)</i> | Tourism & Business Investment Manager | Wollondilly Shire Council |
| Carolyn Whitten | Principal Planner LEP Review | Wollondilly Shire Council |
| Mia Hallowell | Minute Taker | Wollondilly Shire Council |
| Karl Chua <i>(left the meeting after item)</i> | Engineer, Freight and Supply Chain Productivity | National Heavy Vehicle Regulator |
| Norma Toweel <i>(left the meeting after item)</i> | Infrastructure Coordinator | Wollondilly Shire Council |
| Paul Draper <i>(left the meeting after item)</i> | Acting Manager Infrastructure | Wollondilly Shire Council |

APOLOGIES:

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| Vince Hewson | Committee Member | |
| Sue Mosman | Committee Member | |
| Toni Averay | Director Planning | Wollondilly Shire Council |

CHAIRPERSON: Carolyn Whitten

| DESCRIPTION | | ACTION |
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| 1. | <p>Welcome and Acknowledgement of Country</p> <ul style="list-style-type: none"> Carolyn welcomed those in attendance including a special guest, Karl Chua from the National Heavy Vehicle Regulator (NHVR) and staff from Council's Infrastructure & Planning section. | |
| 2. | <p>Heavy Vehicle Transport on Council's Roads</p> <ul style="list-style-type: none"> Karl Chua, Engineer provided an overview of Heavy Vehicle National Law, Classifications, Gazette Notices, Permits, Networks and Outstanding Notice Requests. Norma Toweel, Infrastructure Coordinator and Paul Draper, Acting Manager Infrastructure Strategy & Planning, from Council were also available to answer questions. Heavy vehicle access to local roads identified as a constraint to future of agribusiness in Wollondilly and industrial employment land. Particular barrier or 'missing link' on route through Camden (access to Camden Bypass via Burragorang Road is not possible forcing longer route). Further action required to better understand this constraint. | Write to NHVR to seek understanding of the reason the link to Camden LGA is restricted (Stephen). |
| 3. | <p>Minutes of Meeting 27 March 2019</p> <ul style="list-style-type: none"> Now uploaded to Council's website. | |
| 4. | <p>Update from Executive Director Community and Corporate</p> <ul style="list-style-type: none"> Ally Dench recently presented at the Local Government Professionals Conference Smart Councils Connected Communities – Agribusiness Precinct WSA, which was well received. A bale of hay was also donated to acknowledge her contribution to the conference. <p>Agricultural Enterprise Credit Scheme (AECS)</p> <ul style="list-style-type: none"> The analysis and conceptual development of an AECS scheme currently being developed by the Institute for Sustainable Futures, UTS is nearing completion. The work has been delayed due to illness and also accessing state agencies and the election. Samantha Sharpe from UTS will be presenting the findings to Council on 9 July 2019. <p>Update on Sydney Peri Urban Network of Councils (SPUN)</p> <ul style="list-style-type: none"> Last meeting held in March 2019. | Consider opportunities for the Committee to be briefed on the findings from the analysis and conceptual development of an AECS scheme (Ally). |

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| | <ul style="list-style-type: none"> • SPUN discussed Wingecarribee’s Rural Tourism Policy, which is to be adopted and will be of great interest to Wollondilly Shire and other nearby Councils. • Next meeting scheduled for 25 July 2019 at Blue Mountains City Council. • Focus for next meeting will be to review the SPUN Action Plan 2015 as many of the actions in the current plan have now been achieved. <p>City Deal Agribusiness Precinct</p> <ul style="list-style-type: none"> • Overview of City Deal Agribusiness Precinct in relation to the Western Sydney Airport provided. • Feasibility study will be undertaken as part of the Western Sydney City Deal, focusing on expanding agribusiness opportunities in the agribusiness precinct. This included an MoU on Sydney Markets as a means of transporting food through the airport with connection to regional areas. • Committee discussed potential agritourism benefits for Shire with access to Sydney Markets and high-level infrastructure through the Western Sydney Airport. | |
| 5. | <p>Update from Tourism & Business Investment Manager – Kevin Abey</p> <ul style="list-style-type: none"> • Kevin Abey spoke about the concept of hosting a workshop for income diversification opportunities. <p>Agritourism Business Development Program</p> <ul style="list-style-type: none"> • Update provided on the agritourism pilot project with the Small Business Commissioner. A field day will be held on Thursday 8 August 2019 which will assess readiness of individuals for participation in the program, which will go for 8-12 months. Further information to be distributed once it becomes available. | |
| 6. | <p>Update from Manager Sustainable Growth – Stephen Gardiner</p> <ul style="list-style-type: none"> • An audit is being undertaken of the Planning Certificate template. • Committee expressed ongoing frustration with land use conflicts exacerbated by new residents. Noted a desire for a mechanism for new owners to formally acknowledge notations about living in a rural area. • Currently reviewing relevant planning pages on Council’s website; including policy development and fact sheets looking at DAs, compliance and development in buffer areas. | |

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| <ul style="list-style-type: none"> • Provided update on recent recruitments and growth of Sustainable Growth teams and increasing capacity into the future to develop planning responses. • The Committee advocated for a planner be educated to specialise in planning related farming matters and be included at future RICAC meetings. It was noted that Council previously had a Rural Projects Officer position within the planning section. <p>Local Environmental Plan (LEP) Review Program Update (Carolyn Whitten)</p> <ul style="list-style-type: none"> • The NSW Government has recently issued a timeframe extension for the exhibition of the draft local strategic planning statement which will now need to go on exhibition by October 2019. • The sub-committee met in May and were taken through the draft planning priorities which has helped inform the preparatory work for this document. • There may be limited opportunity for further discussion ahead of the draft document going on exhibition due to tight timeframes. However, the Committee will have an opportunity to provide feedback during the exhibition. • Timing for next meeting of the Committee should consider the exhibition timeframes. <p>Wilton Priority Growth Area</p> <ul style="list-style-type: none"> • Noted there have been discussions with Sydney Water in regards to the general growth of Wollondilly Shire, in particular, Wilton. <p>Development Applications</p> <ul style="list-style-type: none"> • New Director Planning has a focus on e-Planning, which could assist with fast-tracking DAs. The aim is to implement the process over the next 12 months. | |
| <p>7. General Business</p> <p>a. Committee Membership</p> <ul style="list-style-type: none"> • The Committee requested an invitation be sent to the Natural Resources Access Regulator (NSW Department of Industry) for John Galea to be a representative on the Committee. • There is currently no contact from the NSW Department of Primary Industries for the Committee following recent staff changes. An request to be sent for a new contact person to attend meetings. | <p>Invite representative from the Natural Resources Access Regulator to sit on the Committee.</p> <p>Write to DPI seeking a new representative on the Committee.</p> |

| DESCRIPTION | ACTION |
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| <ul style="list-style-type: none"> • Jacqueline Chevis has resigned from the Committee. A letter of thanks to be sent to Jacqueline expressing the Committees appreciation for her contributions in the past. • Council's new Director of Planning, Toni Averay, will Chair future RICAC meetings. The Committee thanked Carolyn for coordinating such valuable meetings <p>b. NSW Environmental Trust Research Project</p> <ul style="list-style-type: none"> • Information about an opportunity to participate in a study to understand the barriers to landholders' participation in the Biodiversity Offset Scheme in the Western Sydney Area being undertaken by the Institute for Sustainable Futures, UTS was recently shared with Committee members. At present UTS are looking to interview individuals, however, there may be an opportunity later in the project to workshop the results with the Committee if they're interested. The Committee welcomed this opportunity if it arose. <p>c. Meeting Time</p> <ul style="list-style-type: none"> • The potential to start future meetings earlier was discussed with the Committee. No object raised to starting meetings at 6:30pm. • The Committee requested to extend the meeting by 15 minutes to 9:15pm during the course of the meeting to allow further discussion which was accepted by Stephen Gardiner. <p>d. Next Meeting</p> <ul style="list-style-type: none"> • To coordinate the next meeting with the release of the draft Local Strategic planning Statement for public feedback the next meeting will be deferred by one week to Wednesday 2 October 2019 at the new starting time of 6:30pm | <p>Formally thank Jacqueline Chevis for the contribution to the RICAC.</p> <p>Update website to reflect new time and date for the next meeting in October 2019.</p> |
| <p>Meeting closed at 9.15pm.</p> | |

Action Items

| Meeting Date | Agenda Item No. | Action | Responsible | Due Date | Update |
|---------------|-----------------|---|------------------|--------------|------------------------------|
| 26 June 2019 | 2 | Write to NHVR to seek understanding of the reason the link to Camden LGA is restricted. | Stephen Gardiner | Next meeting | |
| 26 June 2019 | 4 | Consider opportunities for the Committee to be briefed on the findings from the analysis and conceptual development of an AECS scheme. | Ally Dench | Next Meeting | |
| 26 June 2019 | 7a | Invite representative from the Natural Resources Access Regulator to sit on the Committee. | Toni Averay | Next Meeting | |
| 26 June 2019 | 7a | Write to DPI seeking a new representative on the Committee. | Toni Averay | Next Meeting | |
| 26 June 2019 | 7a | Formally thank Jacqueline Chevis for the contribution to the RICAC. | Toni Averay | Next Meeting | |
| 26 June 2019 | 7d | The website be updated to reflect the new time and date for the next meeting in October 2019. | Toni Averay | Next meeting | |
| 27 March 2019 | 2 | Correct Minutes from 5 December 2018 to refer to 'Harvestable use Rights for water' | Carolyn Whitten | Next meeting | Complete – Minutes corrected |
| 27 March 2019 | 2 | Confirm what actions have been undertaken in response to Council's NOM on 'Harvestible Use Rights' from Council meeting held on 15 October 2018 and whether a response has been received. | Stephen Gardiner | Next Meeting | |
| 27 March 2019 | 2 | Make necessary corrections to minutes from RICAC meeting held on 5 December 2018 | Carolyn Whitten | Next Meeting | Complete |

| Meeting Date | Agenda Item No. | Action | Responsible | Due Date | Update |
|---------------|-----------------|---|--------------------------------|---------------|---|
| 27 March 2019 | 2 | Circulate amended minutes from 5 December 2018 | Carolyn Whitten | Next Meeting | Complete – Minutes circulated on 11 June 2019 |
| 27 March 2019 | 3 | Share Sydney Water presentation to the Committee with the Minutes | Carolyn Whitten | Next Meeting | Complete |
| 27 March 2019 | 3 | Contact details for Emma James to be shared with Committee members | Carolyn Whitten | Next Meeting | Complete – Shared by email on 21 June 2019 |
| 27 March 2019 | 4 | Arrange for a workshop at a future Committee meeting on income diversification for the agriculture sector | Kevin Abey | November 2019 | |
| 27 March 2019 | 4 | Share contact details for Manager Tourism & Business Investment with Committee | Carolyn Whitten | Next Meeting | Complete – Shared by email on 21 June 2019 |
| 27 March 2019 | 4 | Share links to relevant agritourism reports | Kevin Abey/ Carolyn Whitten | Next Meeting | Complete – Links contained within meeting minutes |
| 27 March 2019 | 6 | Arrange a date for the LEP Review sub-committee to meet to discuss the Local Strategic Planning Statement | Carolyn Whitten | May 2019 | Complete – Sub-committee met 16 April 2019 |
| 27 March 2019 | 6 | Provide committee with a copy of information sheet regarding dams | Stephen Gardiner | | |
| 27 March 2019 | 6 | Follow up development application issue with Development Assessment section and arrange contact | Carolyn Whitten | ASAP | Complete – Meeting no longer required as application issue resolved |

| Meeting Date | Agenda Item No. | Action | Responsible | Due Date | Update |
|---------------|-----------------|---|-----------------|--------------|---|
| 27 March 2019 | 7 | Invite speaker to future meeting to talk about heavy vehicle road load limits | Carolyn Whitten | Next Meeting | Complete – National Heavy Vehicle Regulator confirmed to attend meeting on 26 June 2019 |
| 5 Dec 2019 | 2 | Seek regular attendance by Compliance at future RICAC meetings | Carolyn Whitten | Next Meeting | |
| 5 Dec 2019 | 4 | Gas Scare Gun Policy review; Provide Committee feedback to Council's compliance staff | Carolyn Whitten | Next Meeting | Complete – Provided on 10 December 2018 |
| 5 Dec 2019 | 5 | Distribute presentation, Destination Management Plan and guidelines regarding LSPS to Committee | Carolyn Whitten | Next Meeting | Complete |